



BambooCloud

Online Learning Platform

Teacher's and Administrator's Guide

Nov 2019

---

## Content

1. LOGIN.....	8
2. WEBSITE INFORMATION (ADMINISTRATOR ONLY).....	10
2.1 USER INFORMATION AND STATUS.....	10
2.2 ORGANIZATION STATUS.....	12
2.3 STATUS OF COURSES, EXAMINATIONS, PAPERS AND QUESTIONS.....	12
2.4 EXAM.....	13
2.5 STATUS OF INFORMATION.....	13
2.6 LEARNING COMMUNITY.....	14
2.7 INFORMATION.....	14
2.8 COMPANY.....	15
2.9. E-COMMERCE.....	15
2.10 MENU.....	16
2.11 ACCOUNT.....	17
3. MY SPACE.....	18
3.1 DASHBOARD.....	18
3.2 MESSAGES.....	19
3.2.1 Inbox.....	19
3.2.2 Notifications.....	20
3.3 COURSES.....	20
3.3.1 Online Courses.....	20
3.3.2 Teaching Courses.....	21
3.3.3 Pre-book Courses.....	21
3.4 CLASSES.....	22
3.5 ROOMS.....	22
3.6 CALENDAR.....	22
3.7 OFFLINE SESSIONS.....	23
3.8 VIDEO CLASS.....	23
3.8.1 List.....	24
3.8.2 Resources.....	25
3.8.2.1 Slides.....	25
3.8.2.2 Classroom Materials.....	25
3.9 LEARNING COMMUNITY.....	26
3.9.1 Course Forum.....	26
3.9.2 General Forum.....	27
3.9.3 Blog.....	27
3.10 LOGS.....	27
3.11 LEARNING PROFILE.....	28
3.11.1 Overview.....	28
3.11.1.1 Teacher's Courses.....	29
3.11.1.2 Teacher's Classes.....	29
3.11.1.3 Teacher's Certificates.....	30
3.11.1.4 Teacher's Award.....	30
3.11.1.5 Teacher's Rating.....	30
4. COURSES.....	31
4.1 CATEGORY.....	31
4.2 ONLINE COURSES.....	32
4.2.1 Course Homepage.....	36
4.2.1.1 Module/Content.....	36
4.2.1.1.1 Add Section.....	37
4.2.1.1.2 Edit Chapters.....	37
4.2.1.1.2.1 Courseware.....	38
4.2.1.1.2.2 Teaching Notes.....	58
4.2.1.1.2.3 Materials for Download.....	59

4.2.1.1.2.4 WikiWare.....	59
4.2.1.1.2.5 Setting.....	60
4.2.1.2 Course Setting.....	60
4.2.1.3 Management.....	63
4.2.1.4 Resource Pool.....	65
4.2.1.5 Exam & Assignment.....	66
4.2.1.5.1 Question Bank.....	66
4.2.1.5.1.1 Create/Edit Questions.....	67
4.2.1.5.1.2 Import.....	68
4.2.1.5.2 Fixed Paper.....	69
4.2.1.5.2.1 Edit Questions.....	70
4.2.1.5.2.2 Records.....	71
4.2.1.5.3 Dynamic Paper.....	71
4.2.1.5.4 Smart Paper.....	72
4.2.1.5.5 Exam.....	74
4.2.1.5.5.1 Comments.....	76
4.2.1.5.6 Assignment.....	77
4.2.1.5.6.1 Records.....	77
4.2.1.5.7 Quiz.....	78
4.2.1.5.8 Chapter Exam.....	78
4.2.1.5.9 Knowledge Practice.....	80
4.2.1.5.10 Knowledge Tree.....	80
4.2.1.5.11 Scan Records.....	82
4.2.1.5.12 Interactive Video Quiz.....	82
4.2.1.6 Sessions.....	83
4.2.1.6.1 Offline session.....	83
4.2.1.6.2 Session Accessed Records.....	84
4.2.1.7 Video Meeting.....	84
4.2.1.8 Grade/Result.....	85
4.2.1.9 Course Survey.....	91
4.2.1.10 Glossaries.....	91
4.2.1.11 Forum.....	92
4.2.1.12 Document.....	92
4.2.1.13 Information.....	93
4.2.1.14 Report.....	97
4.2.1.15 Analysis Report.....	99
4.2.1.16 Glossary.....	100
4.2.1.17 Martials.....	102
4.3 PRE-BOOK COURSES.....	103
4.4 COURSES BUNDLES.....	103
4.5 ENROLL APPLICATION.....	104
4.6 SURVEY QUESTIONS.....	105
4.7 COURSE SESSIONS.....	105
5.DATA ANALYTICS.....	107
5.1 OVERVIEW.....	108
5.2 COURSES.....	108
5.3 COURSE ACCESSED RECORDS.....	108
5.4 SESSION ACCESSED RECORDS.....	109
5.5 OFFLINE SESSIONS.....	109
5.6 SESSIONS RECORDS.....	110
5.7 COURSE STATUS.....	110
5.8 USER REPORT.....	110
6. SHARE RESOURCES (ADMINISTRATOR ONLY).....	111
6.1 RESOURCE LIST.....	112
6.2 KNOWLEDGES.....	112
6.3 DICTIONARY.....	113
6.4 VOCABULARIES.....	116

6.5 GLOSSARY.....	116
6.6 WIKI.....	118
7. LEARNING COMMUNITY.....	120
7.1 FORUM.....	121
7.2 BLOG.....	123
7.2.1 Blog Category (Administrator Only).....	123
7.2.2 Blog.....	124
7.2.3 Homepage Blogs.....	124
7.3 KNOWLEDGE TOPIC.....	124
7.3.1 Category.....	124
7.3.2 list.....	125
7.4 ARTICLE.....	126
7.4.1 Article Category.....	126
7.4.2 Article List.....	126
8. EXAM.....	128
8.1 CATEGORIES.....	129
8.2 EXAMS.....	129
8.3 TEST.....	130
8.4 QUESTION BANK.....	130
8.5 FIXED PAPERS.....	131
8.6 DYNAMIC PAPERS.....	133
8.7 SMART PAPERS.....	134
9. SURVEY (ADMINISTRATOR ONLY).....	134
9.1 LIST.....	134
9.2 TARGET SURVEY.....	136
9.3 EVALUATION.....	136
9.4 QUESTIONS.....	137
10. APPS AND FEATURES (ADMINISTRATOR ONLY).....	138
10.1 EVENTS.....	138
10.1.1 Edit Event Profile.....	139
10.1.2 Event Photos.....	140
10.2 ENTRANCE REGISTRATION.....	140
10.3 EXHIBITION.....	141
10.4 VOCABULARIES.....	142
10.5 DICTIONARIES.....	144
11. ORGANIZATION (ADMINISTRATOR ONLY).....	145
11.1 DEPARTMENT.....	145
11.2 CLASS.....	147
11.2.1 Class Information.....	147
11.2.2 Courses.....	148
11.2.3 Students.....	149
11.2.4 Teachers.....	149
11.2.5 Forums.....	150
11.2.6 Announcements.....	150
11.2.7 News.....	150
11.2.8 Album.....	151
11.2.9 Messages.....	152
11.2.10 Group.....	152
11.2.11 Survey.....	153
11.2.12 Records.....	153
11.3 GROUP.....	153
12. VIDEO MEETING (ADMINISTRATOR ONLY).....	155
12.1 ONLINE MEETING.....	155

12.2 SMART CLASSROOM.....	156
12.3 VIDEO BROADCASTING.....	157
12.4 NIM CLASSROOM.....	158
12.5 INTERVIEW MEETING.....	159
12.6 ESPX MEETING.....	159
12.7 YOUTUBE MEETING.....	159
12.8 PLAYBACK.....	160
12.9 CLASSROOM MATERIAL.....	161
13. SHARE DRIVE (ADMINISTRATOR ONLY).....	161
13.1 CATEGORIES.....	161
13.2 SHARE FILES.....	162
14. ACCESS CARD.....	162
14.1 CLASS ATTENDANCE.....	162
14.2 USER MANAGEMENT.....	164
14.3 CARD MANAGEMENT.....	165
14.4 READERS LOGS.....	165
14.5 ACCESS RECORDS.....	166
15. INFORMATION (ADMINISTRATOR ONLY).....	167
15.1 ANNOUNCEMENT.....	167
15.2 NEWS.....	168
15.2.1 Categories.....	168
15.2.2 List.....	168
15.3 TEACHERS INFORMATION.....	169
15.3.1 Categories.....	169
15.3.2 List.....	169
15.4 EXPERTS.....	170
15.5 SUPPLY & DEMAND.....	170
15.5.1 Categories.....	170
15.5.2 List.....	170
15.6 LIBRARY.....	171
15.6.1 Categories.....	171
15.6.2 List.....	171
15.7 MESSAGES.....	171
15.8 PARTNER.....	171
15.9 CLIENTS.....	172
15.10 CERTIFICATION.....	172
15.11 AWARD.....	173
15.12 ALBUMS.....	173
15.13 PRODUCTS.....	174
15.14 RESOURCE.....	174
16. USERS (ADMINISTRATOR ONLY).....	174
16.1 ACCOUNT MANAGEMENT.....	175
16.2 STUDENTS.....	176
16.3 TUTORS.....	177
16.4 TEACHERS.....	177
16.5 COMPANY ADMIN.....	178
16.6 SYSTEM ADMINISTRATOR.....	179
16.7 ADMINISTRATIONS.....	179
17. ASSETS.....	180
17.1 BUILDING.....	180
17.2 ROOMS.....	181
17.3 EQUIPMENT TYPE.....	181
17.4 EQUIPMENT.....	182

18. PAYMENT (ADMINISTRATOR ONLY).....	183
18.1 TRANSACTIONS.....	183
18.2 REFUNDS.....	183
18.3 ORDERS.....	183
18.4 COURSES.....	184
18.5 MEMBERSHIPS.....	184
18.6 PRICING SCHEME.....	184
19. SITE SETTINGS (ADMINISTRATOR ONLY).....	185
19.1 GENERAL.....	185
19.1.1 General Profile.....	186
19.1.2 Contact Information.....	186
19.1.3 Themes.....	187
19.1.4 Default Pictures.....	188
19.1.5 Introduction Video.....	189
19.2 ADVANCED SETTINGS.....	189
19.2.1 Setting.....	189
19.2.2 Certificate Template.....	190
19.2.3 System Emails.....	191
19.2.4 Gamification Rules.....	191
19.2.5 Login Notice.....	192
19.3 HOME PAGE SETTINGS.....	192
19.3.1 Pictures.....	192
19.3.2 Banner slides (Before Login).....	193
19.3.3 Banner Slides (After Login).....	193
19.3.4 Logic Picture.....	194
19.3.5 Advertisement.....	194
19.3.6 Partners.....	195
19.3.7 Learning Feature.....	196
19.3.8 Scroll Pictures.....	196
19.3.9 Useful Links.....	197
19.3.10 Shortcut.....	197
19.3.11 Course Slides.....	198
19.4 MOBILE SETTINGS.....	198
19.5 APPS.....	199
19.6 EMAIL INFORMATION.....	200
19.7 SITE INFORMATION.....	200
19.8 CERTIFICATES.....	201
19.9 SUBSCRIPTION.....	201
20. SITE ADMIN (ADMINISTRATOR ONLY).....	201
20.1 CONTACT RECORDS.....	201
20.2 FEEDBACK.....	202
20.2.1 Categories.....	202
20.2.2 List.....	202
20.3 HELP INFORMATION.....	203
20.3.1 Categories.....	203
20.3.2 List.....	203
21. ADVANCED ADMIN.....	205
21.1 OPERATION LOGS.....	205
21.2 SERVER STATUS.....	205
21.3 DEVELOPER APPLICATIONS.....	205
21.4 BACKUP AND RESTORE.....	206
21.5 HOLIDAY.....	206
21.6 COURSE PACKAGE.....	207
22. SECURITY MANAGEMENT (ADMINISTRATOR ONLY).....	207

---

22.1 USER ACTIONS.....	208
22.2 LMS AUDIT TRAILS.....	208
22.3 SEVER AUDIT TRAILS.....	209
22.4 ROLE AND PERMISSION.....	209
22.5 SECURITY SETTINGS.....	210
22.6 SESSION RULES.....	210
23. HELP.....	211
23.1 MANUAL.....	211
23.2 FAQ.....	211
23.3 GUIDE.....	211
23.4 TEACHER GUIDE.....	212
23.5 RELEASE HISTORY.....	212
23.6 CONTACT ADMIN (FEEDBACK).....	213

---

# 1. Login

Using a valid username and password, users would be able to access the system. As well, users can check the system before login.

(Note: if don't have username and password, please register user account)

Firstly open the browser (Recommended Browsers include Google Chrome, Mozilla Firefox, or Internet Explorer Version 10 or higher)with the Web Address:  
<https://bamboo.sgedushare.com/>

The following interface shown below should appear.



Click “Admin Login” to login.



(Note: This page is used for demonstration purposes. Actual page may be modified to cater to the needs of users.)

Users are required to enter their respective usernames and passwords before clicking “Login” to access the system.

- Username: Normally refers to the user’s registered username such as

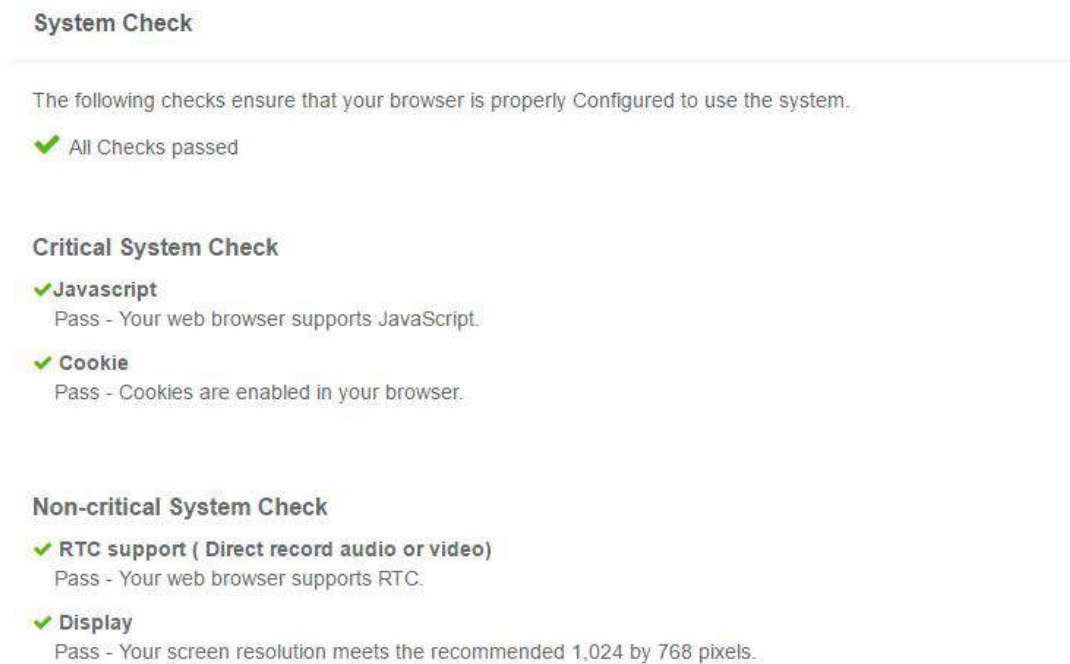


---

Employee ID or Student ID. If the user is self-registered, he may decide the username himself.

- Password: For the user login system, the default password should be “123456”. User can subsequently modify his password.

As well, users can click “Please click here for a System Check before you login.”  
The result will show in below.



**System Check**

The following checks ensure that your browser is properly Configured to use the system.

✓ All Checks passed

**Critical System Check**

- ✓ **Javascript**  
Pass - Your web browser supports JavaScript.
- ✓ **Cookie**  
Pass - Cookies are enabled in your browser.

**Non-critical System Check**

- ✓ **RTC support ( Direct record audio or video)**  
Pass - Your web browser supports RTC.
- ✓ **Display**  
Pass - Your screen resolution meets the recommended 1,024 by 768 pixels.

After login, the user should be able to view the following pages:  
(System Administrator)



**Bamboo Learning** | Bamboo Learning

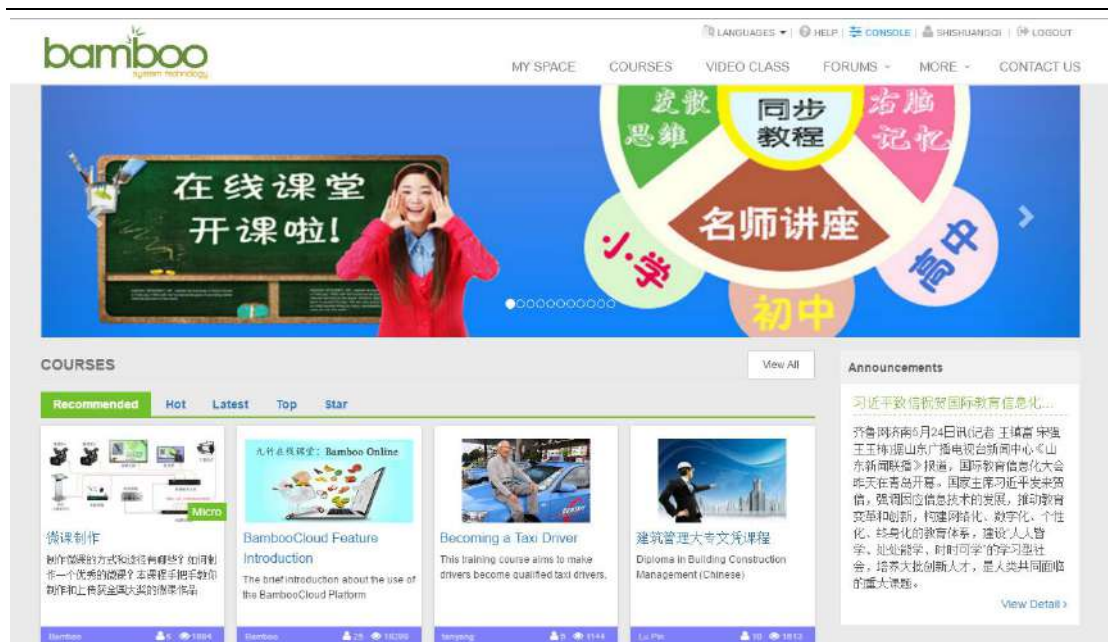
Baiqi, welcome to **Bamboo Learning**!

Users: 480 | Students: 393 | Teachers: 66

Department Inspectors: 1 | Department Admins: 5 | System Inspectors: 1

System Managers: 3 | System Admins: 11

Click on “Site Logo” on the top-right corner of the screen to view the Curriculum Platform Home Front.



Curriculum Platform Home Page

To switch back to the Administrator Console Interface, simply click on “Console” on the top-right hand corner of the interface.

Note : The Home Main Display consists of various modules with their functional names and functions displayed. Users can simply click on the name of the functional interface and make the appropriate business processing operations.

## 2. Website Information (Administrator Only)

### 2.1 User Information and Status

In Administrator Console page, the number of users, roles, and login activities are displayed below.



Statistics indicate the number of existing and new users at different time periods (monthly; weekly).



Click on the “User Login” chart to view the login history page as shown below.

Users Login History

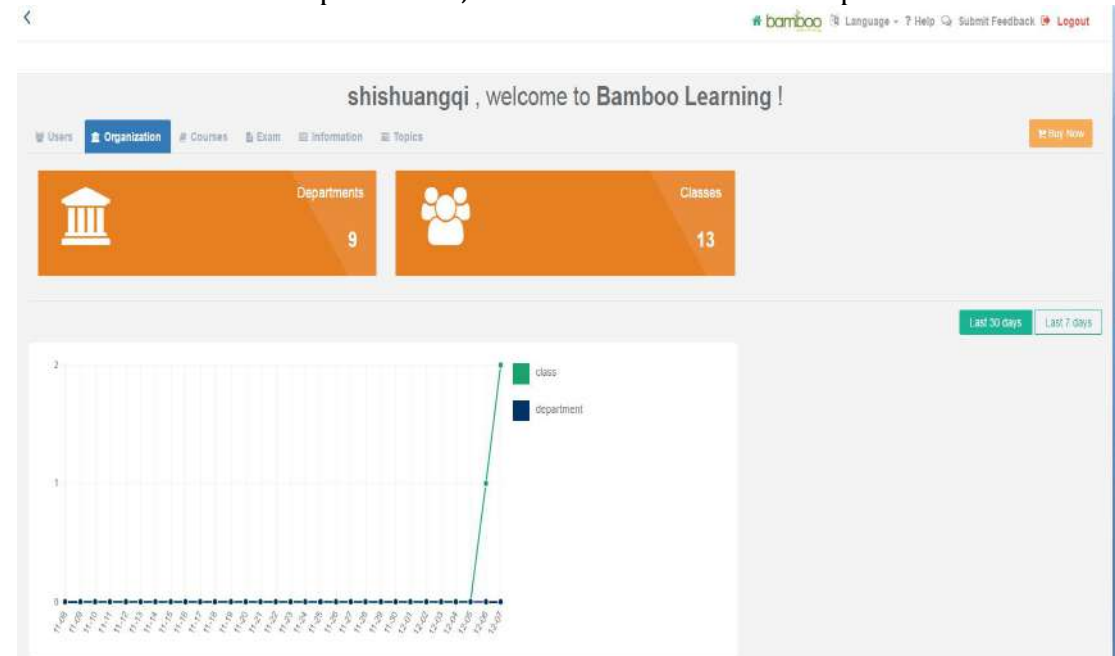
Start date: 01/01/2015 08:00 AM End date: 09/09/2017 12:45 PM

Full Name	Name	Email	Last Login	Device	Login Counter	Usages
teacher99	teacher99	asd@bqa.com	2017-09-06 11:47		4	
Mr Wu	st002	st002@bamnotech.com	2017-09-06 10:30		944	870.421
guang chen	pcjag@gmail.com	pcjag@gmail.com	2017-09-06 10:14		6	15.287
Admin User	pcmorming	pcmorming@yahoo.com	2017-09-06 09:44		11	362
Bamboo System	bamboosystem@gmail.com	bamboosystem@gmail.com	2017-09-06 09:43		3	5.912
Raghuvaran K	varan	varan@bamboosys.com	2017-09-06 09:28		2713	2,585.148
HW Mr Wang	hw@bamboosys.com	hw@bamboosys.com	2017-09-05 13:57		38	00
Test01	test010	mulling@163.com	2017-09-04 05:32		2	
teacher 01	st001	st001@bamboosys.com	2017-09-04 03:48		1194	1,031.705
interview	interview	interview@test.com	2017-08-31 03:49		1281	8,802.738

Per Page: 1 / 17

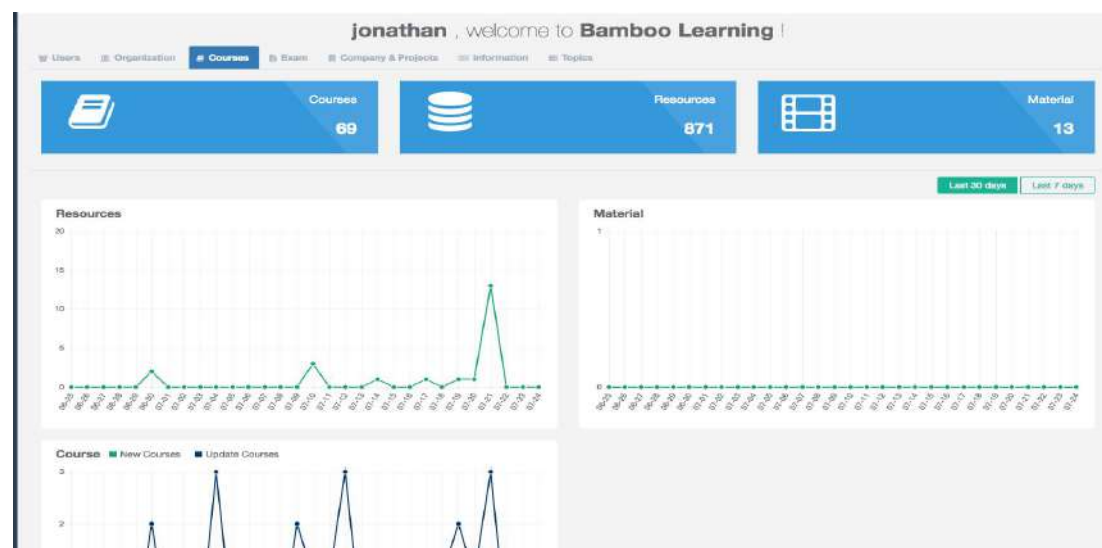
## 2.2 Organization Status

In the Administrator Console page, click on the “Organization” tab. Users can view the number of departments, classes over different time periods.



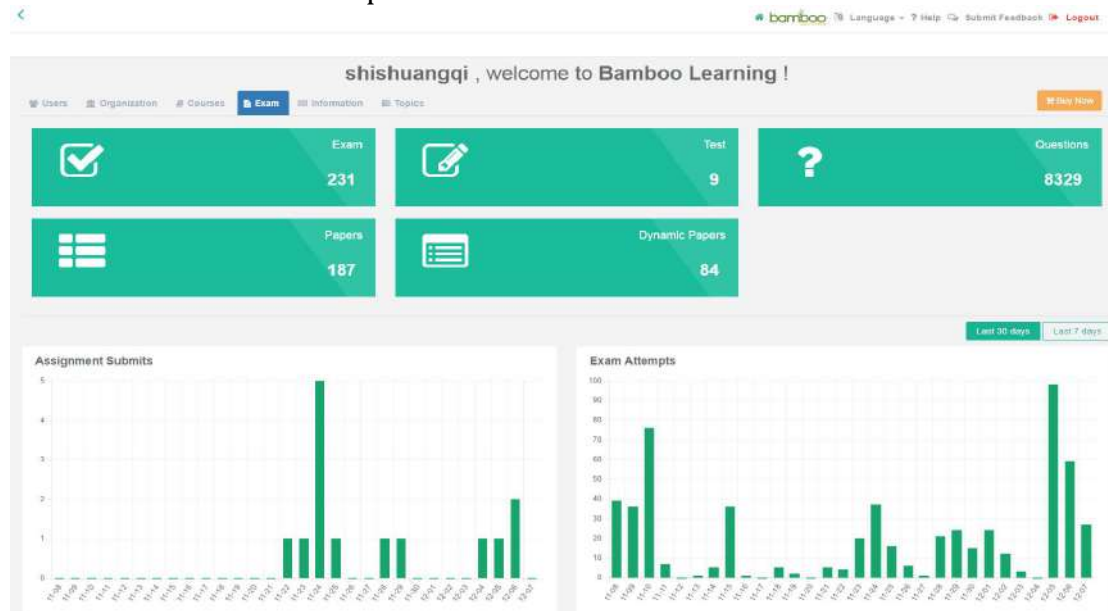
## 2.3 Status of Courses, Examinations, Papers and Questions

In the Administrator Console page, click on the “Courses” tab. Users can view the courses, resources, examinations, tests, questions, papers and relevant statistics.



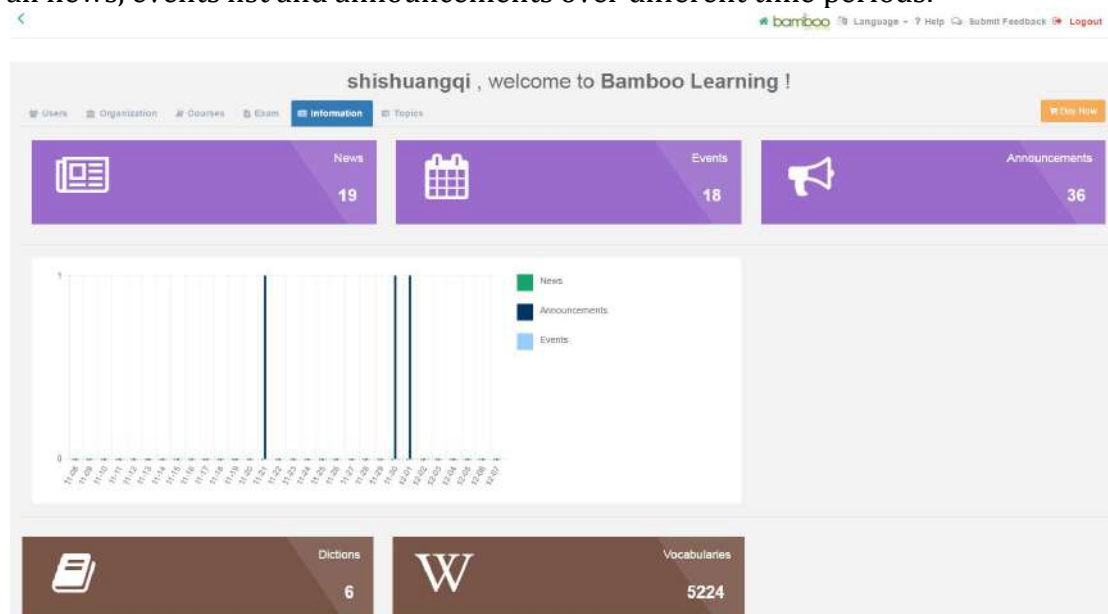
## 2.4 Exam

In the Administrator Console page, click on the “Exam” tab. Users can view all the exams, tests, assignments, questions, papers and dynamic papers with graphics shown over different time periods.



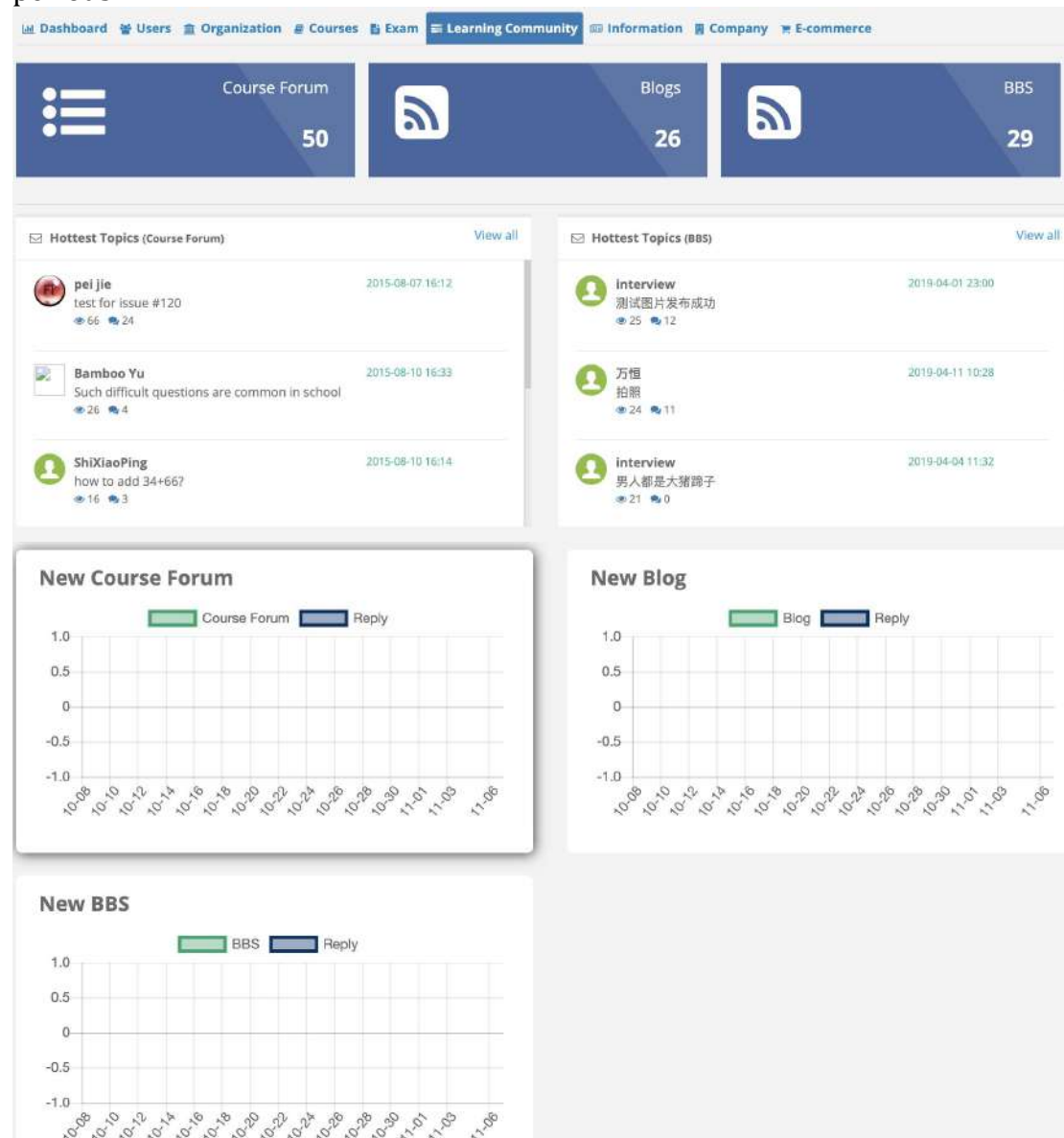
## 2.5 Status of Information

In the Administrator Console page, click on the “Information” tab. Users can view all news, events list and announcements over different time periods.



## 2.6 Learning community

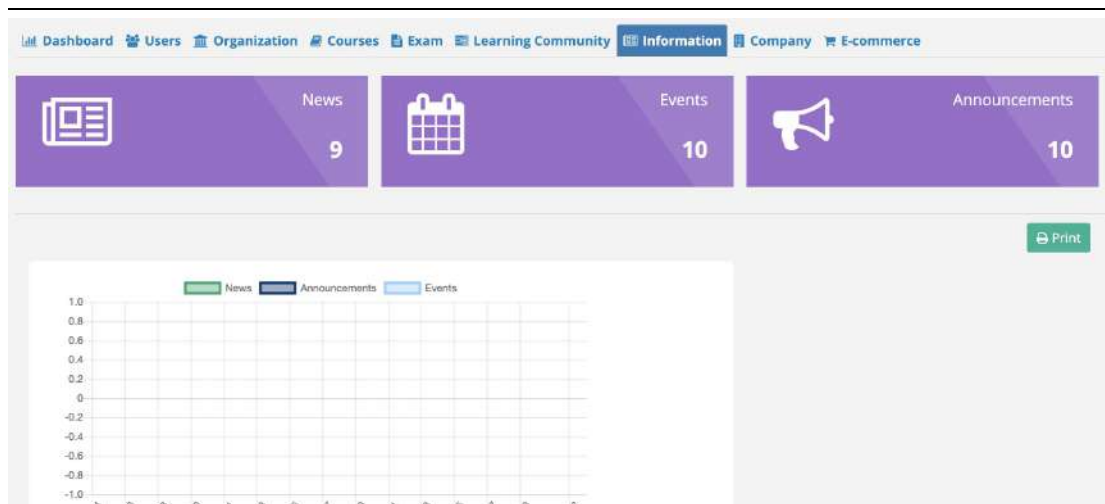
In the administrator console interface, click on the “Learning community” tab. It can display a list of all Course Forum, blogs and BBS statistics in different time periods.



## 2.7 Information

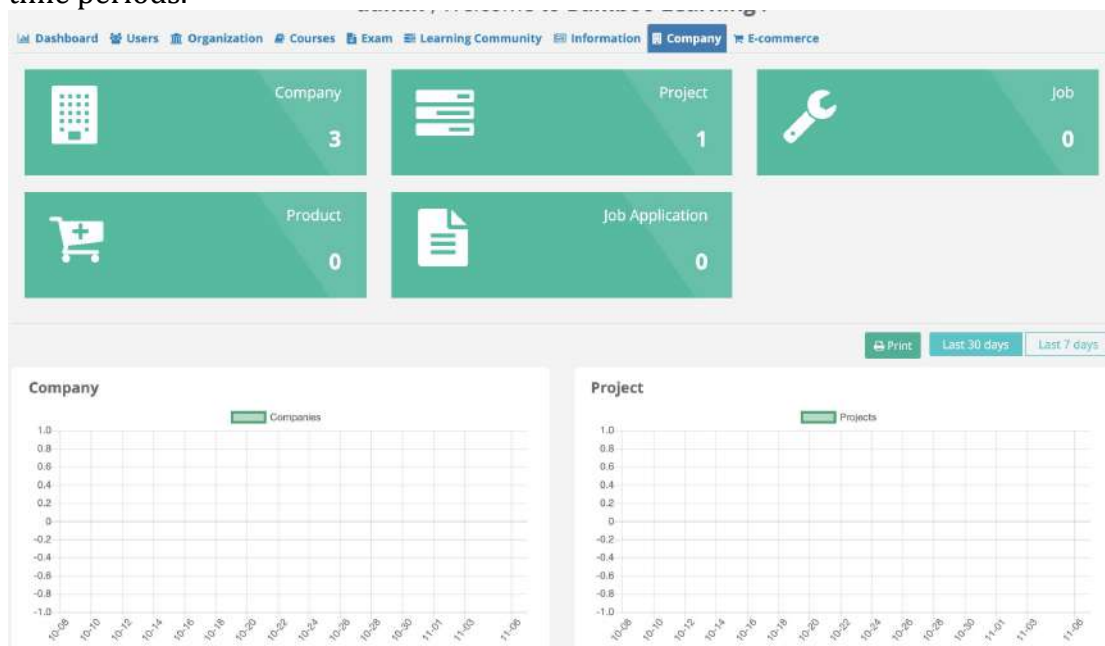
In the Administrator Console page, click on the “Information” tab. Users can view the information about news, events, and announcements. User able to edit and add new information by click the corresponding section.





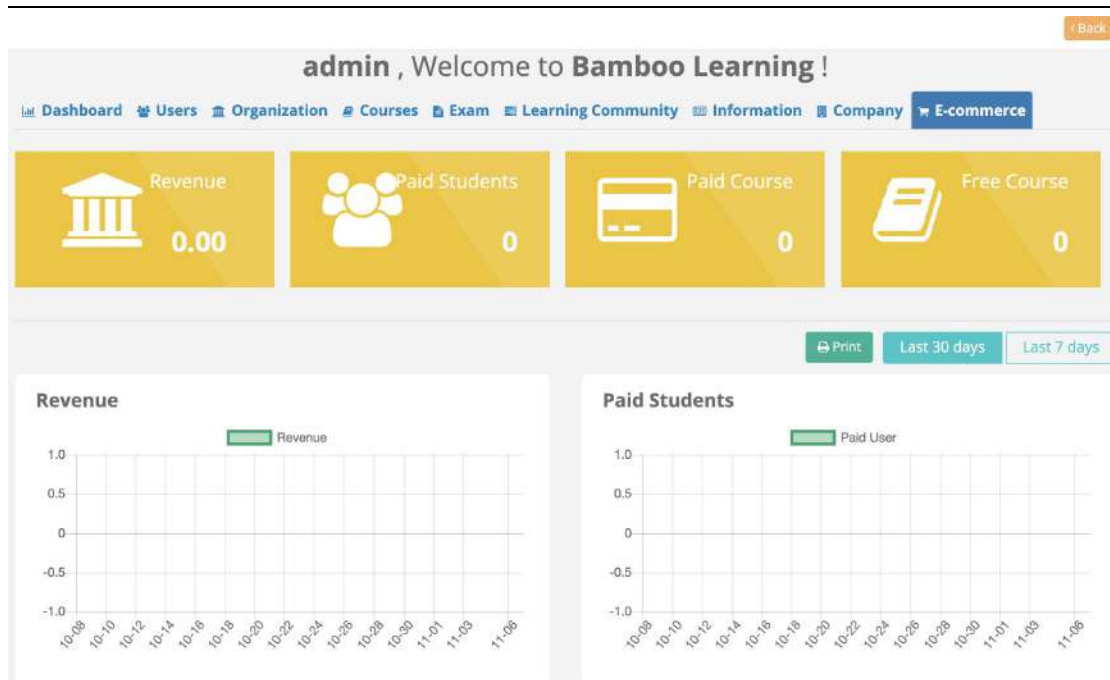
## 2.8 Company

In the Administrator Console page, click on the “Company” tab. Users can view data graphics of Product, Project, Job, Product and Job application in different time periods.



## 2.9 E-commerce

In the Administrator Console page, click on the “E-commerce” tab. Users can view data graphics of Revenue, Paid Students, Paid Course, Free Course in different time periods.



## 2.10 Menu

On the left side, user can find all the menu function tab.

The left-hand menu is highlighted with a red box and contains the following items:

- admin
- Bamboo Learning
  - My Space
  - Courses
  - Data Analytics
  - Share Resources
  - Learning Community
  - Exam
  - Survey
  - Apps and Features
  - Organization
  - Video Classroom
  - Share Drive
  - Access Card
  - Industry Collaboration
  - Information
  - Programmes
  - Users
  - Assets
  - Payment
  - Site Setting
  - Site Admin
  - Advanced Admin
  - Security Management
  - Help

The main dashboard content shows the following data:

- Users: 7
- Courses: 53
- Visit: 42831
- Total Study Time (Min): 36640

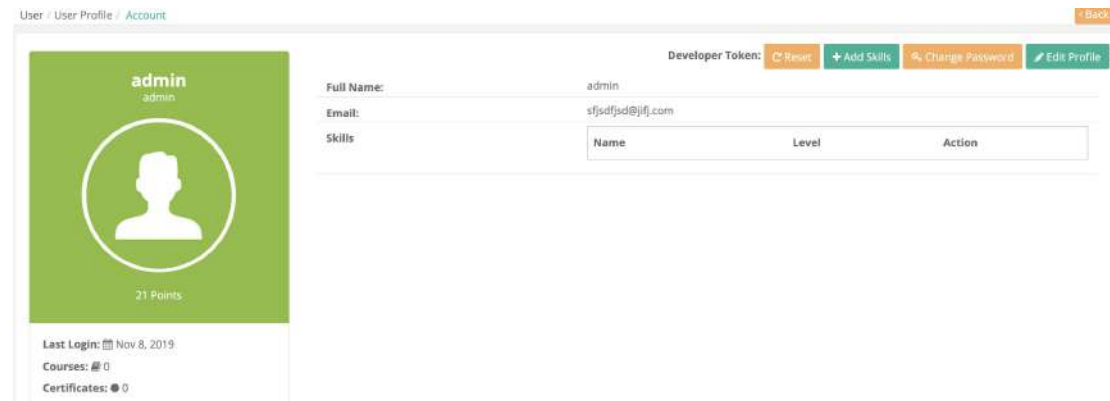
Other sections include: Messages (0), Recent Visit Course (listing courses like 'Construction: Work Safety', 'Wine tasting', 'AngularJS'), and Most Popular Courses (listing courses like 'BambooCloud Feature Introduction', 'AngularJS', 'Primary 2 Math', etc.).



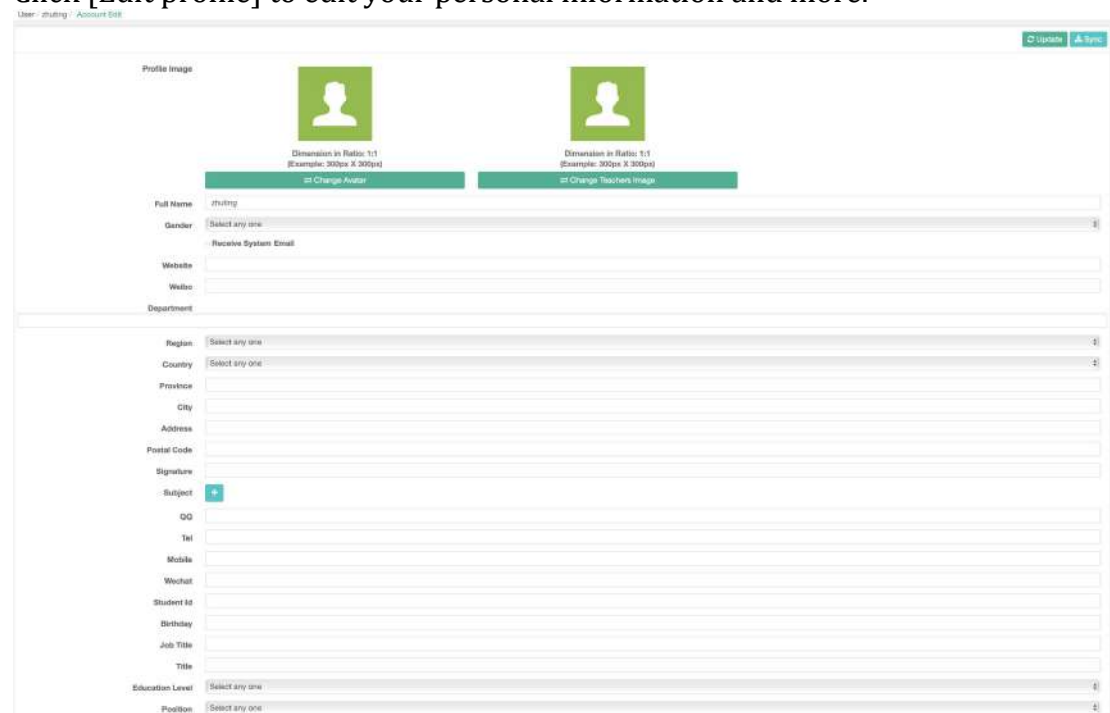
\*Note: Teacher only can access “My Space” and “Help”

## 2.11 Account

Click the user icon on the left top of the console page or click the “Account” under the “My Space”, user can edit the account detail.



Click [Edit profile] to edit your personal information and more.



- Click [Change password] to change your login password:

Fill out old password, new password and confirm password fields to be able to change password. Old password cannot be the same with new password. Click “Save” to validate fields and save the new password.

---

Old Password

New Password

Confirm Password

Change Password

- Click [Add skills] to add your skills

**Skill Details** ✕

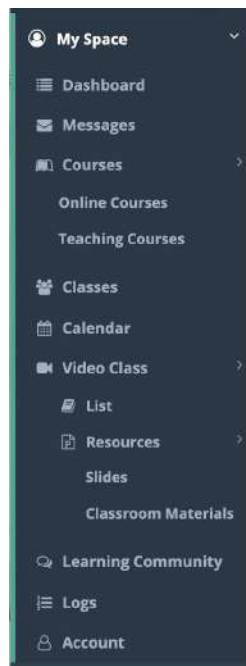
**Name**

**Skill Level**

☆☆☆☆☆☆☆☆☆☆ 0 / 10

✕ Cancel Save

### 3. My Space

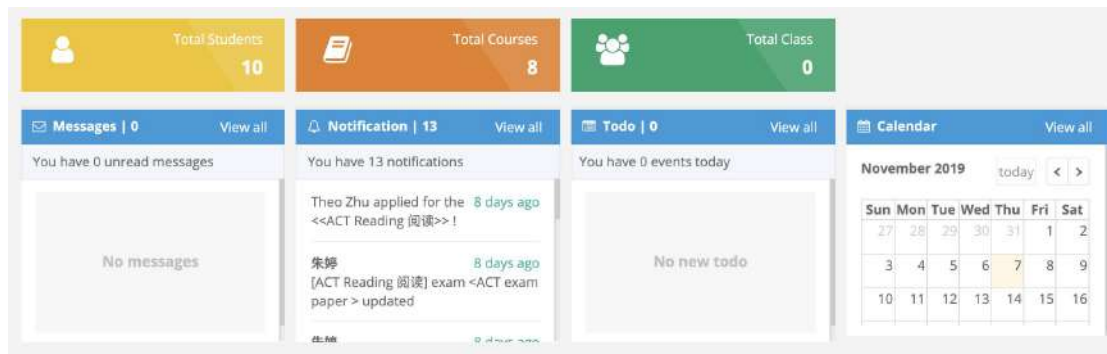


In my space, it shows a list of the functions that teacher may use in the platform, such as courses, conferences, forums, blogs and so on.

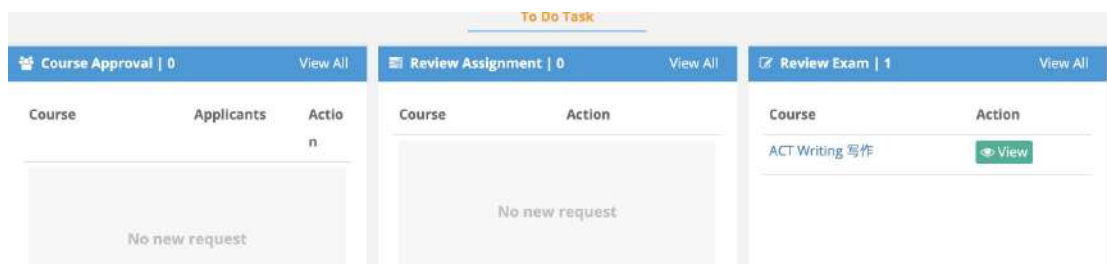
#### 3.1 Dashboard

It shows all details related to the account including number of courses, students

and classes. Click on the corresponding area, the user can enter the course editing page and view class enrollment information



It also includes course enrolment application, assignment, exam which need teachers to approve and review. Teachers can click “View” to view the details.

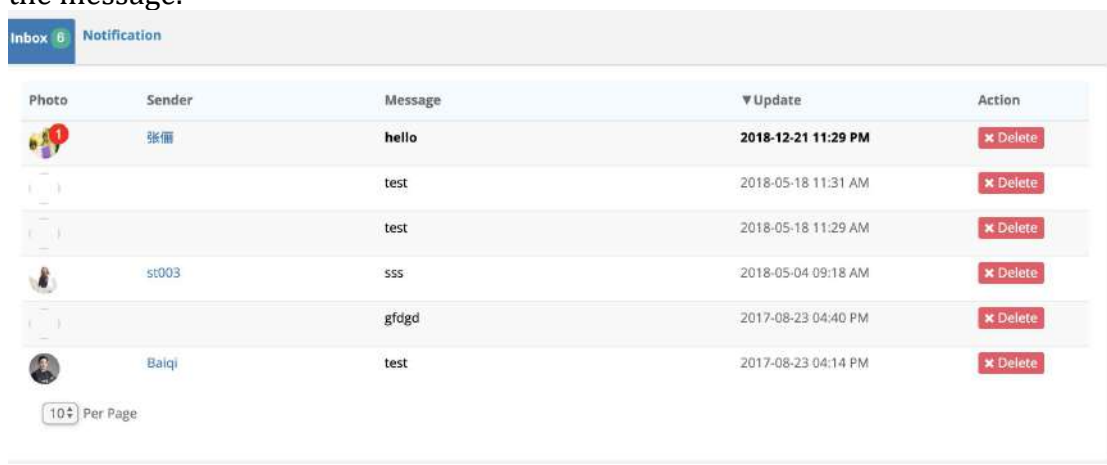


## 3.2 Messages

User can view inbox record with other users and notification record from the system.

### 3.2.1 Inbox

List of your personal message sent from other users. You click “Delete” to delete the message.



Click the name of particular user, you can view the message history and reply to him or her.



### 3.2.2 Notifications

List of notifications sent from system or user.

My Messages Back

Inbox Notification 92

Title	Sender	Message	Update
Announced	admin1		2019-11-09 10:27 AM
COURSE	Tsi Fing	[O Level Mathematics] exam <fill > updated	2019-11-08 02:38 PM
COURSE	Tsi Fing	[O Level Mathematics] exam <fill > updated	2019-11-08 02:38 PM
COURSE	Tsi Fing	[O Level Mathematics] exam <fill > updated	2019-11-08 02:38 PM
COURSE	Tsi Fing	[O Level Mathematics] exam <fill > updated	2019-11-08 02:37 PM
COURSE	Baiqi	[O Level Mathematics] exam <New April Bamboo Exam > updated	2019-04-10 03:03 PM
COURSE	Baiqi	[O Level Mathematics] exam <New April Bamboo Exam > updated	2019-04-10 02:12 PM

## 3.3 Courses

It includes online courses which are created by you and teaching courses which you are only able to publish exam and assignment, and view student result.

(Note: Specific operation introduction please refer to Section 4 below)

### 3.3.1 Online Courses

List of all the online courses owned by you. You may create, edit the related resources, and manage courses from this page.

Courses Back

Total: 1 Need Help New Course Wizard + Course + Course Packages Course Statistics Export

Name Creator ID Creator All Category **ALL** TOP PENDING PUBLISHED UNPUBLISHED

* Index	* Name	* Creator	* Category	Update	* Rating	* Views	* Students	* Resources	* Status	* Action
	Math Primary 1	admin admin		2019-11-07 03:25 PM	0	1			PRIVATE	Options

10 Per Page

- Modules Edit
- Course Setting
- Exam & Questions
- Summary
- Preview
- UnPublish
- Assign Class
- Delete

### 3.3.2 Teaching Courses

List of all the courses teaching by you. You may select the particular course, and create exam and assignment in the course.

(Note: Tutor can view the course related data in this section )

Total Courses: 27

Name	Course Creator ID						
+ Name	+ Creator	Update	+ Views	+ Users	+ Resources	+ Action	
bq test	1101 teacher 01	2018-02-06 11:33 AM	766	9	56	Options	
Construction: Work Safety	zhoubaqi Zhou BaiQi	2018-02-05 02:11 PM	1269	14	29	Options	
O Level Mathematics	teacher01 Wang Hong gang	2018-03-01 07:44 PM	9481	19	72	Options	
数据可视化-演示	changbaoyu 冰王子	2018-02-01 12:37 PM	1870	13	106	Options	
AngularJS	bamboosys Bamboo	2018-02-01 12:05 PM	24128	20	172	Options	
Demo	performing Tai Fing	2018-01-31 04:48 PM	709	4	129	Options	
汉语词语学习	performing Tai Fing	2018-01-29 04:24 PM	983	7	74	Options	
小学英文	1101 teacher 01	2018-01-26 06:53 PM	1499	16	43	Options	
BambooCloud Feature Introduction	bamboosys Bamboo	2018-01-26 11:57 AM	26396	28	196	Options	
task1	haiqi Baiqi	2018-01-02 05:28 PM	24	0	9	Options	

10 Per Page 1 2 3 ... 3

### 3.3.3 Pre-book Courses

List of pre-book courses created by users. You can view the application, edit the information or delete the course.

Courses Back

Total: 0

* Status	* Close	* Title	* Description	* End	* \$	* -\$	* IF	* Applications	Action
\$ Price -	\$ Discount Price	IF Minimum	Applications						

---

## 3.4 Classes

List of classes in your courses. You can view the student information and send messages to particular students in each class.

Total 5

Status	Name	Serial	Major	Department	Start	Stop	Students	Teachers	Course	Announcement	Action
Active	class 0						15	3	3	0	Options
Active	class1	21	会计学		Jan 24, 2017	Mar 1, 2017	11	4	12	0	Options
Active	class3	21	会计学				11	7	12	0	Options
Active	class1				Mar 8, 2017	Dec 31, 2017	5	2	3	0	Options
Active	Social Science Class						5	1	3	0	Options

## 3.5 Rooms

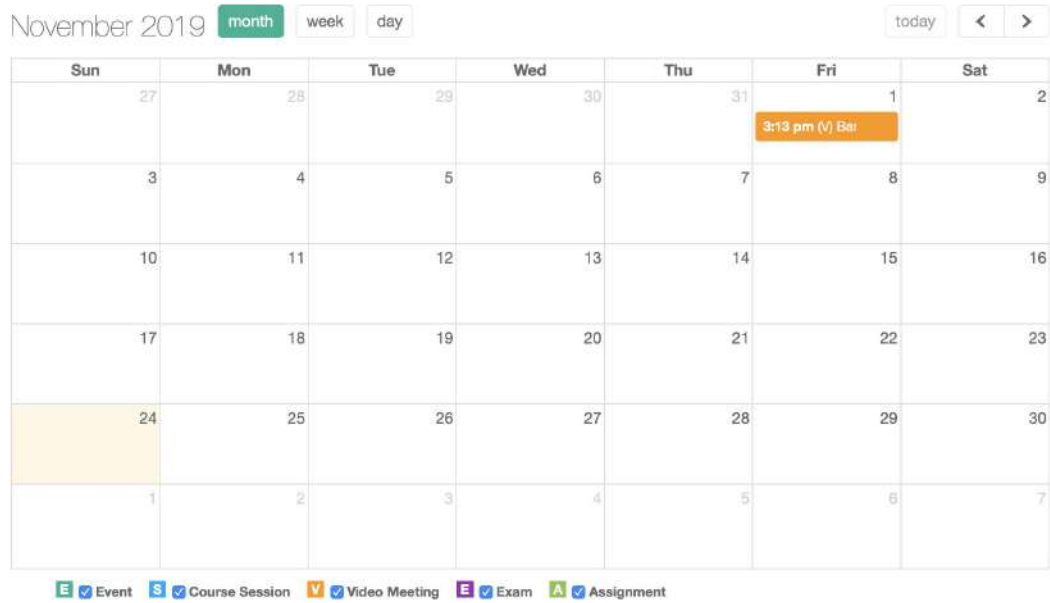
List of classes room that relevant your courses. You can edit the location information, print RQ code or check the time of the class session which will be hold in this location.

Total:

Name	Building Name	Address	IP Address	Mac Address	Last login	Action
------	---------------	---------	------------	-------------	------------	--------

## 3.6 Calendar

Through the calendar, you can view the timing information under all courses. Such as homework deadline, exam time, video class time, class time information, event time information etc.



### 3.7 Offline Sessions

You can view the time calendar of the offline sessions that are taught by you.

Session Records



### 3.8 Video Class

You can create and edit all the video conference owned by you in this section.

### 3.8.1 List

You can create new or view all the Video conference you owned. (Planned or Expired)

The screenshot shows the 'My Video Meeting' interface. At the top right, there are 'Export' and '+ Create' buttons. Below the header, there are tabs for 'Planned' (with a count of 2) and 'Expired'. A table lists the following meetings:

* Type	* Surveillance	* Name	* Privacy	* Creator	* Created	* Start	Duration	Action
Smart Classroom - Webinar	Disabled	Smart classroom	Private	admin	2019-11-07 16:09	2019-11-07 16:08	1 Hrs	Options
Video Conference - Webinar	Enable	Meeting1	Private	admin	2019-11-07 16:07	2019-11-07 16:07	0.5 Hrs	Options

Below the table, there are filters for 'User Access' (Login users, Free Access, Invited Users, Token Access) and a 'Per Page' dropdown set to 10.

Click “+Create”, you can add new conference and set the related setting such as meeting type, description, timing, reference recourses etc.

Creation page:

The 'Create Video Room' form includes the following fields and options:

- Meeting Type:** Radio buttons for Default (selected), Classroom Broadcasting, ESPX Broadcasting, Nim Classroom, Smart Classroom, and Audio.
- Type:** Radio buttons for Webinar (selected), Video Broadcasting, Audio Presentation, and Video Conference.
- Name:** A text input field with the placeholder 'Name'.
- Description:** A larger text input field with the placeholder 'Description'.
- Privacy Options:** Radio buttons for Anyone Access, Login Users Only (selected), and Invited Users.
- Starting Time & Date:** A date input field showing '24/11/2019', followed by 'at' and a time selector showing '10 : 55 AM'.
- Duration:** A duration input field showing '1.0 Hrs'.

At the bottom right, there are 'Cancel' and '+ Create' buttons.

After creation, you can edit your conference by click [Options]-> [ Setting] from the list page.



[ Webinar ] Smart classroom + Add Playback [Update](#)

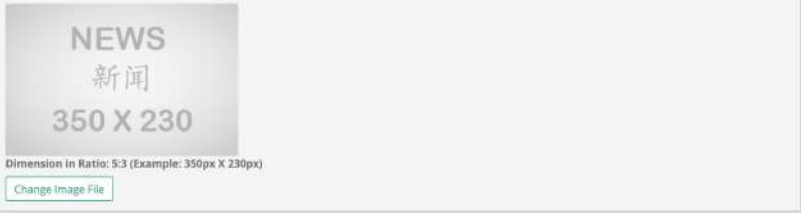
Privacy Options  Anyone Access  Login Users Only  Invited Users

Allow Token Access

**Surveillance**  Enable

Name

Description

Photo 

Starting Time & Date     Duration  Hrs [Update](#)

## 3.8.2 Resources

It includes slides and smart classroom materials.

### 3.8.2.1 Slides

View or delete all the PDF slides uploaded by you. You can also add new slides here by click [Add] at right top corner.

Total: 1 [+Add](#)

Room	Created	Action
MSA Procedure Writing Exercise Rev 2_2014.pdf	2016-04-28 15:57	<a href="#">View</a> <a href="#">Delete</a>

### 3.8.2.2 Classroom Materials

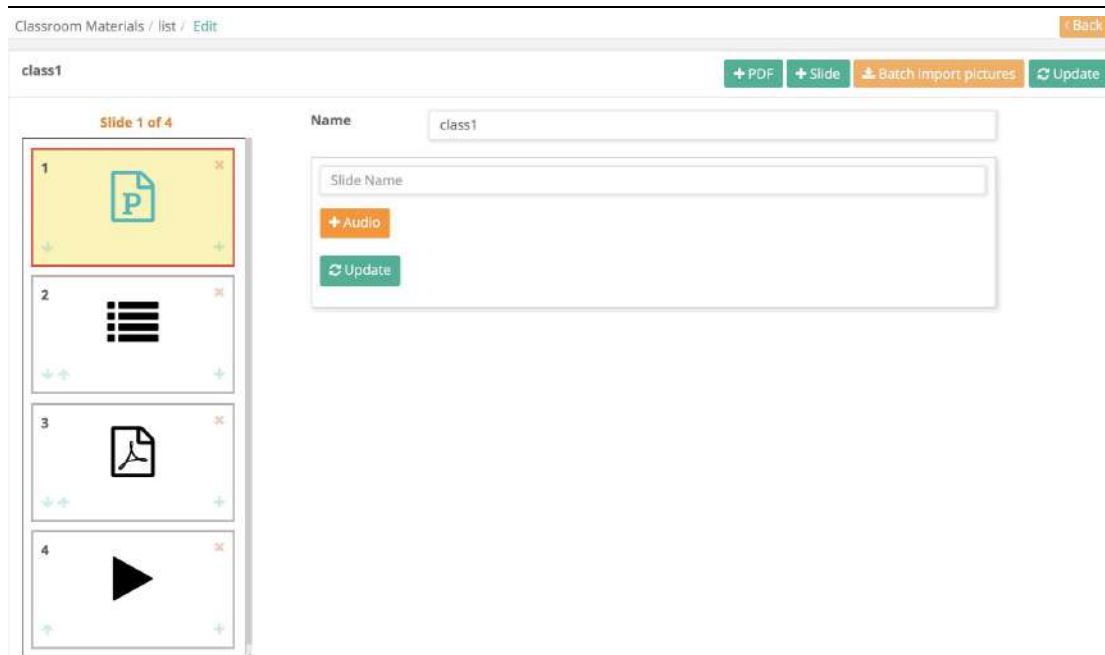
View or delete all the classroom materials which will be used in smart classroom. You can also add new materials here by click [Add] at right top corner.

Total: 0 [+Add](#)

Name	Created	Action
5d524c7156ce8f8842b98a791c2740b2.pdf	2017-04-20 20:28	<a href="#">View</a> <a href="#">Delete</a>
《公林之门》网络设计之案例 费云礼.pdf	2017-04-20 13:01	<a href="#">View</a> <a href="#">Delete</a>
网络.pdf	2017-04-13 14:52	<a href="#">View</a> <a href="#">Delete</a>
公路中文介绍.pdf	2017-04-12 14:06	<a href="#">View</a> <a href="#">Delete</a>

Per Page

Materials editing page:



The right top function tabs allow you to add various format of teaching materials such as PDF, PPT, Video, Pictures, etc.  
Under [Slide] button, it also allows you to update question format for test purpose during the class.  
Click[update] to save your changes.

## 3.9 Learning Community

It includes course forum, general forum and blogs.

### 3.9.1 Course Forum

List of course forums created by you.

Select the course: All						
★ + 🏆 = Topic Title	Author	Course	Reply	Views	Update	Action
🏆 The cause of the accident analysis			0	12	Jul 30, 2015	<a href="#">x Delete</a>
How to power DC Belt Drive Motor?			0	15	May 14, 2015	<a href="#">x Delete</a>
Cavitation in a two flow line			1	13	May 9, 2015	<a href="#">x Delete</a>
What is corrosion ?			0	6	Apr 20, 2015	<a href="#">x Delete</a>
🏆 What is slip in an induction motor?			0	52	Apr 20, 2015	<a href="#">x Delete</a>
What three methods are used to restore casing surfaces that are excessively eroded?			2	21	Apr 20, 2015	<a href="#">x Delete</a>
What is steam rate as applied to turbo-generators?			0	13	Apr 20, 2015	<a href="#">x Delete</a>
★ How can you relate power engineering with electrical engineering?			7	64	Apr 20, 2015	<a href="#">x Delete</a>
🏆 Why AC systems are preferred over DC systems?			0	7	Apr 20, 2015	<a href="#">x Delete</a>
What is Electrical Maintenance?			0	4	Apr 20, 2015	<a href="#">x Delete</a>

### 3.9.2 General Forum.

You can view the general topic you create under this function.

Total: 1						
★ + 🏆 = Topic Title	Category	Reply	Reply Time	Views	Created Date	Action
test music	Music	4		28	Feb 17, 2016	<a href="#">x Delete</a>

### 3.9.3 Blog

You can view or post new general topic and question under this function.

Course Forum General Forum <b>Blog</b>							
My Blog <span style="float: right;">+ Blog</span>							
search blogs	All Category						
Title	Author	Category	Created	Description	Reply	Visits	Action
Blog1		job	2019-11-07	Blog1	0	6	<a href="#">Options</a>

### 3.10 Logs

List of your logs in system. You can search it based on different action and types.

Total: 210

All Action All Types

Action	Type	User	IP	Time	Course Name	Others	ID
UPDATE RESOURCE	resource	Baiqi	203.117.127.142	2018-02-06 11:33		updateresource	5a791e716fb2e6a59e6c832
UPDATE RESOURCE	resource	Baiqi	203.117.127.142	2018-02-06 11:18		updateresource	5a791e716fb2e6a59e6c832
UPDATE RESOURCE	resource	Baiqi	203.117.127.142	2018-02-06 11:18		updateresource	5a791e716fb2e6a59e6c832
UPDATE RESOURCE	resource	Baiqi	203.117.127.142	2018-02-06 11:17		updateresource	5a783d3d2751919878356bc9
UPDATE RESOURCE	resource	Baiqi	122.11.140.211	2018-02-05 15:09		updateresource	5a77fd238c41feae2c640de4
UPDATE RESOURCE	resource	Baiqi	122.11.140.211	2018-02-05 15:09		updateresource	5a77fd238c41feae2c640de4
UPDATE RESOURCE	resource	Baiqi	122.11.140.211	2018-02-05 14:52		updateresource	5a77fd238c41feae2c640de4
UPDATE RESOURCE	resource	Baiqi	122.11.140.211	2018-02-05 14:52		updateresource	5a77fd238c41feae2c640de4
UPDATE RESOURCE	resource	Baiqi	122.11.140.211	2018-02-05 14:51		updateresource	5a77fd238c41feae2c640de4
UPDATE RESOURCE	resource	Baiqi	122.11.140.211	2018-02-05 14:51		updateresource	5a77fd238c41feae2c640de4

Per Page 1 27

## 3.11 Learning Profile

Under Learning Profile section, you can further edit your profile information and view and edit other relevant information about the course you have.

### 3.11.1 Overview

Shows the overview of the profile information. Users can edit profile and view other information in this section.

User: shuting

Full Name: shuting  
Email: 82644003@163.com

Last Login: 2018/11/3 10:52

Logout

Teacher Information

Teacher's Certificate  
Certificate: 0

Teacher's Award  
Award: 0

Learning

Knowledge Master Chart  
Chart: detail

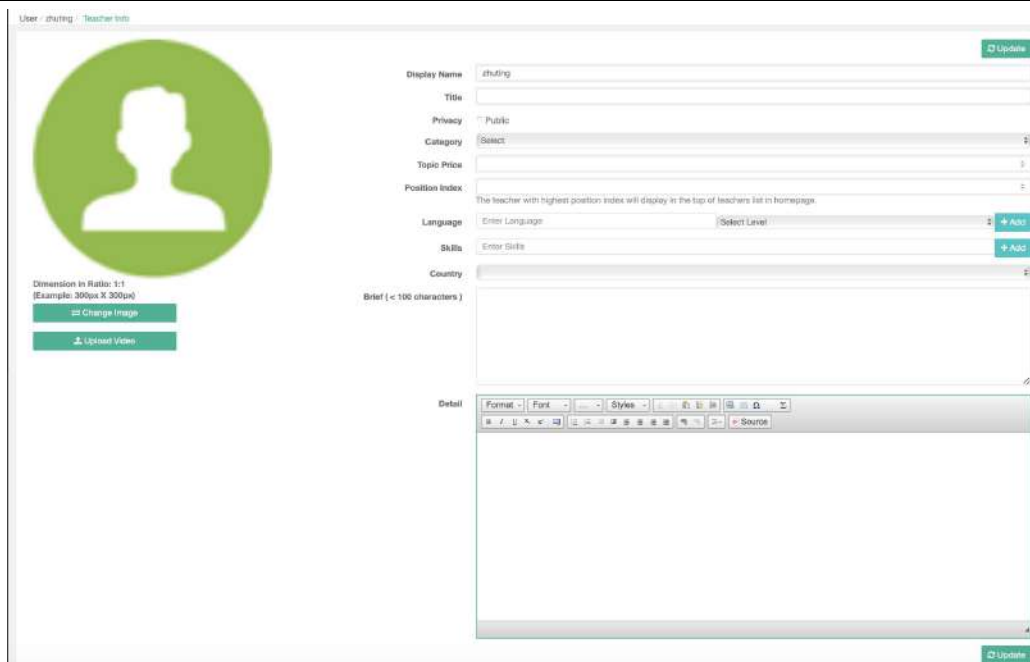
Notes  
Show List  
Weekly Summary

Temporarily

Access/Permission

My Data  
Password

- Click [Edit Teacher Profile] to edit and update your own teaching information.



Profile editing page

- Click [Account detail], you can enter the “Account” page. (see section 2.11)

### 3.11.1.1 Teacher’s Courses

It shows the course teaching list of you.

Name	Description	Creator	Update	Status	Views	Category	
Construction Work Safety	introduction to work safety.	zhoubaiqi Zhou BaiQi	25/18	Public	1269	Professional Training/Engineering	
O Level Mathematics	This course brings you through the various chapter	teacher01 Wang hong gang	27/18	Public	9482	72	
demo package for download		teacher01	21/18	Public	465	7	
小学英语	这门课程涵盖了小学六年级的中文知识。	teacher01	1/26/18	Public	1499	43	商务英语-外贸
BambooCloud Feature Introduction	The brief introduction about the use of the Bamboo	BambooSYS Bamboo	1/26/18	Public	26396	186	自然科学
九竹平台介绍-演示	最新鲜 最实用 最专业的 值得学生在寒暑假期间认真学习 课程资源源于老师多年工作经验与学生的宝贵建议	zhoubaiqi Zhou BaiQi	11/16/17	Public	4428	37	Education
International Finance	International finance (also referred to as interna	zhoubaiqi Zhou BaiQi	7/4/17	Public	602	11	Business Management
computer	test1234	teacher01	1/23/17	Public	758	11	Professional Training/Social Science
从古诗到红楼梦	本文经过了几千年的发展，帮助人类的伟大事业，并帮助人类的幸福。	teacher01	12/22/16	Public	114	6	Chinese 中文
Awesome Resources on Micro-Learning	I am always ready to learn although I do not know	teacher01	9/16/12	Public	139	3	Education

### 3.11.1.2 Teacher’s Classes

It shows the class list of your courses.

Status	Serial	Major	Name	Class Teacher	Department	Start Date	Duration
	21		class1	teacher01		2014-10-13	3 years
	21		class3	teacher01		2014-10-31	3 years
			class 6	teacher01		2016-12-31	2 years
			class1	teacher01		2017-02-14	3 years
			Social Science Class	teacher01		2016-01-19	4 years

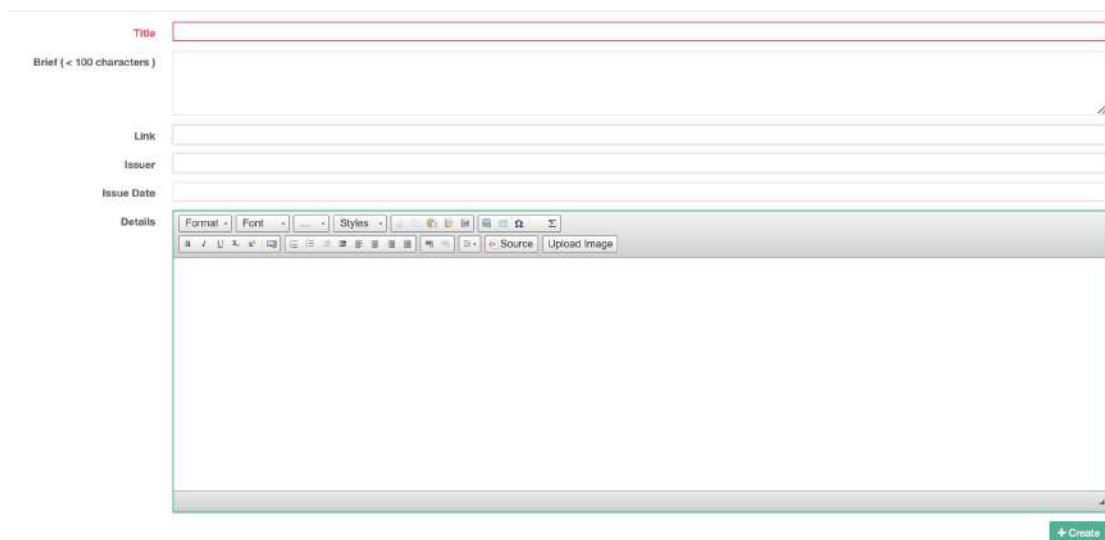
---

### 3.11.1.3 Teacher's Certificates

You can add and view the certificate you have.



Click [Create] to add new certificate:



A screenshot of a web application form for creating a new certificate. The form includes fields for Title, Brief (< 100 characters), Link, Issuer, and Issue Date. Below these fields is a rich text editor with a toolbar containing options for Format, Font, Styles, Source, and Upload Image. A '+ Create' button is located at the bottom right of the form.

### 3.11.1.4 Teacher's Award

You can add and view the award you have.



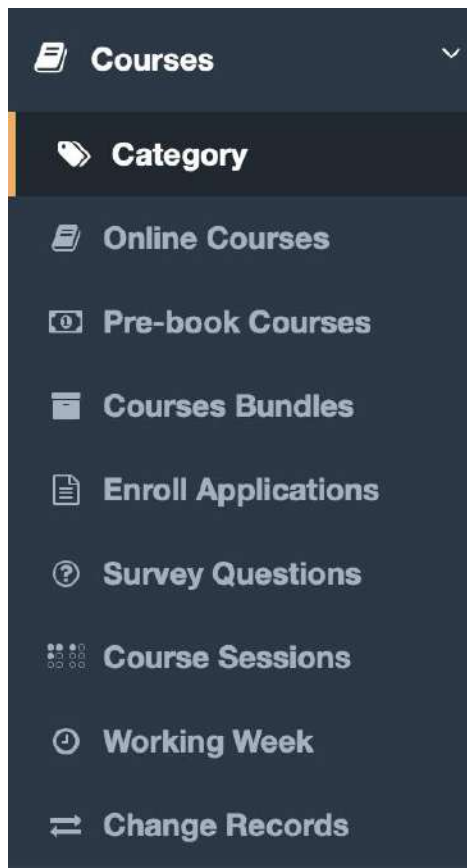
Click [Create] to add new award.

### 3.11.1.5 Teacher's Rating

It shows the rating record about your courses from students, teachers and other users.

From Students	From Teachers	From Others				
Name	Date	Average Rating	Attraction	Content	Knowledge	Comment
Interview	2017-12-02	1.66	0	1.2	3	

## 4. Courses



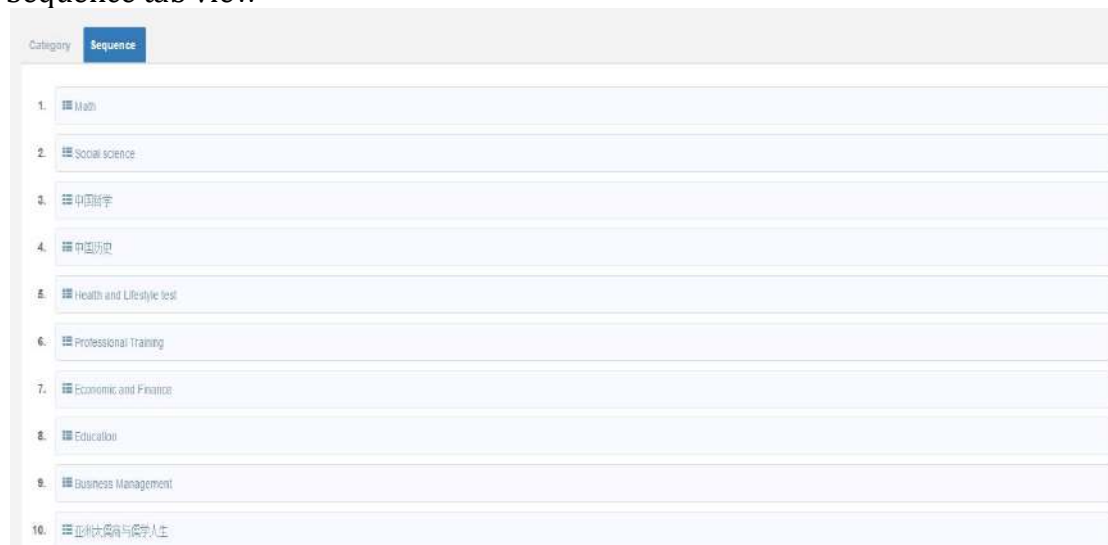
Full support for a variety of course content presentation methods and courseware format. Teachers can quickly change the order of the chapters according to the course content and can also create in-class test and homework, so that students can be tested at any time. In addition, course data and student reports are provided for administrators to analyze the quality of teaching.

### 4.1 Category

Course categories can be created or deleted. These changes are updated onto the home page.



Sequence tab view



## 4.2 Online Courses

Courses can be sorted in different ways and specific courses can be easily searched. User can also create or clone new courses and edit existing courses.

Total Courses: 15									
Name	Course Creator ID	Course Creator	All Category	Update	Status	Action			
Installation and Commissioning of Distribution Switchgear		teacher1	Electricity.Switchgear	2/27/17	221 5 13	Options			
LMS packages		pcmoming Admin User	Electricity	2/27/17	420 4 2	Options			
Sample Elearning Course		pcmoming Admin User	Electricity	11/16/16	109 1 2	Options			
Design, Installation & Testing of Electrical Switchboard & Supply Turn-off		yyang yiyang	Electricity.Switchgear	11/15/16	27 1 0	Options			
Operation and Maintenance of Distribution Transformer		yyang yiyang	Electricity.Transformer	8/3/16	18 0 0	Options			
Operation and Maintenance of LV Board and Overhead Box		yyang yiyang	Electricity.Switchgear	8/3/16	12 0 0	Options			
WSQ PERFORM LOAD TRANSFER IN LOW VOLTAGE NETWORK		farhana Nur Farhana Brite Sutrisno	Electricity	2/20/17	1	Options			
Testing		Michelle MICHELLE HOON		2/20/17	1	Options			
DISTRIBUTION CABLES, JOINTS & TERMINATIONS		Michelle MICHELLE HOON	Electricity.Cable	2/20/17	1 0 0	Options			
WSQ Restore Low Voltage Outages		sgpower01		2/20/17	1	Options			



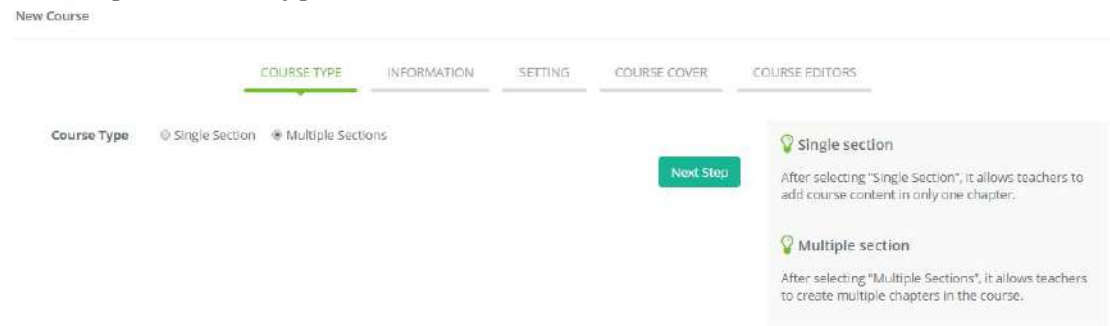
---

Click on either the “+ Course” or “New Course Wizard” icons on the top right-hand corner of the screen to build new curriculums.



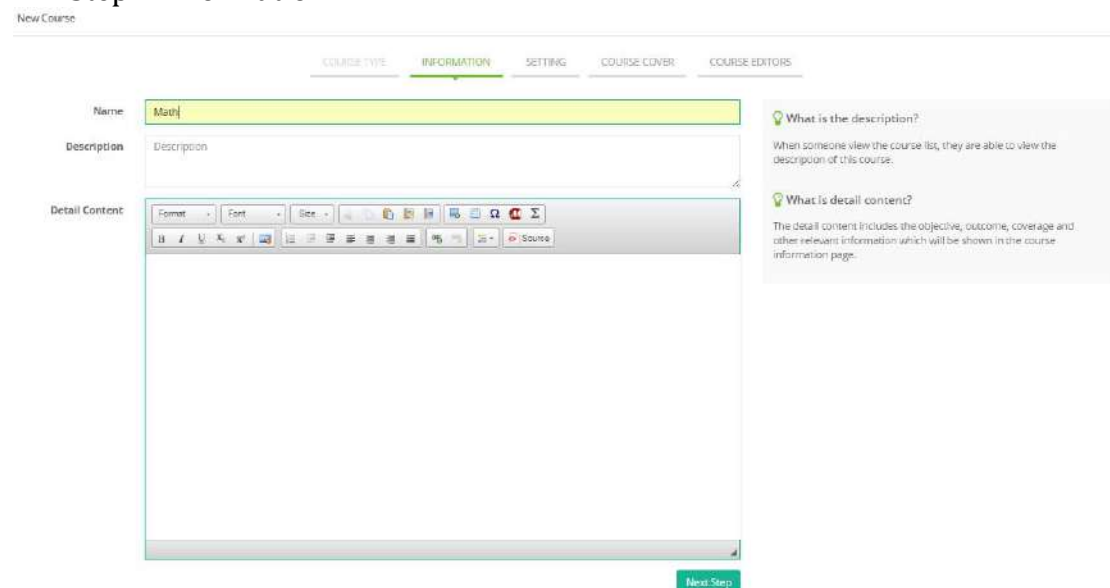
Click on the “New Course Wizard” icon to obtain a step-by-step guide to create a new course with all the relevant details at once.

### □ Step1: Course Type



Select “Single Section” or “Multiple Sections” then click “Next Step”.

### □ Step2: Information



Fill up the relevant information including course name, description and detail content then click “Next Step”.

### □ Step3: Setting

Select “Course category” and fill the course code. Then click “Create Course and go to next step”.

#### □ Step4: Course Cover

Select the theme of course, add the course cover photo and video, then click “Next Step”.

#### □ Step 5: Course editors

Complete the course creation process by clicking “Finish and Edit Course Content” after adding course editors.

Alternatively, click the “+ Course” icon to create a new course. Other changes can be made later by clicking “Option” and “Edit” after successfully creating the course.

There are a few options here:

- Section Type (Single or Multiple Sections)

□ Name and Description.

In addition, Click [Course Statistics], you can view relevant statistical reports through the course report.

Name	Creator	Category	Date	Accessibility	Views	Status	Approval Status	Size	Enroll Users
Hotel English Sentence Learning	baiqi 万恒	Hotel Language Learning	11/7/19	PRIVATE	2	UNPUBLISHED		2.78 MB	0
Hotel English Word Learning	baiqi 万恒	Hotel Language Learning	11/7/19	PRIVATE	2	UNPUBLISHED		5.28 MB	0
酒店场景句子学习	baiqi 万恒	酒店语言学习	11/7/19	PRIVATE	2	UNPUBLISHED		1.56 MB	0
Hotel short conversation learning	baiqi 万恒	Hotel Language Learning	11/7/19	PRIVATE	2	UNPUBLISHED		511.36 KB	0
酒店单词学习	baiqi 万恒	酒店语言学习	11/7/19	PRIVATE	2	UNPUBLISHED		39.87 MB	0

Clicking on the list of courses will display the course's data and information, including the scope of the release, the number of views and status, the status of the approval, the size of the file, and the number of users who have joined.

You can find the corresponding detailed data by clicking "Resources", "Exam" and "Other" at the top right.

Click "Export Data" to import course data into a file in Excel format.

Name	Creator	Update	Category	Accessibil	View	Resources	Active Res	RePublish	PENDING	Knowledge	Questions	Papers	Dynamic F	Exam
Stroke Warning Signs and Symptoms	seantang	2019-02-22T04:44:41	private			14	0	0	TRUE					
AngularJS	bamboos	2019-02-21Hobby	amr	private		4639	82	66	TRUE		5	13	1	1
test 1	bamboos	2019-02-11	Professio	public		54	1	1	TRUE		0	0	0	0
BambooCloud Feature Introduction	bamboos	2019-02-11	Professio	public		2848	50	49	TRUE		6	0	0	0
微课制作	bamboos	2019-02-16T03:04:35	private			902	4	3	TRUE		0	0	0	0
翻转课堂-演示	changbao	2019-02-01	Professio	public		571	105	105	TRUE		3	0	0	0
初中一年级历史	tianlongji	2019-02-01T04:08:24	private			342	10	8	TRUE		7	491	0	0
Primary 2 Math Exam Demo	james1 jai	2019-02-01	K12 Study	public		3334	111	31	TRUE		5	20	1	2
P2 Math Singapore Courseware Demo	varan Rag	2019-02-01	Education	public		644	42	28	TRUE		11	569	3	3
Story retelling - Reading comprehension	yuanxiang	2019-01-31	Education	public		91	4	2	TRUE		0	0	0	0
Administrator Guide	murali Ad	2019-01-31	BambooCl	public		478	64	29	TRUE		0	0	0	0
从百草园到三味书屋	st001 Stuc	2019-01-31	Chinese	public		60	6	2	TRUE		0	0	0	0
Learn 3D Modelling - The Complete Blender Creator Course	bamboos	2019-01-31	Professio	private		55	4	4	TRUE		0	0	0	0
课程创建说明	bamboos	2019-01-21	Language	public		21	1	1		TRUE	0	0	0	0
亚洲大儒商	koh001 Kc	2019-01-21	亚洲大儒	public		335	8	7	TRUE		0	0	0	0
P5 Math	varan Rag	2019-01-01	K12 Study	public		89	0	0			10	605	0	0
P6 Math	testuser t	2019-01-01	K12 Study	public		45	1	0			7	627	0	0
S1 Math	varan Rag	2019-01-01	K12 Study	public		40	1	0			16	795	0	0
S4 Math	pcmomin	2019-01-01	K12 Study	public		13	0	0			28	90	0	0
S3 Math	pcmomin	2019-01-01	K12 Study	public		14	0	0			24	475	0	0
S2 Math	pcmomin	2019-01-01	K12 Study	public		30	2	2			18	450	0	1
BambooCloud User Guide	murali Ad	2019-12-31	BambooCl	public		178	16	15	TRUE		0	0	0	0
P4 Math	bamboos	2019-12-21	K12 Study	public		17	0	0	TRUE		28	493	0	0

## 4.2.1 Course Homepage

Click on course name link to open course overview and details.

Courses / List / Hotel English Sentence Learning

Hotel English Sentence Learning Need Help Sync Preview

Status: **UNPUBLISHED**  
 Accessibility: **PRIVATE**  
 Course: **CANNOT BE REFERENCED** **CANNOT BE CLONED**  
 Setting: **HOTEL LANGUAGE LEARNING**

Created by: 万恒  
 Created: 2019-11-07 19:31:08  
 Views: 2  
 Size: 2.78 MB  
 Total 0  
 Study Time (Min):  
 Last 2019-11-07 19:31:08  
 Updated:

Module / Content Module : 2 Courseware : 2 Mile Stone : 0	Configuration, Information, Photo & Video, Theme, Certificate Template, Recommended Courses	0 Pending : 0 1 Editors : 1 0 Class : 0
Analytics Report Resource, Exam, Class	Dynamic Papers : 0 Chapters : 0 Assignments : 0 Smart Papers : 0 Question Bank : 0	0 Quizzes : 0
Knowledge Trek Knowledge Point : 0	Resource Pool Resource : 3	0 Sessions : 0 0 Offline Session : 0
Video Meeting Upcoming Video Meeting : 0	Grade/Result Records : 0	0 Course Survey : 0 0 Course Survey : 0
Forum Topics : 0 Reply : 0	Course Outline Course Program Course Plan Additional Plans	0 Teaching Materials : 0
Information Announcement, News, Course Qualification, Awards	Report Rating : 0.0 Rating Users : 0	

### 4.2.1.1 Module/Content

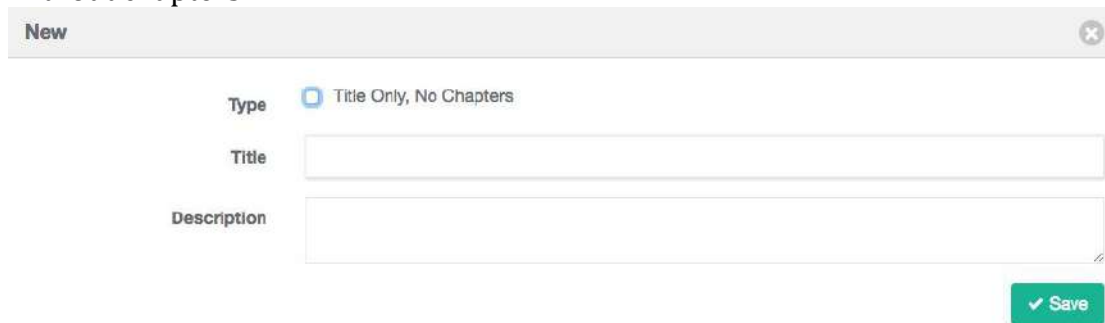
Modules section allows you to add and adjust the sections. User can click the “Unlock” button which allows the user to drag and alter the course sequence and

relationship. To prevent any other re-arrangement, click the “Lock” icon again.



#### 4.2.1.1.1 Add Section

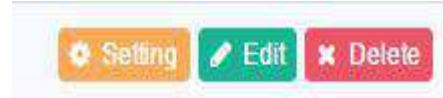
Click “Add” button to add new Section. Choose the type of the section, with or without chapters.

A screenshot of a "New" section creation form. The form has a title bar "New" with a close button. Below the title bar, there is a "Type" section with a radio button selected for "Title Only, No Chapters". There are two input fields: "Title" and "Description". At the bottom right of the form, there is a green "Save" button with a checkmark icon.

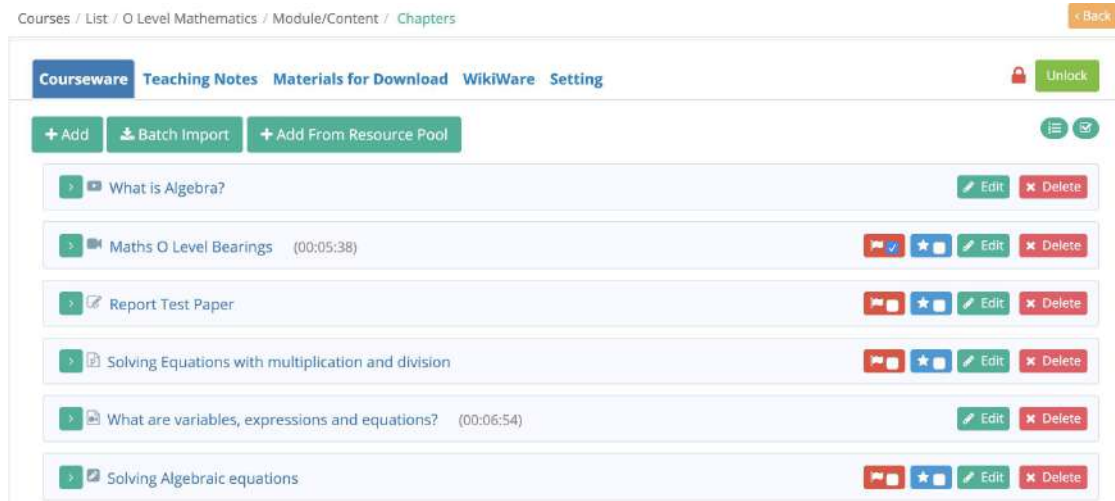
User also can click the “+” to add sub section content under each section.

#### 4.2.1.1.2 Edit Chapters

Click the “Edit” button to edit the courseware contents.

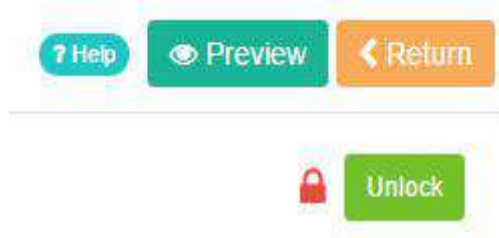


## 4.2.1.1.2.1 Courseware



Courseware is the collection of all media files, slides, PDF etc. Examinations, tests and assignments can be included.

User can also click the “Unlock” button which allows the user to drag and alter the course sequence and relationship as mentioned before.



Milestone & Scoring Point: For some courseware types, you can set milestone and scoring point. (Such as : PDF/PPT format file, Chapter exam/Assignment, etc.)



### Milestone



Teachers can set the particular courseware as a milestone by ticking in the milestone box. Once ticked, students only can view the courses after the milestone by passing it.

### Scoring Point



Teachers can set the particular courseware as a scoring point by ticking in the



---

scoring point box. Once ticked, students will get score passing it.

To add chapter contents, there are three methods:

By adding the contents individually, batch import the documents and add contents from resource pool.



▫ Add Individually

Click the “Add” button to include new courseware. Type of the courseware as shown below:

**Choose New Chapter Content Type** ✕

**Video files**

- Video file (Please use H264 MP4 format video file)
- Video file with images (Please use H264 mp4 format video and images)
- Audio file with images (Please use mp3 format audio and images)
- Interactive Video
- Video file with Quiz (Please use H264 mp4 format video)
- Online Video with Quiz (Please use vimeo / youtube format video)

---

**Third party online video**

- Youtube
- Vimeo
- Youku

---

**Document files**

- MS Office file (student can download the file)
- Open Office file (student can download the file)
- Flash file
- PDF format file
- PDF format file (Multipages display like slides, BambooCloud format) ?

---

**Learning Management System**

- HTML5 Package folder ?
- Scorm Package folder(ver 1.2,2004)

---

**Rich Media**

- HTML
- Article

---

**Exams / Assignments / Survey**

- Quiz
- Chapter Exam
- Assignment
- Course Survey

---

**Language Learning Support**

- English Word
- Flash Card
- Drag and Drop Fill in Blank
- Choose the Correct Answer
- English Word Learning
- Word learning
- Reading
- Chinese Stroke
- Idiom
- Fill in Blank
- Poetry

**SUPPORTS CHINESE ONLY**

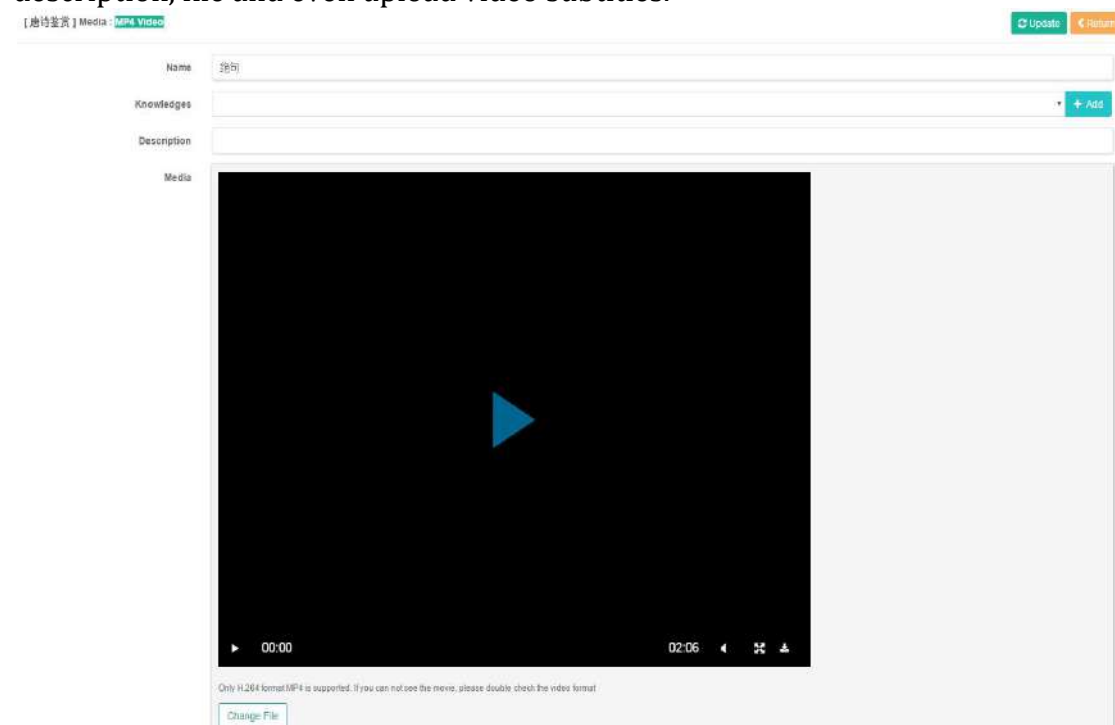
---

## Video file

Select videos from files or choose to directly record the video.



After successfully uploaded the video, you can click “Edit” to edit the video name description, file and even upload video subtitles.



## Video file with images

First upload or directly record the video files.



---

Then Click “Edit” at the left side of the courseware to add images.



You can edit the video details, and then click “Upload Image” to select photos.

Name: Class 1

Knowledge: Select Knowledge [+ Add](#)

Description: If you want to add a new Knowledge, click this link .

Video

You have 30 minutes; here's a sample of how to use that time:

- Read the prompt - 1 minute
- Choose a slide & context & brainstorm - 2-3 minutes
- Write - 20-25 minutes
- Reread & Review - 1-7 minutes

Stay Forever  Duration:

Add or Select the below images or pdf to add in correct track

Note: It will take some time to upload the PDF, please refresh this page after 2 minutes.

[Upload Image](#) [Upload PDF](#) [Insert Text](#)

[Update](#)

Click on the photo and select the time you want the photo want to appear. You can write the timing and click “Go” to check the corresponding time .

Next, click “Link to Video” to link the photo.

Finally click “Save”.

### Auto file with images

You can upload Auto file with images in this format.

First, upload the Auto file. You can choose to directly upload or typing words and converting to a voice file. (Choose the language you need first)

Upload File - Chapter Mp3 (< 500.00 MB)

Choose a file or drag it here.

Direct Record

OR

Upload as text

Enter your text to convert as audio...

Chinese  English  Hindi

Text to Voice

Next, you can add images to your auto file. ( the steps is similar to the Auto file with images)

description

Audio

You have 30 minutes, here's a sample of how to use that time:

- Read the prompt - 1 minute
- Choose a side & context & brainstorm - 2-3 minutes
- Write - 20-25 minutes
- Reread & Review - 1-7 minutes

Stay Forever  s

Add or Select the below images or pdf to add in correct track

Note: it will take some time to upload the PDF, please refresh this page after 2 minutes.

You have 30 minutes, here's a sample of how to use that time:

- Read the prompt - 1 minute
- Choose a side & context & brainstorm - 2-3 minutes
- Write - 20-25 minutes
- Reread & Review - 1-7 minutes

Not Linked

Upload Image

Upload PDF

### Video file with quiz

Choose upload or directly record the video files and Click “Edit” to add Quiz.

Upload File - Chapter Mp4 (< 500.00 MB)

Select

Record Video

In the edit page, click “+Quiz” to add quiz.

[0 Level Mathematics] Metafr

Name: Solving equations with variables on both side

Description:

Video

Quiz

Name	Number	Created Date	Show Time	Action
quiz02	2	11/22/16 2:35 PM	00:00:04	Options
quiz1	3	11/22/16 2:14 PM	00:00:06	Options

Type in the name and click “+Save”. Then click “+Create Question” to create question.



Next, choose the question you add, and write the time you wish the quiz will appear and click “Go” to check. Then, click “Link to Quiz”. Finally click “Save”.

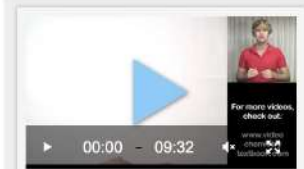
Courses / List / PS Science / Module/Content / Chapters / Mp4 Video With Quizzes Back

**Name** Lesson 1.2 State Changes, MP4+Quiz

**Knowledge** Select Knowledge + Add  
 If you want to add a new Knowledge, click this [link](#).

**Description** This are 2 small quiz in this video about the states of water

**Video**



00:00 - 09:32

Change File Upload Subtitle

Set time to link content

Min Sec GO

Unlink from Quiz

1 questions

Add or select the quiz below to add at the corresponding track.

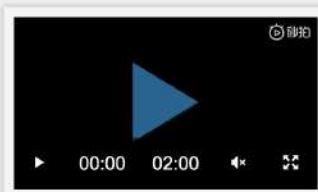
**Quiz** Total: 3 + Quiz

Name	Number	Created Date	Show Time	Action
1	1	11/24/19 12:56 PM	00:00:00	Options
2	1	10/24/16 10:45 AM	00:00:20	Options
1	2	10/24/16 10:45 AM	00:00:06	Options

### Interactive Video

You can create interactive video here. In this format you can integrate 4 types of format with your video: Link, Photo, Test, and Question by clicking the corresponding button. (The adding process please refer above )

**Video**



00:00 02:00

Change File Upload Subtitle

Set time to link content

Min Sec GO

Link to Quiz

question

1+1=

**Content** Total: 4 + Link + Photo + Text + Question

Type	Content	Show Time	Action
question ( single )	1+1=		Options
question ( single )			Options
text text	nihao		Options
img img	截屏2019-10-21下午2_04_23_77699.png		Options
link link	https://www.youtube.com/?gl=SG&tab=w1		Options

### Online Video with Quiz

To insert a related quiz in an online video, you can first enter a name and fill in

---

the corresponding URL.

[ ] Media : Update

**Name**

**Knowledge**  + Add  
If you want to add a new Knowledge, click this [link](#).

**Description**

**Type**  Vimeo  Youtube

**Link**

Please refer to " Video file with quiz" for the operation of adding a quiz.

### Third party online Videos

If you don't have the video file, you may provide online video url from YouTube, Youku or Vimeo.

[ P5 Science ] Media : YouTube Video Update

**Name**

**Knowledges**  + Add  
If you want to add a new Knowledge, click this [link](#) .

**Description**

**Youtube Link**

**Media** Update

---

### MS Office Files

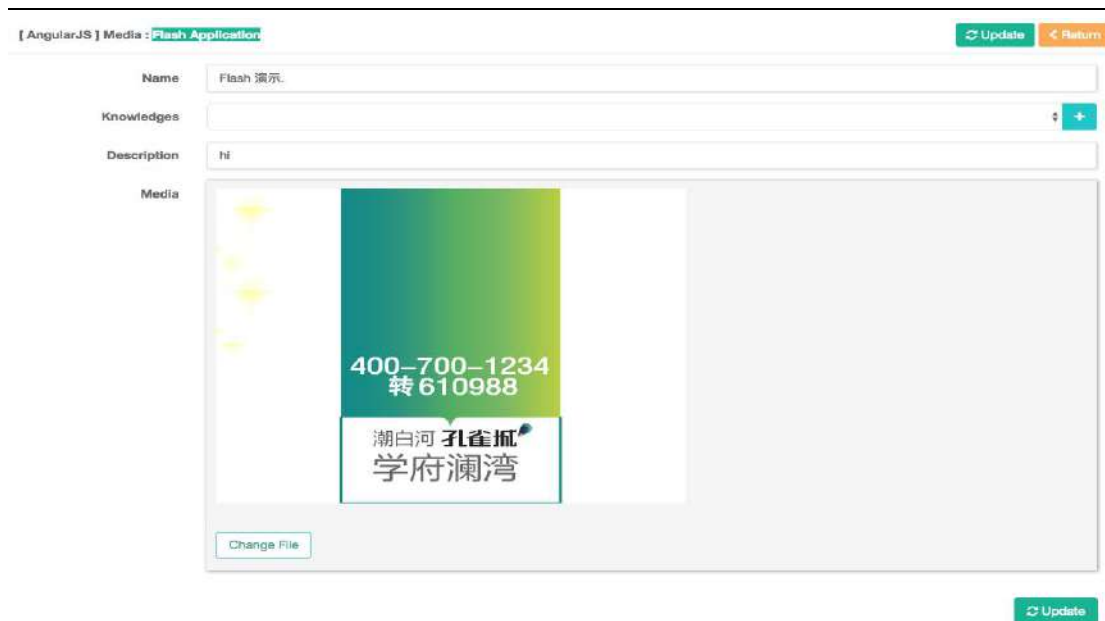
Choose to upload MS Office file and select the file from the computer, such as Word, Excel, PowerPoint files.

### Open Office Files

Choose to upload Open Office file and select the file from the computer, such as ODT, ODS files.

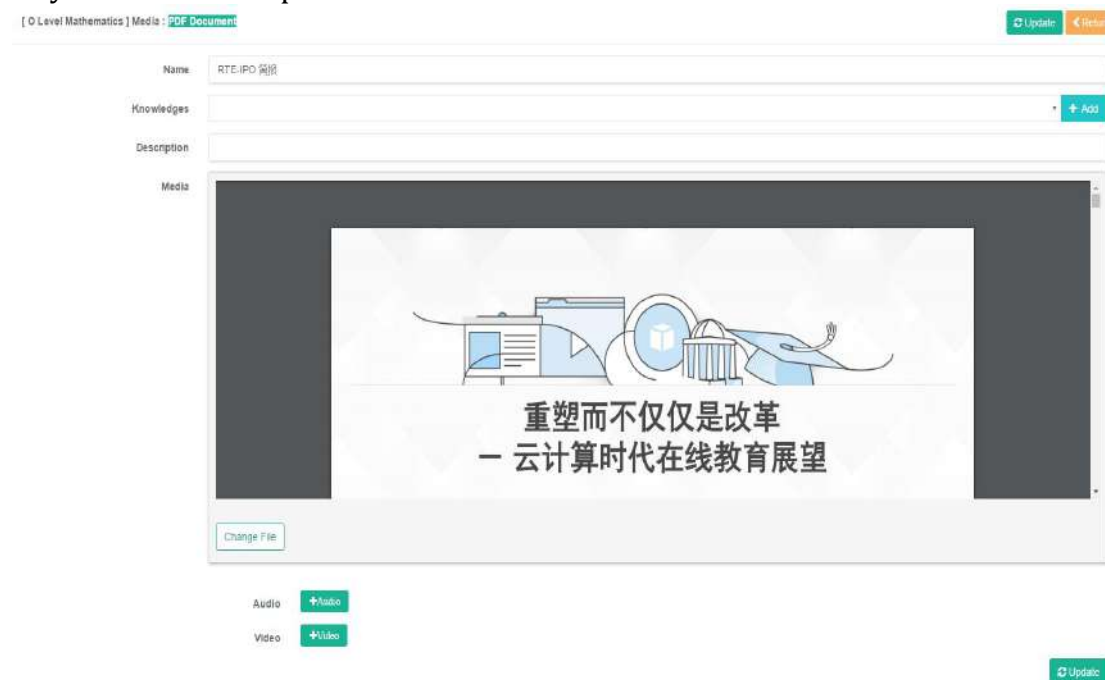
### Flash File

Choose to upload flash file and select the file from the computer.  
Edit the document information by clicking "Edit" button.



## PDF Files

Select the PDF file and upload it. Edit the details by going into the edit page. You may add audio to explain the documents.



## Multipage PDF Files

Multipage PDF is for PPT documents. Before uploading PPT, please save it as PDF first. Then upload the PDF and the system will automatically divide the pages. There are three types of methods.



First, convert PDF is to select the file individually and the system will convert it.

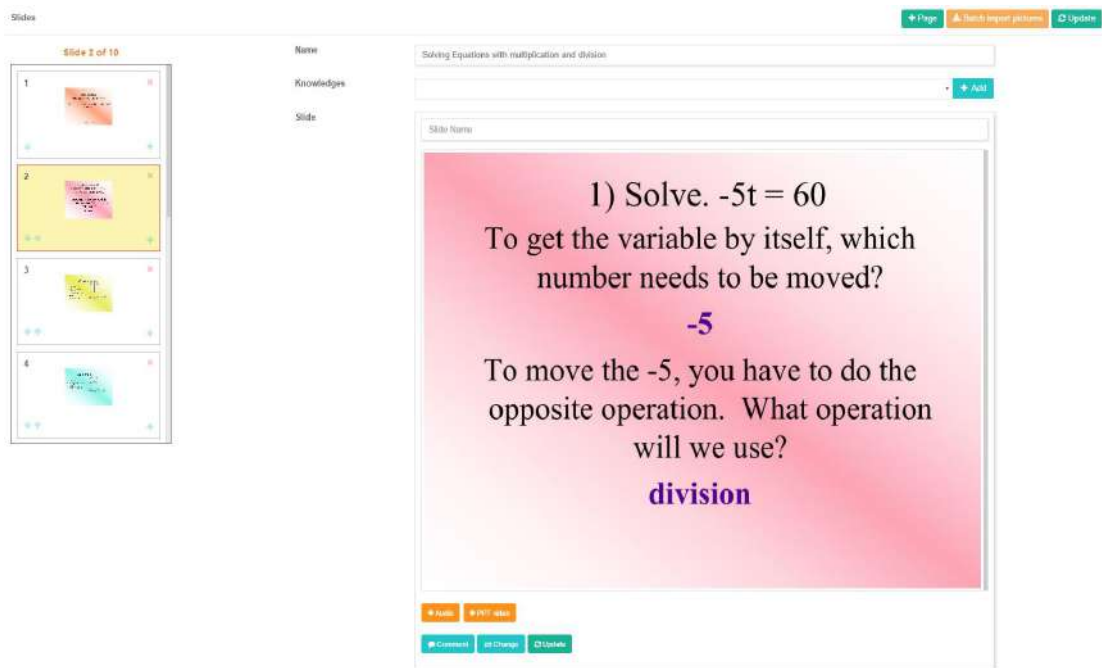
---

But size limit is 80MB. If the files is larger than the size limit, please use the other two methods.

As for Resources PDF, is to select PDF file from the resource pool.

For “+New”, is to add slides one by one. The functions are the same as editing the multipage PDF files.

To edit the files, click “Edit” button and add name and knowledge of the file, meanwhile, add titles and audios for each page. You can change the sequence of the slides by clicking “↑” and “↓”.



Click “+Page” to add new slides. The new slides could be in the type of PPT, test, HTML, mp4 / Record Video, flash or YouTube. Choose the type of slides and edit the slides online.

**Add Page** ✕

**Title**

**Type**  PPT  Test  HTML  MP4 / Record video  Flash  YouTube

[+ Page](#)

Click “+Audio”, users can choose to upload existed audio files or directly record.

**Upload File - PPT Audio ( < 20.00 MB )**



Direct Record

OR

**Upload as text**

Enter your text to convert as audio...

Chinese  English  Hindi

Text to Voice

Click "+Video", users can choose to upload existed audio files or directly record.

**Upload File - PPT Mp4 ( < 500.00 MB )**



Record Video

In addition, click "Action" Tab, interactive content can be created, and student can clicks on the specified area on the learning page to view the content, including video, text, audio, etc.



The screenshot displays a learning management system interface. At the top, there is a grid of four images with labels: 'Steel stairs' (No. 1), 'Concrete Wall Panels' (No. 3), and 'Concrete Segmented Bridge' (No. 4). Below the images is a table with columns: 'Select', 'Action', 'Resource', 'Delete', and '+ Action'. The table contains four rows of data. The 'alliance' logo is visible in the bottom right corner of the image grid.

Select	Action	Resource	Delete	+ Action
1. <input checked="" type="checkbox"/> Change	<input checked="" type="radio"/> Audio <input type="radio"/> Video <input type="radio"/> Link <input type="radio"/> Text	<input type="button" value="Play"/> <input type="button" value="Audio"/>	<input type="button" value="X"/>	<input type="button" value="+ Action"/>
2. <input checked="" type="checkbox"/> Change	<input type="radio"/> Audio <input checked="" type="radio"/> Video <input type="radio"/> Link <input type="radio"/> Text	<input type="button" value="Play"/> <input type="button" value="Video"/>	<input type="button" value="X"/>	
3. <input checked="" type="checkbox"/> Change	<input type="radio"/> Audio <input type="radio"/> Video <input checked="" type="radio"/> Link <input type="radio"/> Text	<input type="text"/>	<input type="button" value="X"/>	
4. <input checked="" type="checkbox"/> Change	<input type="radio"/> Audio <input type="radio"/> Video <input type="radio"/> Link <input checked="" type="radio"/> Text	<input type="button" value="Comment"/>	<input type="button" value="X"/>	

### Learning management system (HTML5 & LMS package folder)

As for Articulate Storyline and SCORM package folders, simply select the Zip file to upload. And edit the title online by clicking “Edit”.

Upload File - HTML5/LMS Zip Package ( < 600.00 MB )



Zip file only!

## HTML

Edit HTML online by providing information like name, knowledge and details. You may upload audio files if you wish to. In the detail content, you can upload images and videos by selecting the files from computers. Also, you can link the words to Wiki so that when users click on the word, explanation window pops up.

HTML Chapter ← Back

Name:

Knowledges:  + Add

Audio: Upload Audio File

Video: Upload Video File

**Link Wiki**

Wiki Link:

Close Save

## Exams/Assignments/Course Survey

Add quizzes, chapter exams or assignments by selecting the existing ones. Or create and edit online.

Select Paper + Create

Title	Knowledges	Description	Time	Action
hi	Javascript	hi	60	<span style="background-color: #00a651; color: white; padding: 2px 5px;">Select</span>
test			60	<span style="background-color: #00a651; color: white; padding: 2px 5px;">Select</span>
Javascript Paper 1	Javascript	Javascript Paper 1	60	<span style="background-color: #00a651; color: white; padding: 2px 5px;">Select</span>
EVERYDAY ENGLISH 3		EVERYDAY ENGLISH 3	60	<span style="background-color: #00a651; color: white; padding: 2px 5px;">Select</span>
Warm Up Math for Programmers		Warm Up Math for Programmers	60	<span style="background-color: #00a651; color: white; padding: 2px 5px;">Select</span>
test paper	Javascript	test	60	<span style="background-color: #00a651; color: white; padding: 2px 5px;">Select</span>

Users can also create or add surveys by choose “Course Survey”

Courses / List / Construction: Work Safety / Module/Content / Chapters

Construction: Work Safety + Create

Name	Description	Creator	Type	Action
d's		baiqi		<span style="background-color: #00a651; color: white; padding: 2px 5px;">Select</span>

Edit Delete

Once created, click on "Edit" to edit the questionnaire.

Courses / List / Construction: Work Safety / Module/Content / Chapters / Course Survey Back

Survey Update Preview

Title: Survey

Description: Description

Options:  Show Result

+ Section

---

Title: + Question + Import x Delete

Title: Title +

Question Type	Content	Update	Action
Multiple Answers	Which activity is better	Nov 8, 2019	<a href="#">Edit</a> <a href="#">Delete</a>

Language learning support function:

### English Word

You can click "Excel Example" to download the template. After filling up the relevant content, then click "Import" to import the revised file.

The excel example file:

A	B	C	D	E	F	G
language:	word	explanation	type	example	synonyms	antonym
更加	further	at or to a greater distance, at or to a more advanced point; to a greater extent, in addition; moreover:	adverb	I'm too tired to go further.	additional	
早晨	morning	Morning is the earliest part of the day. No matter what time you get up, morning ends at noon.	noun	they talked until morning.	dawn	
午餐	lunch	Lunch is the meal you eat in the middle of the day. If you only have a short lunch break during your school or work day, you might quickly eat a peanut butter and jelly sandwich.	noun	At what time are you lunching?		
鱼	fish	any of various mostly cold-blooded aquatic vertebrates usually having scales and breathing through gills.	noun	the shark is a large fish.		
狗	dog	A dog is a member of the Canine genus, sometimes found wild but often found curled up on the couch when you're not at home.	noun	As soon as he got inside, the dog shook himself.		
月亮	moon	the natural satellite of the Earth.	noun	men first stepped on the moon in 1969.		
螃蟹	crab	decapod having eyes on short stalks and a broad flattened carapace with a small abdomen folded under the thorax and pincer	noun	Although it is tasty, crab is very filling.		

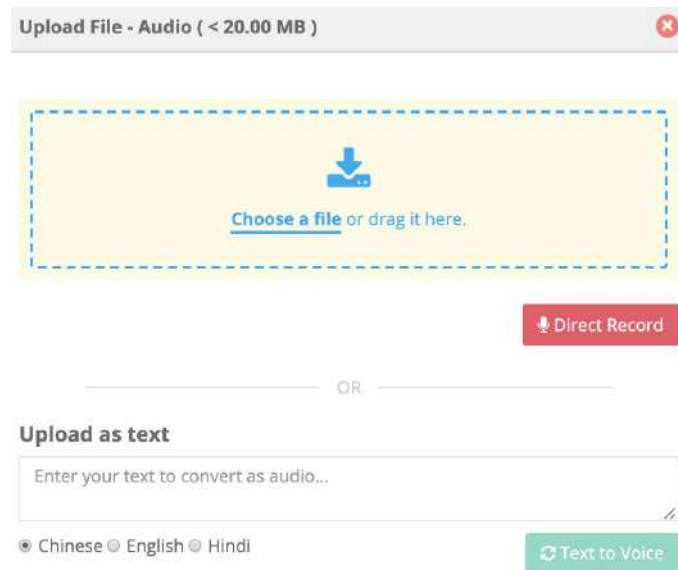
After upload, you can further edit the teaching content by adding Audio to the specific word and explanations.

Content

Test	Type	Word	Audio	Explain	Audio	More	Photo	Action
<input type="checkbox"/>	noun	cat	<a href="#">Replace</a> <a href="#">Audio</a>		<a href="#">Replace</a> <a href="#">Audio</a>	Chinese 猫	cat	<a href="#">Delete</a>
<input checked="" type="checkbox"/>	noun	dog	<a href="#">Replace</a> <a href="#">Audio</a>		<a href="#">Replace</a> <a href="#">Audio</a>	Chinese 狗	dog	<a href="#">Delete</a>
<input checked="" type="checkbox"/>	noun	moon	<a href="#">Replace</a> <a href="#">Audio</a>		<a href="#">Replace</a> <a href="#">Audio</a>	Chinese 月亮	moon	<a href="#">Delete</a>
<input checked="" type="checkbox"/>	noun	sun	<a href="#">Replace</a> <a href="#">Audio</a>		<a href="#">Replace</a> <a href="#">Audio</a>	Chinese 太阳	sun	<a href="#">Delete</a>
<input checked="" type="checkbox"/>	noun	crab	<a href="#">Replace</a> <a href="#">Audio</a>		<a href="#">Replace</a> <a href="#">Audio</a>	Chinese 螃蟹	crab	<a href="#">Delete</a>
<input type="checkbox"/>	noun	fish	<a href="#">Replace</a> <a href="#">Audio</a>		<a href="#">Replace</a> <a href="#">Audio</a>	Chinese 鱼	fish	<a href="#">Delete</a>

---

Click “Replace” to add audio explanation. You can upload the audio file or text file which will be transfer to voice by system :



Upload File - Audio (< 20.00 MB)

Choose a file or drag it here.

Direct Record

OR

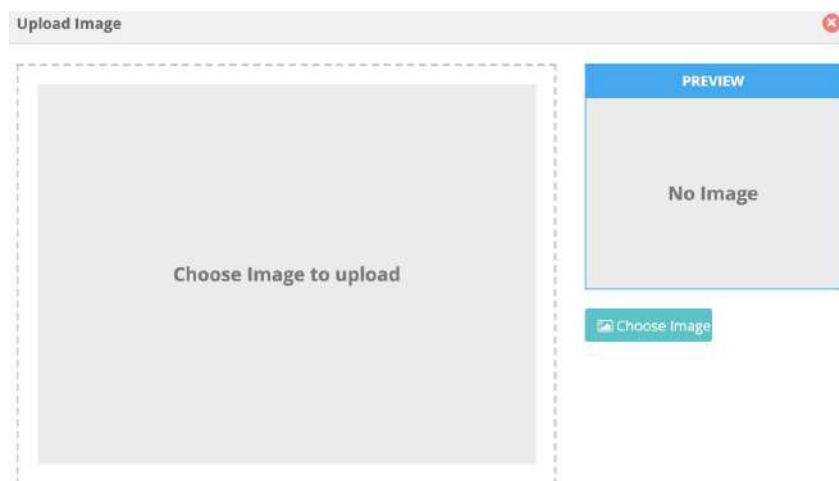
Upload as text

Enter your text to convert as audio...

Chinese English Hindi

Text to Voice

Also, you can add picture by click “Update”:



Upload Image

Choose Image to upload

PREVIEW

No Image

Choose Image

OR you can add word information one by one manually by click “Add” at content section:

**English Word** ✕

**Language**    Chinese    Hindi

**Chinese**

**Word**

**Explain**

**System Word**

**Example**

### English word learning

Click “Excel Example” to download the template. After filling up the relevant content, then click “Import” to import the revised file. (further edit steps is similar to English Word)

The template:

A	B	C	D	E	F	G	H	I	J	K
词	本义	引申义	词组	短句	句群	短文	English	同义词	反义词	
超市	大的无柜台市场	大的无柜台市场	大型超市	我家楼下有家大型超市	新加坡有几家大型超市，包括giant, msc	超市对一个城镇是很重要的	supermarket			
一马平川	地势平坦	再无阻碍		这里一马平川，连座小山也没有。	这个任务完成后，剩下的就一马平川了		flat land			
早晨	每日天明之际黎明			在早晨他干活效率最高		上海地方早晨，是无所事事的。	morning	清早、朝晨	傍晚、黄昏、晚上	

### Flash Card

Click “Excel Example” to download the template. After filling up the relevant content, then click “Import” to import the revised file.

Or you can add individually (further edit steps is similar to English Word)

Word
Excel Example [Import](#)

Name:

Knowledges:

[Add](#) [Update](#)

Content

Word	Audio	Explain	Audio	Extension	English	Info	Photo	Action
超市	<a href="#">Listen</a> <a href="#">Audio</a>	大的无柜台市场	<a href="#">Listen</a> <a href="#">Audio</a>	大的无柜台市场	supermarket	<b>Example</b> 大型超市 <b>Sentence</b> 我家楼下有家大型超市 新加坡有几家大型超市，包括giant, msc		<a href="#">Delete</a>
一马平川	<a href="#">Listen</a> <a href="#">Audio</a>	地势平坦	<a href="#">Listen</a> <a href="#">Audio</a>	再无阻碍	flat land	<b>Sentence</b> 这里一马平川，连座小山也没有。 这个任务完成后，剩下的就一马平川了		<a href="#">Delete</a>
早晨	<a href="#">Listen</a> <a href="#">Audio</a>	每日天明之际黎明	<a href="#">Listen</a> <a href="#">Audio</a>		morning	<b>Sentence</b> 在早晨他干活效率最高。 <b>Synonyms</b> 清早、朝晨 <b>Antonym</b> 傍晚、黄昏、晚上		<a href="#">Delete</a>

## Drag and Drop fill in the blank

Enter the corresponding content, set the corresponding matching space, and add the corresponding answer.

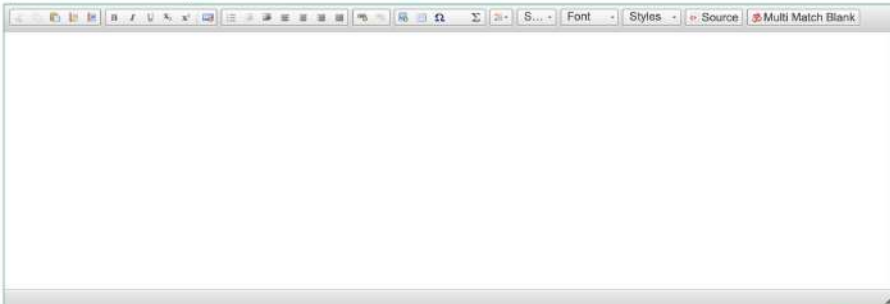
Courses / List / Construction: Work Safety / Module/Content / Chapters / Drag and Drop Fill in Blank Back

Name: test

Sub Title:

Knowledges: Select Knowledge + Add

If you want to add a new Knowledge, click this link .

Content: 

Question Answers + Answer

Answer 1:

Answer 2:

## Choose the Correct Answer

You can enter the corresponding content and upload the relevant images and audio for students to do the questions.

Courses / List / Construction: Work Safety / Module/Content / Chapters / Choose the Correct Answer Back

Name: correct

Sub Title:

Description:

Audio:

Photo:

Knowledges: Select Knowledge + Add

If you want to add a new Knowledge, click this link .

Question Answers + Answer

Answer 1:

Answer 2:

Content + Add

Question	Audio	Answer	Action
Which is correct	<input type="button" value="+ Audio"/>	1	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

## Reading

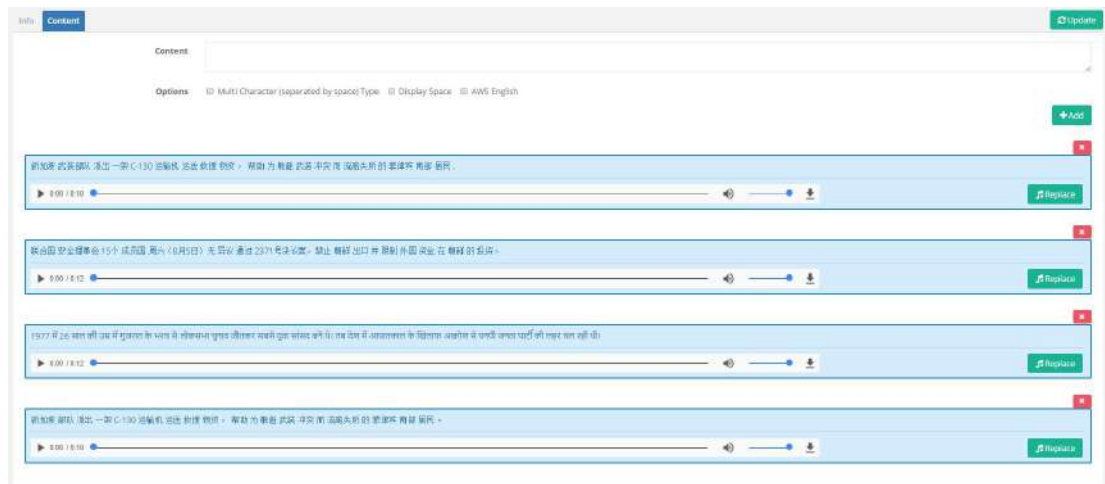
Type in the name and click “update”. Then click “content” in the top of this page.

Info Content Update

Name:

Knowledges:

Then type in the sentence and click “+Add” to save it.



(Note: the following only for Chinese learning purpose)

### Word Learning

You can set word learning content for Chinese learning purpose.

Click “Excel Example” to download the template. After filling up the relevant content, then click “Import” to import the revised file.

The template for Chinese leading:

A	B	C	D	E	F	G	H	I	J	K
词	本义	引申义	词组	短句	句群	短文	English	同义词	反义词	
超市	大的无柜台市场	大的无柜台市场	大型超市	我家楼下有家大型超市	新加坡有几家大型超市，包括giant, meic	超市对一个城镇是很重要的	supermarket			
一马平川	地势平坦	势无障碍		这里一马平川，连座小山也没有。	这个任务完成后，剩下的就是一马平川了		flat land			
早晨	每日天明之际黎明			在早晨忙于活效率最高		上海地方早晨，是无所事事的。	morning	清晨、朝晨	傍晚、黄昏、晚上	

(further edit steps is similar to English Word)

### Chinese Stroke

Click “Excel Example” to download the template. After filling up the relevant content, then click “Import” to import the revised file. After upload, you can further update/edit the Audio file for corresponding content.

Chinese Stroke

Name: 单字学习 (二)

Multiple Pages: 肆

Knowledges:  + Add

Excel Example:

---

Audio for Stroke

<p>我 wǒ</p> <p>自我, 自己, 在我自己一方</p> <p><input type="button" value="Audio"/> <input type="button" value="Replace"/></p>	<p>耳 ěr</p> <p>耳朵(用两个耳朵)-表示复数</p> <p><input type="button" value="Audio"/> <input type="button" value="Replace"/></p>
<p>一 yī</p> <p>第一, 最小的正整数</p> <p><input type="button" value="Audio"/> <input type="button" value="Replace"/></p>	<p>最 zuì</p> <p>由动而止或动而止等</p> <p><input type="button" value="Audio"/> <input type="button" value="Replace"/></p>
<p>由 yóu</p> <p>离开所在的地方到别处; 由自己一方到另一方; 向某一方向</p> <p><input type="button" value="Audio"/> <input type="button" value="Replace"/></p>	<p>上 shàng</p> <p>位置在高处的; 年时较迟</p> <p><input type="button" value="Audio"/> <input type="button" value="Replace"/></p>

## Idiom

Click “Excel Example” to download the template. After filling up the relevant content, then click “Import” to import the revised file.

Idiom

Title: 成语

Size (Columns):  2 X 4 (1,1,1,1,2,4,4,1), (1,1,1,1,1,2,4,1)  
 3 X 4 (1,1,1,1), (2,4,4), (1,1,1,1,1,1,1,1)  
 4 X 4 (1,1,1,1), (4,4,1), (1,1,1,1,1,1,1,1)

Layout:  Text and info  Text and image

Options:  One by One  Main audio

Audio:

Photo:

Hint:

Knowledges:  + Add

---

Content

—词平川 Extension

平川: 地势平坦的地方; 平坦或马成蹄的一片广阔平地; 广阔平坦原。

English: flat land

Synonyms: 一望无际, 无边无际, 漫无边际

Antonyms: 平路小, 崎岖不平, 高低不平

Source: 汉语成语大全 (第 2 卷) 平川: 地势平坦原。

## Idiom Fill in blank

Fill the title and select particular category, and save it.

Filling Blank

Title:

Characters:

Poetry:  Enable

Then click “Excel Example” to download the template. After filling up the relevant content, then click “Import” to import the revised file.



Filling Blank

Title: 静夜思

Characters: 4.古诗.汉语

Poetry:  Enable

[Update](#)

---

Content [Add](#)

[+](#) 静夜思

[+](#) 一马平川

[+](#) 塞翁失马

## Poetry

Click “Excel Example” to download the template. After filling up the relevant content, then click “Import” to import the revised file.

Content

Name	静夜思	<a href="#">Play</a> <a href="#">Replace</a>
Author	李白	
Time	唐朝	
Brief	《静夜思》是唐代诗人李白所作的一首五言古诗(11)。此诗首句为秋日夜晓，诗人于屋内抬头望月的所思。诗中运用比喻、衬托等手法，表达思乡之情，语言清新朴素而韵味含蓄无穷，历来广为传诵。	<a href="#">Play</a> <a href="#">Replace</a>
Explain	明亮的月光洒在河滩的草丛，行露地上还加了一层晶莹霜寒。我禁不住抬起头来，看那天空中的那一轮明月，不由得低头沉思，想起远方地方的家乡。	<a href="#">Play</a> <a href="#">Replace</a>
Comments	把出诗中四个字“月写望思”，是供进，顺序的表达方式，转折顿挫叠进。从淡照俯看，无不透露出清冷地冷，凄清不甘的苦涩思念，所以这不可能是一篇直白体之作。	
Background	李白的《静夜思》创作于唐玄宗开元十四年（726年）九月十五日的扬州旅舍，时李白26岁。同时同地所作的还有一首《秋夜怀归》。在一个明月照床的夜晚，诗人独望天空一轮皓月，思乡之情油然而生，写下了这首脍炙千古、中外驰名的古诗《静夜思》。	
Author introduction	李白（701～762），字太白，号青莲居士，是继屈原之后最伟大的浪漫主义诗人，有“诗仙”之美誉，与杜甫并称“李杜”。其诗以抒情为主，表现洒脱飘逸的浪漫精神，对人民大众表示同情，又善于描绘自然景色，表达祖国山河的热爱。诗风雄浑豪放，想像丰富，语言清新自然，音律和谐多变，善于从民间文艺和神话传说中吸取营养和素材，构成其特有的瑰玮绚烂的色彩，达到盛唐诗歌艺术的巅峰。存世诗文千余篇，有《李太白集》30卷。[1]	
Content	床前明月光，疑是地上霜。 chuáng qián míng yuè guāng yí shì dì shàng shuāng 明亮的月光洒在床前的窗户上，好像地上泛起了一层霜。 举头望明月，低头思故乡。 jǔ tóu wàng míng yuè dī tóu sī gù xiāng 我禁不住抬起头来，看那天窗外空中的一轮明月，不由得低头沉思，想起远方的家乡。	<a href="#">Play</a> <a href="#">Replace</a>

### Batch Import

Expect add courseware directly, you can click “Batch Import” under the “Courseware” tab to import multiple files. You can only batch import mp4, pdf and swf format files. The other formats may require you to use the other methods.

Upload File - Batch import Mp4s, Pdfs, Swfs (< 300.00 MB)

[Select](#)

### Resource Pool

Chapters can also be created using existing resources by clicking “Resource Pool”.

Type	Creator	Name	Create Date	Action
pdf	yyang	201516144636		
mp4ppt	yyang	Add_a_Premset_Switchgear_in_the_Middle_of_a_Panel		Select
ppts	st001	Big Data & IoT Applications – Business Operations Mod2.pdf		
mp4	st001	Unlock.mp4		
mp4	st001	edit.mp4		
pdf	st001	Communication-Strategy		
chapterexam	st001	test		
ppts	pcmorning	九竹平台技术方案介绍-English 20160506.pdf		
assignment	interview	Internet research		
chapterexam	interview	Warm Up Math for Programmers		Select

1 « | 1 | » 14

#### 4.2.1.1.2.2 Teaching Notes

Teaching notes are pages for the teachers to further explain the topics. Click the “Edit” to edit the existing pages.



Add new teaching notes by clicking “Add” button at the top right corner. Fill in the information and upload images and link Wiki if necessary.

**New Page**

**Title**

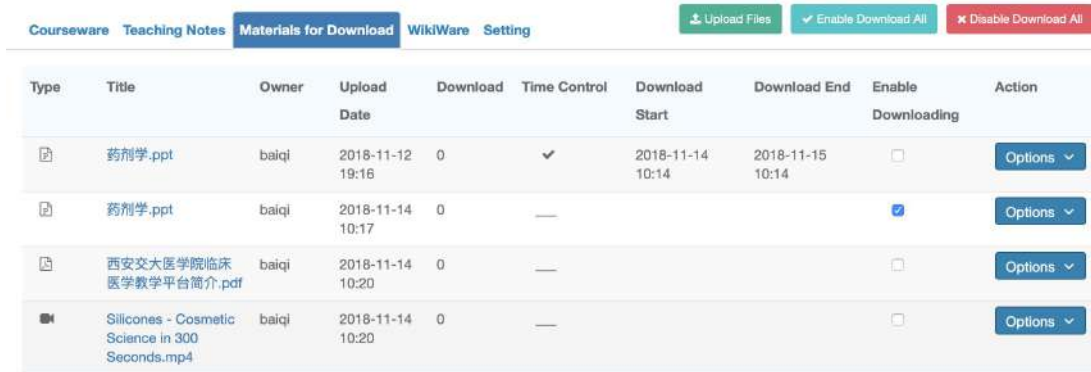
**Content**

Rich text editor toolbar with options: Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Source, Upload Image, Link Wiki.

Close Save

### 4.2.1.1.2.3 Materials for Download

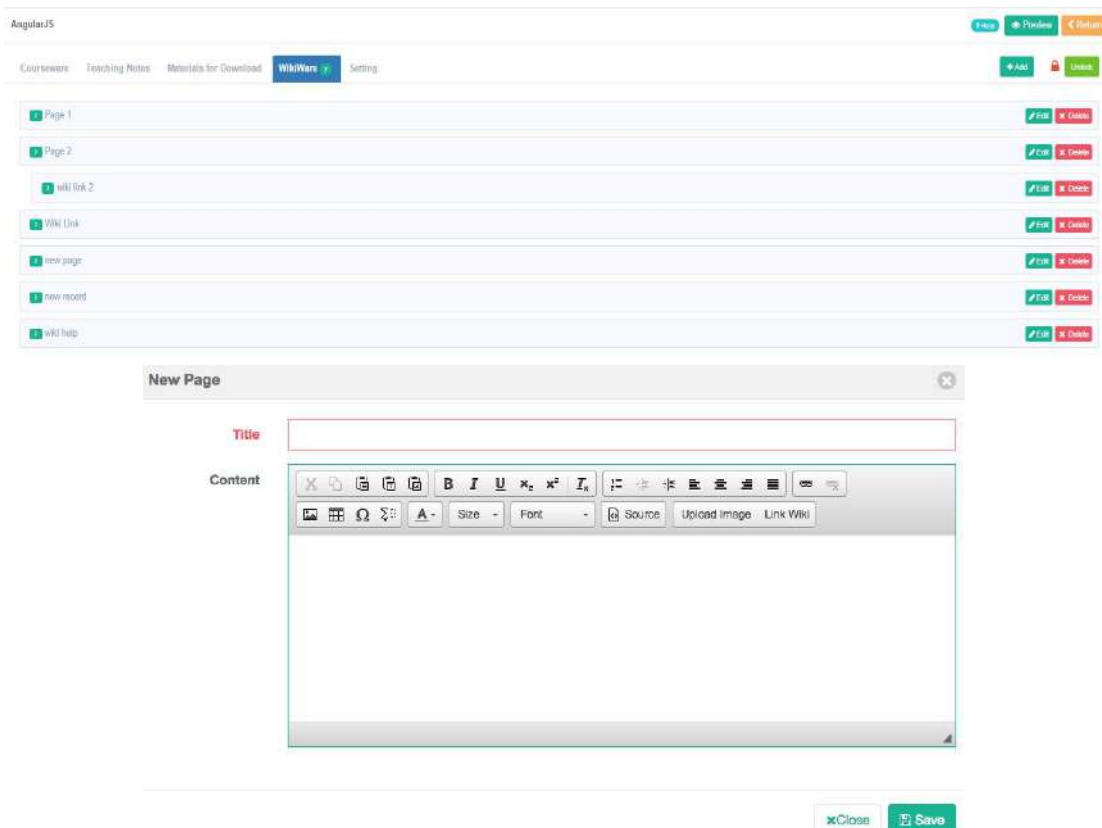
Upload new files by clicking “Upload Files” button located at the top right corner. After uploading the materials, you can enable the documents so the students can download them.



Type	Title	Owner	Upload Date	Download	Time Control	Download Start	Download End	Enable Downloading	Action
	药剂学.ppt	baiqi	2018-11-12 19:16	0	✓	2018-11-14 10:14	2018-11-15 10:14	<input type="checkbox"/>	Options ▾
	药剂学.ppt	baiqi	2018-11-14 10:17	0	—			<input checked="" type="checkbox"/>	Options ▾
	西安交大医学院临床医学教学平台简介.pdf	baiqi	2018-11-14 10:20	0	—			<input type="checkbox"/>	Options ▾
	Silicones - Cosmetic Science in 300 Seconds.mp4	baiqi	2018-11-14 10:20	0	—			<input type="checkbox"/>	Options ▾

### 4.2.1.1.2.4 WikiWare

WikiWare is wiki pages for sections. Add new wiki pages by clicking “Add” button and fill in the details and link the words to wiki function. You may add images to the wiki page.



The screenshot shows the WikiWare interface. At the top, there are navigation tabs: Courseware, Teaching Notes, Materials for Download, WikiWare (selected), and Setting. On the right, there are buttons for 'Add', 'Upload', and 'Cancel'. Below the tabs, a list of existing wiki pages is shown, each with a title and 'Add' and 'Delete' buttons. The 'New Page' form is open, featuring a 'Title' field and a 'Content' area with a rich text editor. The editor includes icons for text formatting (bold, italic, underline, strikethrough, text color, background color), alignment, bulleted and numbered lists, indentation, and a link icon. At the bottom of the form, there are 'Close' and 'Save' buttons.

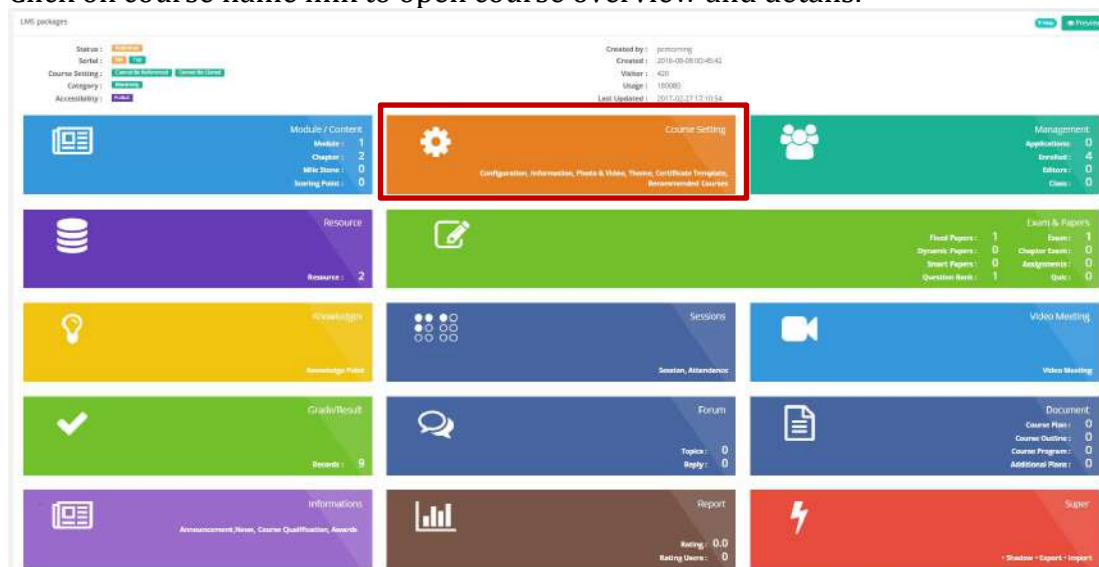
### 4.2.1.1.2.5 Setting

In section setting page, you can change the name of the section, brief of the section and the logo picture of the course.



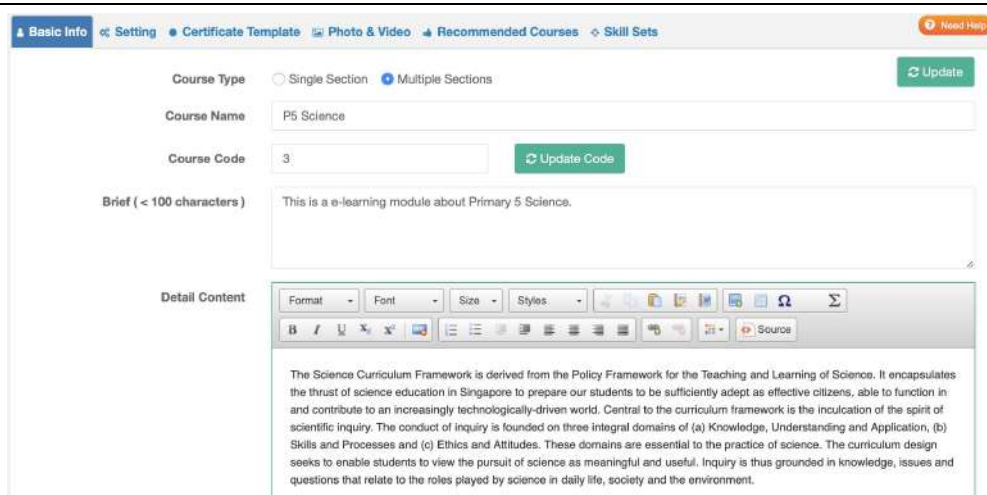
### 4.2.1.2 Course Setting

Click on course name link to open course overview and details.

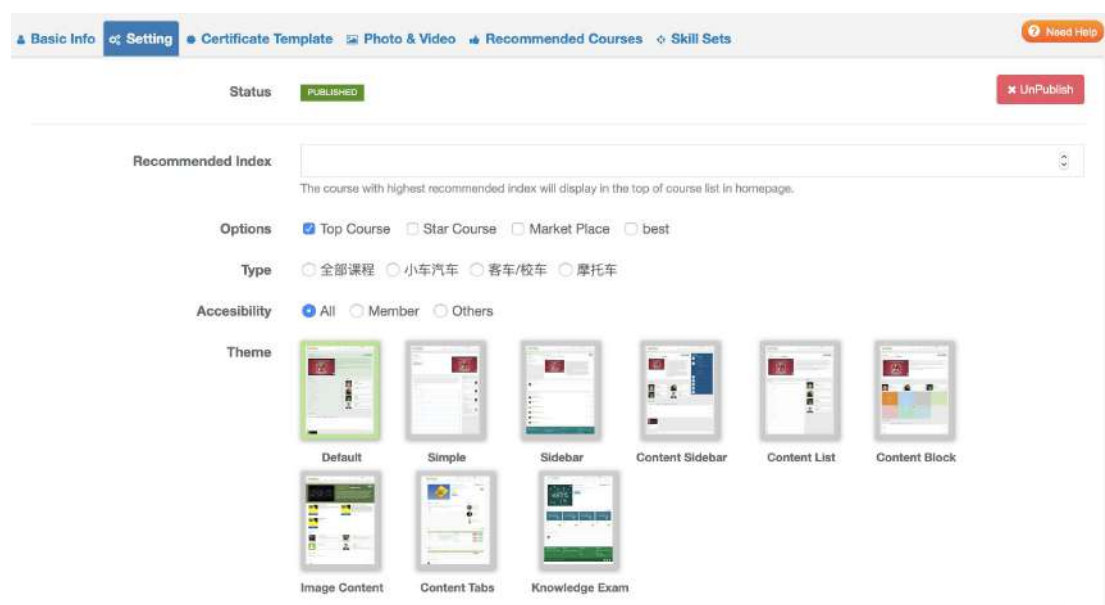


Setting displays the information, setting, photo & video (preferably 1-2 minutes), editors, owner, position management, related courses and Authorized courses.

Under “Basic info” page to edit the course information including course type, course code course name, description and so on. Click “Update” to save the changes made.



Edit additional course settings under the “Setting” page. Click the “Update” Button to save the changes.

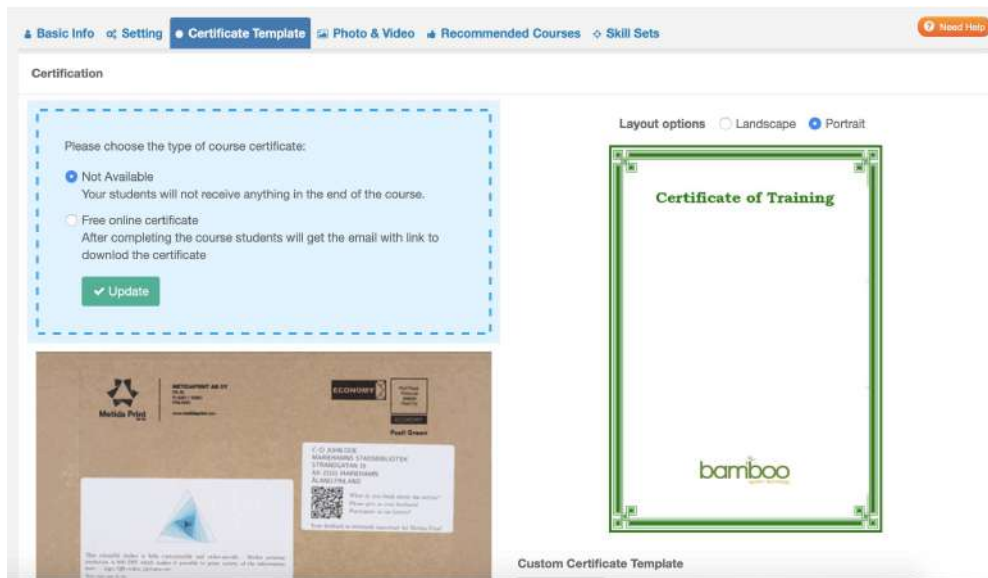


- Publish: click the button to publish or unpublish the course
- Recommended Index: rate the course, used for display sequence when users choose to use this index to sort the courses
- Top Course: flag to decide if the course can be showed in the top course
- Accessibility: limit how users can assess the course (by class, department or roles)
- Time control: enable the time control then edit the course start time and end time
- Theme: Various themes are provided for the user to choose from.
- System Scores: track PDU application
- Early notice email ( days ) : Set the early date to notice others about the

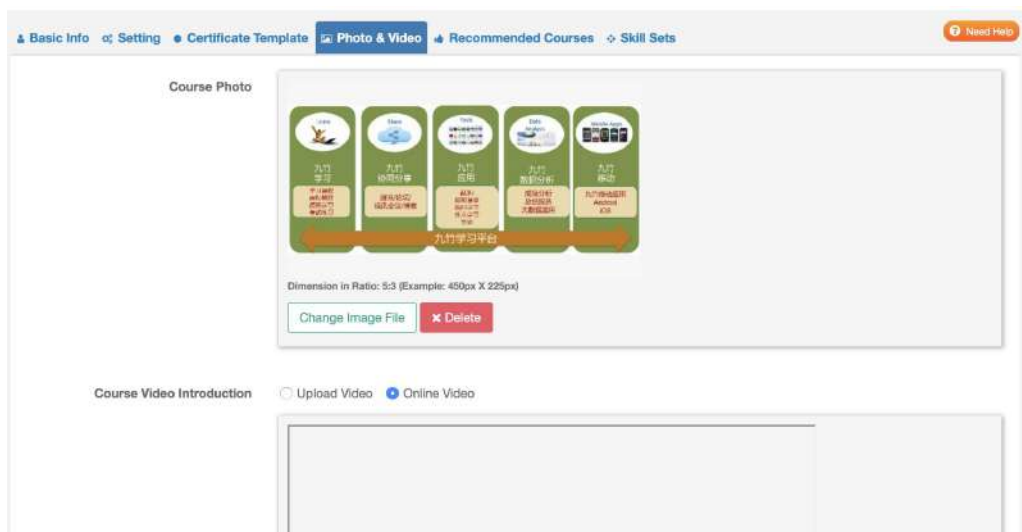
course.

- Category: course category
- Base Knowledge: Can link the course to a particular knowledge type.
- Key words: able to add course keywords
- (Note: Some of these options can only viewed by the Administrator)

Under the course template page, you can upload image as the certificate template. In addition, you can configure the settings that the students will receive the certificate or not after completing the course.



Under the photos & video page, add course photo which would be shown in course list. And add videos which would be shown in the course page. The videos are suggested to be the overview of the course which is within 2 minutes. Videos could be uploaded or online videos from YouTube. For uploading videos, click “Upload” videos, and select from files. And for online videos, provide YouTube links and click “Update”.

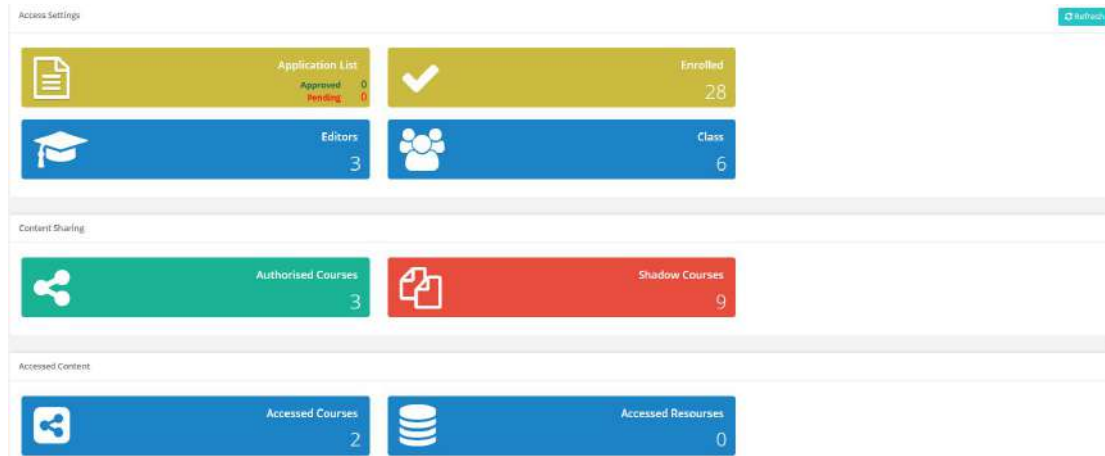


Under “Recommended Courses” , you can add recommended courses which would be shown under the course page in a course by clicking “Add” to select courses.



### 4.2.1.3 Management

Class applications, added course requests, added users, and deleted users are displayed in the management. Under the course section, managers can add or remove classes. In addition, you can add authorized courses, borrow courses, and more.



In the application list, teachers can approve or reject the course enroll applications.



In the “Enrolled”, teachers are able to view the student information and remove some students from the course.



Enrolled Users Deleted Users

Total Users 01 Export File

Photo	User Name	Full Name	Class	Email	Create Date	Login History	Action
	st002	st002		st002@swinotech.com	2015-04-06 14:21	2017-06-13 16:24	Delete
	baiqi	Baiqi		teacher01@swinotech.com	2014-10-02 10:42	2017-06-13 16:20	Delete
	varan	Raghuvaran K		varan@bamboosys.com	2015-07-26 15:45	2017-06-13 14:21	Delete
	st001	teacher 01		stama1@bamboosys.com	2015-04-06 14:21	2017-06-13 00:51	Delete
	st003	st003		zhoubaqi@bamboosys.com	2016-05-03 16:22	2017-06-08 14:48	Delete
	test04	Test 04		test@bamboosys.com	2016-03-10 12:38	2017-06-02 03:55	Delete
	liuhang	liuhang		47685396@qq.com	2016-09-17 14:03	2017-05-16 15:26	Delete
	zhoubaqi	Zhou BaiQi		74001389@qq.com	2016-07-25 10:23	2017-05-09 17:08	Delete
	st004	st004		panyong1@foxmail.com	2016-05-03 16:23	2017-04-18 17:48	Delete
	teacher01	teacher 1		teacher01@swinotech.com	2015-04-06 14:21	2017-04-12 12:18	Delete

1/1 Page

In the “Editor” section, you can add or delete co-constructed teachers. A course has only one owner, and the administrator can become the new owner in the course owner interface by clicking on the teacher and manager in the "Change" selection list.

**Owner**

**Zhou BaiQi**
Change

**Editors**

**Zhou BaiQi**  
讲师
Delete

Delete

**Raghuvaran K**  
Web Designer
Delete

+

In “Class” you may add/delete the classes under the course in the class page.

**Managers** View Requests Add

**Class1**  
Students: 1

Delete

In “Authorised Courses”, you can authorize other courses to use the resources including courseware, questions, papers, etc.

BambooCloud Feature Introduction + Course

Name	Description	Course Creator	Action
test c		promoring	Delete
课程制作	制作课程的方式和过程有哪些? 如何制作一个成功的课程? 本课程将指导你如何制作一个真正实用的课程作品。	bamboosys	Delete
O Level Mathematics	This course brings you through the various chapters of the O Level Mathematics Course. By going through this course, you will learn basic mathematics that will be useful for your future.	teacher01	Delete



In “Accessed Courses”, you can view the list of assessed courses which you can take advantage of. You also can delete the course from the accessed course list.

Name	Description	Course Creator	Action
AngularJS	AngularJS + REST Made Simple: Connecting AngularJS to a Backend with REST & JSON	bamboosys	<a href="#">Delete</a>
Becoming a Taxi Driver	This training course aims to make drivers become qualified taxi drivers.	yujicheng	<a href="#">Delete</a>

In Resources, you can add the courses from the resource library and add relevant resources in your course.

Name	Description	Course Creator	Action
BambooCloud Feature Introduction	The brief introduction about the use of the BambooCloud Platform	bamboosys	<a href="#">Delete</a>

#### 4.2.1.4 Resource Pool

Resources allow you to add resource and batch import files. Click “Edit” to edit the documents.

Resources 18 
[Need Help](#) [+ Add Resource](#) [Batch Import](#) [Bulk Delete](#) [Bulk Download](#)

**List** Deleted List Shared Resources Sample Resources

Name Course Creator All Tags All Types

<input type="checkbox"/>	Type	Name	Tags	Creator	Update	Views	Users	Total Study Time (Min)	Action
<input type="checkbox"/>	WORD	1		zhuting	2019-11-24	0			<a href="#">Options</a>
<input type="checkbox"/>	QUIZTEST	test		interview	2019-11-24	0			<a href="#">Options</a>
<input type="checkbox"/>	QUIZTEST	quiz2		admin1	2019-11-11	0			<a href="#">Options</a>
<input type="checkbox"/>	QUIZTEST	quiz for lesson3		admin1	2019-11-11	1	1	0	<a href="#">Options</a>
<input type="checkbox"/>	COURSESURVEY	投票1		admin1	2019-11-11	0			<a href="#">Options</a>
<input type="checkbox"/>	MP4	lesson 2.3 Water Cycle Animation lesson for Kids (00:06:28)	The water cycle	admin	2016-10-24	0			<a href="#">Options</a>

You may add resource by clicking “Add Resource” button and the page below shows up. It is the same as uploading courseware introduced above. The same goes for batch import resources. The resources uploaded while creating chapters are automatically stored in the resource pool.

**Choose New Chapter Content Type**

**Video files**

- Video file (Please use H264 MP4 format video file)
- Video file with images (Please use H264 mp4 format video and images)
- Audio file with images (Please use mp3 format audio and images)
- Interactive Video
- Video file with Quiz (Please use H264 mp4 format video)
- Online Video with Quiz (Please use vimeo / youtube format video)

**Third party online video**

- Youtube
- Vimeo
- Youku

**Document files**

- MS Office file (student can download the file)
- Open Office file (student can download the file)
- Flash file
- PDF format file
- PDF format file (Multipages display like slides, BambooCloud format)

**Learning Management System**

- HTML5 Package folder
- Scorm Package folder(ver 1.2,2004)

**Rich Media**

- HTML
- Article

**Exams / Assignments / Survey**

- Quiz
- Chapter Exam
- Assignment
- Course Survey

**Language Learning Support**

- English Word
- Flash Card
- Drag and Drop Fill in Blank
- Choose the Correct Answer
- English Word Learning
- Word learning
- Reading
- Chinese Stroke
- Fill in Blank
- Poetry

SUPPORTS CHINESE ONLY

### 4.2.1.5 Exam & Assignment

Exam allows you to create question bank and knowledges points, fixed & dynamic papers, exams, assignments, quizzes, chapter exam and more.

Exam & Assignment Need Help Sync

Fixed Papers 5	Dynamic Papers 1	Smart Papers 0
Exams 7	Assignments 2	Quiz 3
Chapter Exam 2	Scan Records	Knowledge Practice 0
Question Bank 29	Knowledges 4	Interactive Video Quiz 1

#### 4.2.1.5.1 Question Bank

In the Question bank, users can create, edit, or batch import questions.

Total Questions: 111

[Help](#)
[Logout](#)
[Clone from Friends](#)
[Report](#)
[Create Question](#)

Contents
 All Level
All Question Type
All Knowledges

Question Type	Level	Knowledges	Update	Content	Action
<span style="color: red;">FILL THE BLANK</span>	Easy	Simultaneous equation	Dec 5, 2016	The lines of the equations $ax+by=3$ and $cx-dy=5$ intersect at the point (2,1). Show that $2a+d-2c+d=-2$ .	<a href="#">Options</a>
<span style="color: red;">FILL THE BLANK</span>	Easy	Basic algebra multiplication and division	Dec 3, 2016	There are $x$ benches and $y$ students in an auditorium. When a bench is seated with 3 students, 10 are left standing. If a bench is seated with 4 students, 2 benches would be empty. Value of $x$ is?	<a href="#">Options</a>
<span style="color: red;">FILL THE BLANK</span>	Easy	Indices	Dec 3, 2016	$15^x - 2^y = 10$ , $x=?$ (correct your answer to 2 significant figures)	<a href="#">Options</a>
<span style="color: orange;">MULTI CHOICE</span>	Easy	Logarithms	Dec 3, 2016	What is one of the possible values of $x$ if $a = 200y^x$ ?	<a href="#">Options</a>
<span style="color: red;">FILL THE BLANK</span>	Easy	Indices	Dec 3, 2016	$11^x + 2^y = \frac{10}{2^x}$ , what is the value of $x$ ? (correct your answer to 3 significant figures)	<a href="#">Options</a>
<span style="color: red;">FILL THE BLANK</span>	Easy	Indices	Dec 2, 2016	$2k^x = 13k^y - 10$ , $x=?$ (correct your answer to 3 significant figures)	<a href="#">Options</a>
<span style="color: blue;">MULTI CHOICE</span>	Very Easy		Dec 2, 2016		<a href="#">Options</a>
<span style="color: green;">TRUE OR FALSE</span>	Very Easy		Nov 30, 2016	$2+3 = k$ ?	<a href="#">Options</a>
<span style="color: green;">TRUE OR FALSE</span>	Very Easy		Nov 30, 2016	$1+1 = 2$ ?	<a href="#">Options</a>
<span style="color: red;">FILL THE BLANK</span>	Easy	Quadratic Equation	Nov 28, 2016	Find the value of $x$ when $x^2 + 2x + 1 = 1$	<a href="#">Options</a>

19 / 19 Page

### 4.2.1.5.1.1 Create/Edit Questions

Click the “Create Question” button to create the question.

Click the “Edit” button” in the drop-down list to edit the question.

Courses / List / Construction: Work Safety / Exam & Assignment / Question Bank / [Edit](#)

[Back](#)

**Create Question** Question: [Save](#)

Type:

Knowledge:  If you want to add a new Knowledge, click this [link](#).

Score:

Video:

Level:  Popup

Audio:

Tags:  If you want to add a new Knowledge, click this [link](#). [+ Add](#)

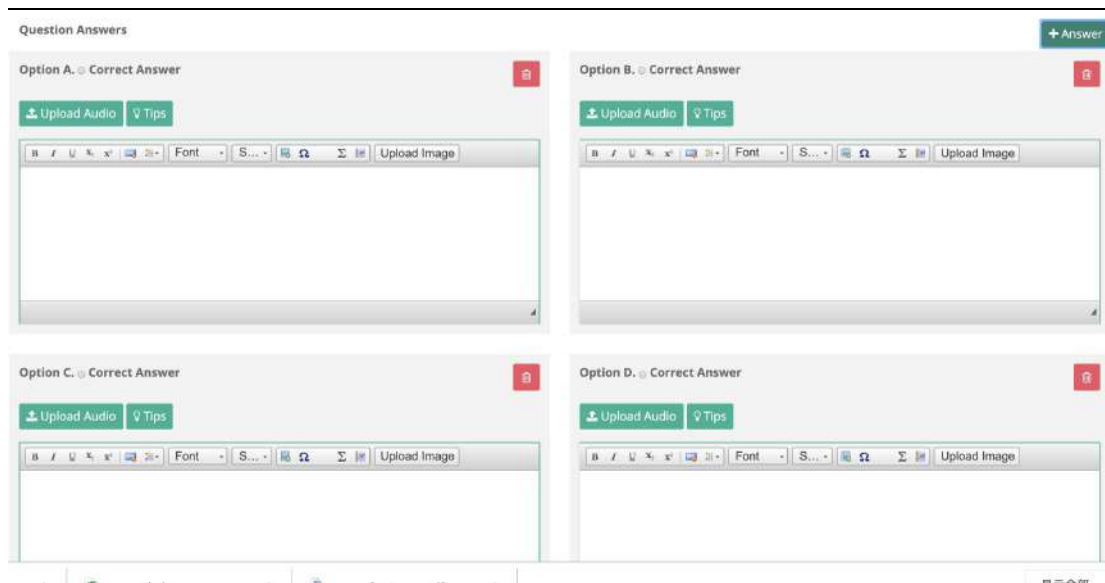
Content [img Convert](#)

[Source](#) [Upload Image](#) [Single Match Blank](#)

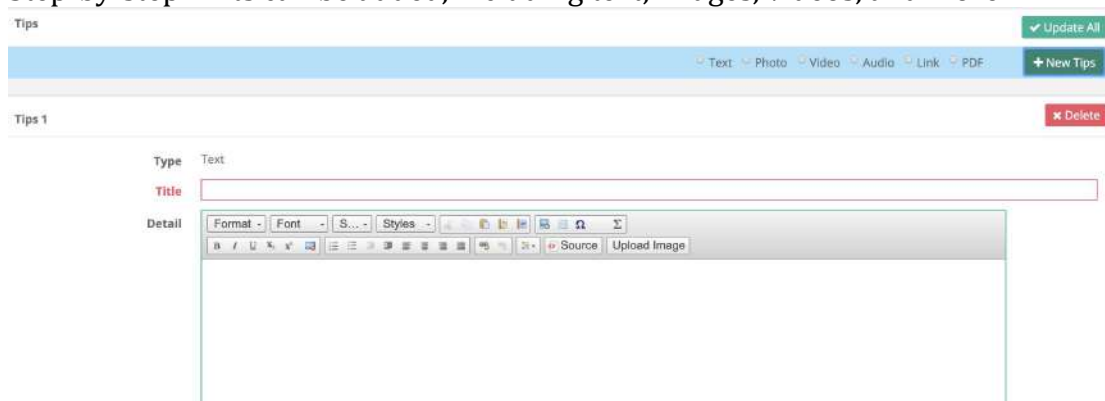
Questions can be set using various formats.

- Type: 6 types of the questions are supported
- Knowledge: This link to the Knowledge which we create in the course.
- Level: How difficult this question is.

Tips can be added for each option, including text, voice, video, and more.



Step-by-step hints can be added, including text, images, videos, and more.



You can add text comments, audio file, video file or attachment (<10mb) to your questions for users to see when viewing the results.

The attachment file can be in format of photo, ppt or pdf.



#### 4.2.1.5.1.2 Import

Click “Import” to import questions from Excel or Word file. The format of the Excel or Word file is strictly defined. Please follow sample file to do the import.

Preview

Character Encoding: GBK | Excel Example | Word Example

Excel Guide file | Word Guide file

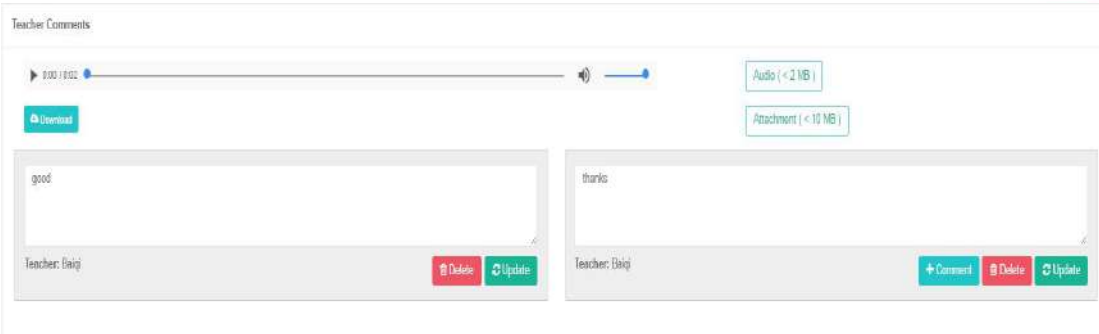
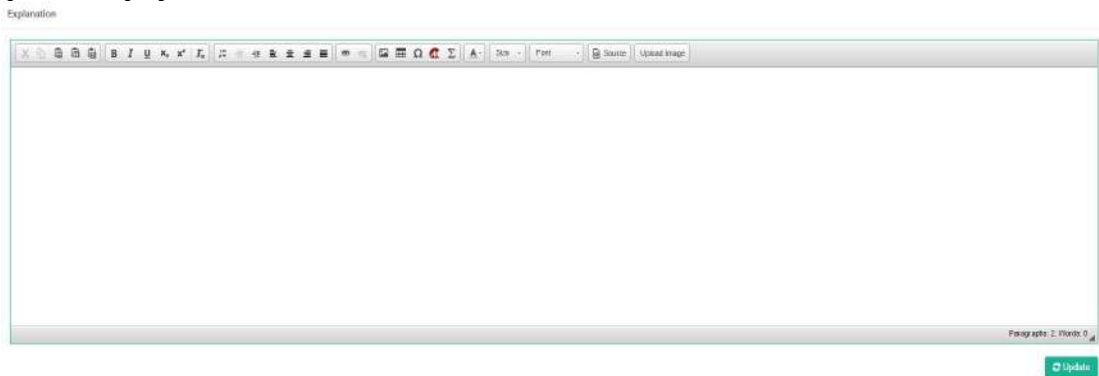
1	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Type	knowledge	level	content	answers	A	B	C	D	tag1	tag2	tag3	explanation
2	single	Artificial Intelligence	1	Decision support programs are designed to help	A	Prevent scan	Prevent an	Prevent high	Prevent an				
3	single	Artificial Intelligence	1	What is the term used for describing the judgment	A	Heuristic.	B. Critical.	C. Value based	D. Analytical				Key Word ,Do Not Change because Heuristic is correct
4	multiple	System Analysis and Design	1	The primary tool used in structured design is	D	A. study of an exi	B. documenting	C. identifying current defici	D. All of the above				
5	multiple	System Analysis and Design	1	System Study Involves ?	B	A. structure chart	B. data-flow dia	C. program flowchart	D. module				
6	fill	Database Systems	1	report generator is used to	A	update files	B. print files on	C. data entry	D. All of the above				
7	fill	Database Systems	1	_____ is not a logical data-base structure	C	A. tree	B. relational	C. network	D. chain				
8	short	new	1	Exams and tests are important. Why?	A								
9	short	new	1	Exams and tests are NOT important. Why?	A								
10	tof	math	1	1+1 = 2?	A								because 1+1 = 2
11	tof	math	1	1+2 = 5?	A								

↑ Type   ↑ Knowledge   ↑ Level   ↑ Content   ↑ Answers   ↑ Choices   ↑ Tags   ↑ Explanation

Answer of TOF questions : A for true , blank for false

### Explanation

You can add explanation for each question by adding audios, attachments, and words. The explanation shows up when the students are reviewing their question paper.



### 4.2.1.5.2 Fixed Paper

Click the “Fixed Paper” icon.

Click “+ Paper” to create a new paper. Parameters like time limit can also be set.

Total Papers: 10

Export Paper

All Knowledges

Title	Knowledges	Description	Time Limit	Q	A	M	S	Update	Action
report test paper2			60 minutes	11	0	0	11	2016/12/08 14:12	Options
Critical Fixed paper 1			60 minutes	6	0	0	6	2016/12/07 13:02	Options
Hi			60 minutes	5	0	0	5	2016/12/02 15:44	Options
Report Test Paper			60 minutes	10	6	1	10	2016/11/30 21:06	Options
math type 3			60 minutes	10	1	0	10	2016/11/26 15:38	Options
math type 2			60 minutes	10	3	6	10	2016/11/26 15:04	Options
math type 1			60 minutes	10	3	3	10	2016/11/26 15:03	Options
fix paper 4			60 minutes	6	2	0	6	2016/11/25 19:27	Options
Fixed paper 3			60 minutes	11	2	84	93	2016/11/25 17:01	Options
fixed paper1			60 minutes	10	4	21	100	2016/11/23 16:25	Options

Dashboard | Completed Tests | All Average Score | Total Score

10 Per Page

### Create Paper

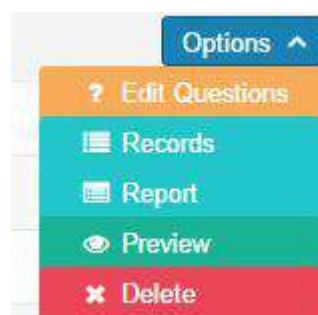
**Title**

**Description**

**Timelimit**  minutes (Setting to 0 means no limit)

**Knowledges**

After adding the paper, users are able to access the following functions as shown below.



#### 4.2.1.5.2.1 Edit Questions

Click on the name of the relevant paper or click the “Edit Question” button in the drop-down list.

Similar to the Question Bank, users are able to create or import questions. Users

can also select existing questions from the Question Bank by “Select Questions”.

The screenshot shows a form titled 'report test paper2'. It has fields for 'Title' (report test paper2), 'Description' (Description), 'Timelimit' (60 minutes), and 'Knowledges'. Below the form is a table of selected questions:

No.	Question Type	Score	Content	Action
1	MULTI CHOICE	1	What is the value of $k$ if $4^k + 54 = 4^k$ ?	Options
2	MULTI CHOICE	1	$2x + 3 = k$ ?	Options
3	MULTI CHOICE	1	$3x + 1 = 2x$ ?	Options
4	MULTI CHOICE	1	Which of the following is a prime number?	Options
5	TEXT ANSWER	1	$\sqrt{20} - \sqrt{5}(\sqrt{20} + \sqrt{5}) = ?$	Options
6	TEXT ANSWER	1	$\log_2 x = \frac{1}{3} \log_2 7, x = ?$	Options
7	SHORT ANSWER	1	Simplify $\frac{x^2 - 2x}{x^2 - 2x + 1}$	Options

Questions from the Question bank will appear. Click “Add” to include the questions you wish to include into the paper.

You can arrange your questions by clicking the “Up”, “Down”, “Top” or “Bottom” button.

#### 4.2.1.5.2 Records

The records page shows the list of students who submitted the exam paper. Teachers may export the results, or review the question paper.

The screenshot shows the 'Records' page for 'fixed paper1'. It includes a table with columns for Result, Name, Duration, and Scores. Below the table are filters and a 'Per Page' dropdown.

Result	Name	Duration	Correct	Wrong	Not Attempted	Total Questions	Scores	Time	Action
READY	sl002 sl002	00:08:33	1	4	1	6	18.0	2016-12-03 13:07:24	Options
READY	yuqizheng yuqizheng	00:02:04	1	4	1	6	24.0	2016-12-01 12:51:08	Options
READY	sl002 sl002	00:01:50	1	4	1	6	30.0	2016-11-30 14:41:00	Options
READY	baqj Baqj	01:08:00	0	0	8	8	0	2016-11-27 14:35:51	Options
READY	yuqizheng yuqizheng	00:02:22	3	2	1	6	34.0	2016-11-26 10:56:59	Options
READY	interview interview	00:00:37	2	2	0	4	24.0	2016-11-26 09:45:05	Options

#### 4.2.1.5.3 Dynamic Paper

Similar to the fixed paper, Users are able to create a new Dynamic paper. Users can also edit the existing papers.

For Dynamic papers, there has to be questions in the question bank. Under the “knowledge” category in the “Test Item” portion, the relevant questions will be tested from the selected knowledge. Multiple “knowledge” can be assessed. You also can remove the knowledge by clicking it in the right knowledge list. If there is no knowledge selected, all the knowledge will be selected as default. For the difficulty level and question type, you can configure them like knowledge. Moreover, you can edit the number of questions and score of each question in the paper.

The screenshot displays a web-based interface for configuring a test paper. It is divided into three main sections:

- Summary:** A table showing overall statistics:
 

Total Sections	3
Total Questions	15
Total Scores	45
- Setting:** A form for general paper configuration.
  - Title:** dynamic paper2
  - Description:** Description
  - Time Limit:** 00 minutes (Setting to 0 means no limit)
  - Knowledge:** Two side-by-side lists. The left list shows 'Showing all 13' items: CSS, Creation, English, English SS. The right list is empty. Both lists have a 'Filter' input and a double-headed arrow icon.
  - Buttons:** 'Preview' (top right) and 'Update' (bottom right).
- Section 1: [Test Items]:** Configuration for a specific section.
  - Knowledge:** Two lists. The left list shows 'Showing all 13' items: CSS, Creation, English, English SS, Exam. The right list shows 'Showing all 1' item: English.
  - Difficulty Level:** Two lists. The left list shows 'Showing all 5' items: Very Easy, Easy, Average, Difficult, Very Difficult. The right list is empty.
  - Question Type:** Two lists. The left list shows 'Showing all 6' items: Multiple Choice, Multiple Answers, Fill in Blanks, True or False. The right list is empty.
  - Question Counters:** 5
  - Scores of Each Question:** 2
  - Buttons:** 'Update' (green) and 'Delete' (red) at the bottom right.

Users can also view the students test result for each paper similar to the fixed papers.

#### 4.2.1.5.4 Smart Paper

Similar to the fixed paper and dynamic paper, Users are able to create a new smart paper. Users can also edit the existing papers. For the smart paper, the different students will answer different questions based on their own performance before.



Under the “knowledge” category in the “Test Item” portion, the relevant questions will be tested from the selected knowledge. Multiple “knowledge” can be assessed by clicking the particular knowledge in the left knowledge list.

Setting [Preview](#)

**Title**

**Description**

**Time Limit**  minutes (Setting to 0 means no limit)

**Knowledge**

[Update](#)

---

Section 1: [ Default Questions ] [+ Add Questions](#)

No.	Question Type	Score	Content	Action
Add Section				

**Section Type**  Dynamic  Condition  Error  Target

**Question Counters**

**Scores of Each Question**

[+ Add](#)

There are 5 kinds of sections for users to add in smart papers including section of default, dynamic, condition, error and target.

For default section, users are able to add questions from question bank by clicking “+Add questions”. And every students will be able to answer the question.

Section 2: [ Dynamic Test ]

	Unselected	Selected
<b>Knowledge</b>	Showing all <input type="text" value="Filter"/> <hr/> Grammar HTML Javascript Math MathLaboo	All knowleges <input type="text" value="Filter"/> <hr/>
<b>Difficulty Level</b>	Showing all <input type="text" value="Filter"/> <hr/> Very Easy Easy Average Difficult Very Difficult	Empty list <input type="text" value="Filter"/> <hr/>
<b>Question Type</b>	Showing all <input type="text" value="Filter"/> <hr/> Multiple Choice Multiple answers Fill in Blanks True or False	Empty list <input type="text" value="Filter"/> <hr/>
<b>Question Counters</b>	<input type="text" value="2"/>	
<b>Scores of Each Question</b>	<input type="text" value="34"/>	

[Update](#) [Delete](#)

For dynamic section, the related questions can be randomly selected by the settings of knowledge, difficulty level and question type.

Section 2: [ Condition Test ]

Knowledge	Unselected	Selected
	Showing all 11 Filter CSS Creation English English,SS	All knowledge Filter
Condition		
Difficulty Level	Unselected	Selected
	Showing all 5 Filter Very Easy Easy Average Difficult Very Difficult	Empty list Filter
Question Type	Unselected	Selected
	Showing all 4 Filter Multiple Choice Multiple Answers Fill In Blanks True or False	Empty list Filter
Question Counters:	0	
Scores of Each Question:	0	
	<input type="button" value="Update"/> <input type="button" value="Delete"/>	

For condition section, users can add it for the top students to answer relevant questions.

Section 4: [ Error Test ]

Knowledge	Unselected	Selected
	Showing all 11 Filter CSS Creation English English,SS	All knowledge Filter
Question Counters:	0	
Scores of Each Question:	0	
	<input type="button" value="Update"/> <input type="button" value="Delete"/>	

For error section, users can add the questions which students gave wrong answer before. The questions may be different for each student.

Section 5: [ Target Test ]

Knowledge	Unselected	Selected
	Showing all 11 Filter CSS Creation English English,SS	All knowledge Filter
Question Counters:	5	
Scores of Each Question:	0	
	<input type="button" value="Update"/> <input type="button" value="Delete"/>	

For target section, users can add the questions which belong to the weakest knowledge. The questions may be different for each student.

#### 4.2.1.5.5 Exam

Note: For Exams, there must be an existing fixed paper (examination), dynamic paper (examination) or smart paper(examination) before being able to create an examination.

Status	Photo	Type	Name	Description	Ready	Show answer	Taken times	Created	Action
Published		Test Paper	Maths Public service exam	The Tamil Nadu Public Service Commission (TNPS) is a department of the government of Tamil Nadu which is responsible for governing the recruitment of personnel into the state's public service. It is the successor of the Madras Service Commission, which came into being under an Act of the Madras	✓	✓	11	Nov 28, 2016	Options
Published		Test Paper	考试14		✓			Nov 6, 2016	Options
Published		Test Paper	考试222		✓			Nov 6, 2016	Options
Published		Test Paper	考试453		✓			Nov 6, 2016	Options
Published		Test Paper	CSWA	An exam on solworks	✓	✓	1	Sep 5, 2016	Options

Click on the “+Create” icon to obtain a step-by-step guide to create a new exam with all the relevant details at once.

### Step1: Information

Exam Creation

INFORMATION    SETTING    SELECT PAPER

Name:

Description:

Photo:

Basic Information: Please fill up your Basic information.

Next Step >

You can fill up the information of exam name and description, and upload exam cover photo into the exam.

### Step2: Setting

Exam Creation

INFORMATION    SETTING    SELECT PAPER

Final Result Based on:  Latest  Highest  Lowest  Average

Options:  Show Result

Access Control:  No attempt allowed after passing

Max Allowed Attempts:  \*0\* means there is no attempt limit

Difficulty Level:

Knowledges:

Show Result: This option is to enable to show result after completing the Exam.

Difficulty Level: Set the difficulty level for searching.

Knowledges: Set the knowledge category for searching.

Next Step >

You can configure the settings of max allowed attempts, option of showing result, result rule, etc.

### Step3: Select paper

Exam Creation

INFORMATION    SETTINGS    **SELECT PAPER**

Paper Type  Fixed Paper  Dynamic Paper  Smart Paper

Paper\*

Minimum Passing Score  / Total Score:

First class Score  / Total Score:

**Fixed Paper**  
Fixed questions with fixed order

**Dynamic Paper**  
Questions are randomly selected from question bank. Teachers are able to edit the settings related to difficulty level, knowledge, score and number of questions.

**Smart Paper**  
Questions can be selected under personalized conditions.

You have to select existing paper or create a new paper to add it into the exam. In addition, you can set the minimum passing score and first class score after adding paper into the exam.

Then you can click “Finish and Edit exam” to save it.

Basic Information    **Settings**    Select Paper

**Publish**  Enable

**Time Control**  Enable

**Final Result Based on**  Latest  Highest  Lowest  Average

**Options**  Show Score  Show Detail Result

**Closed-Book Exam**  Enable

**Lost Focus Warning**  Enable (Open-book Exam)

**Access Control**  No attempt allowed after passing

**Max Allowed Attempts**  \*0\* means there is no attempt limit.

**Classes**

**Minimum Passing Score**  / Total Score:

**First class Score**  / Total Score:

**Difficulty Level**

**Knowledges**

After saving it, you can go to the page of setting to tick “Enable” to publish the exam under “Publish”.

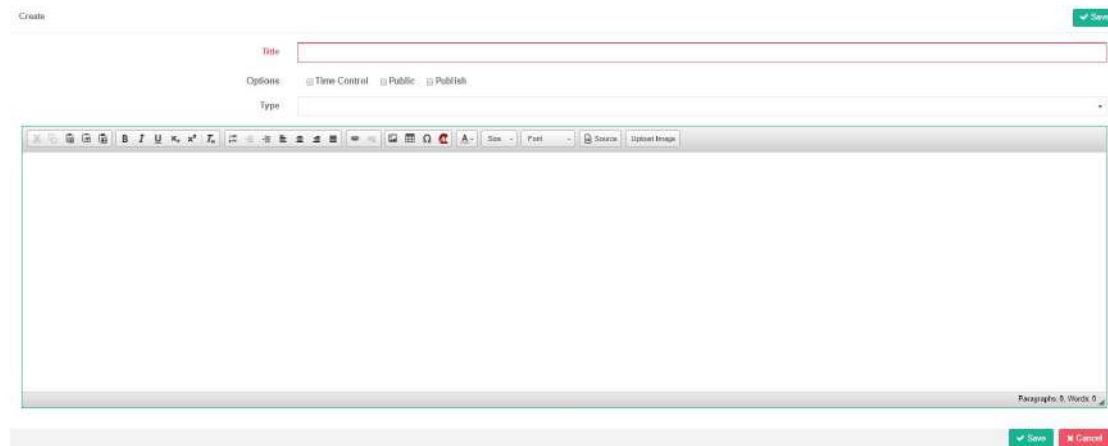
#### 4.2.1.5.5.1 Comments

You can add comments for the whole exam which will show up at the beginning of the exam.

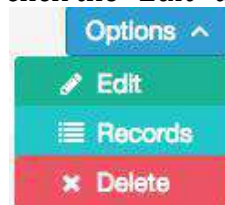
**Comments**

### 4.2.1.5.6 Assignment

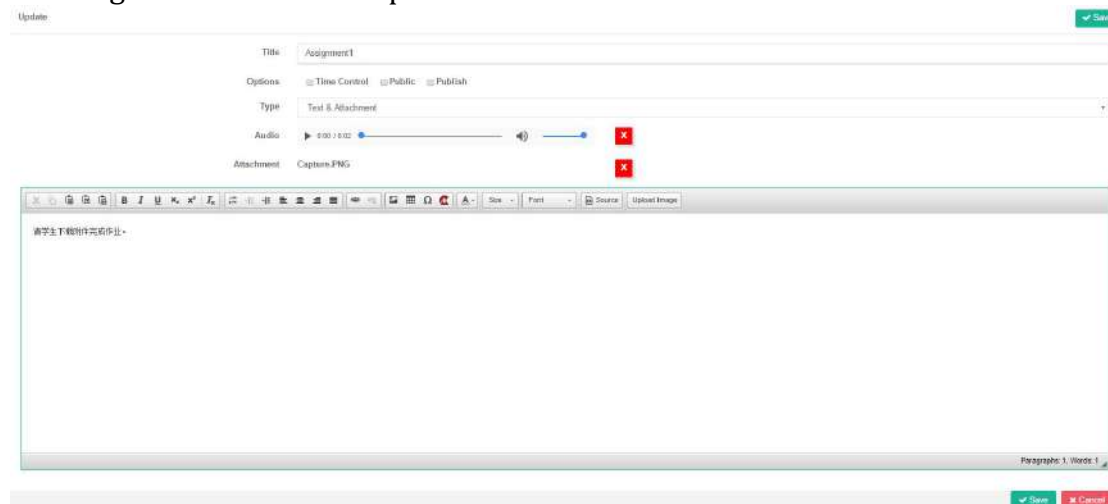
Users are able to create or edit assignments. Parameters such as those shown below can be modified.



After the assignment is created, click the “Edit” under “Options”.



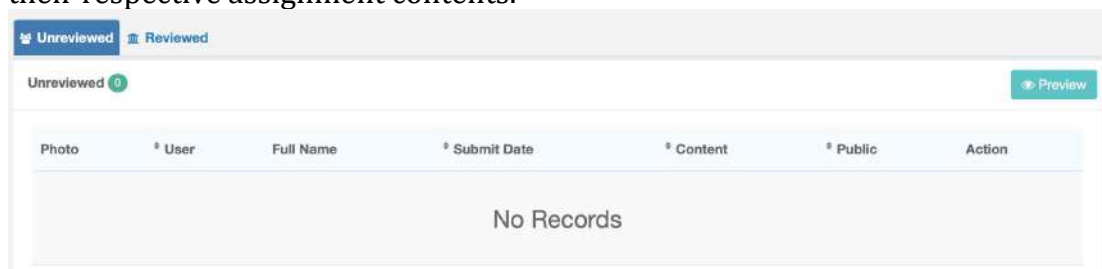
The window pops up and allows the teacher to add attachments and audios for the assignment for better explanation.



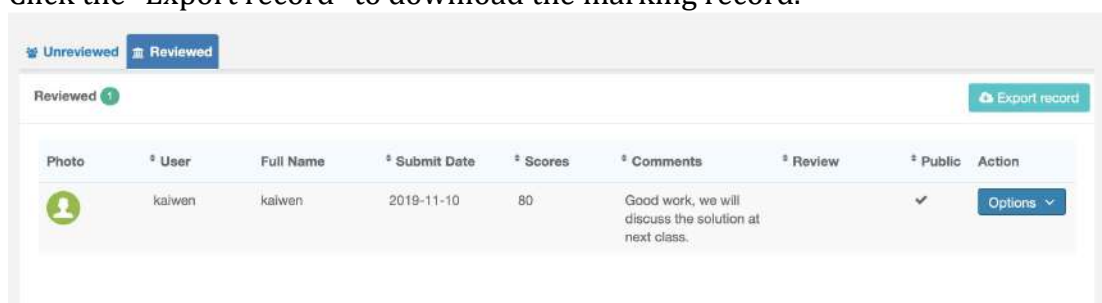
### 4.2.1.5.6.1 Records

Under “Option” > “Record” to check the assignments submitted. The submissions are categorized as unviewed and reviewed. Click “Edit” under action to view the assignments submitted, grade it and to give comments.

Click on the “Preview” tag at the right left corner to view the list of students and their respective assignment contents.



Click the “Export record” to download the marking record.



#### 4.2.1.5.7 Quiz

In the list of chapter/topic quizzes, click “Record” to check the list of students who have done the quiz, and the duration taken, the number of correct/wrong answers.

Quiz Help

Type	Name	Creator	Update	Views	Action
test	Prime Numbers	teacher01	2016-04-27 13:06	0	Record
test	Evaluating expressions	yujinzheng	2016-11-22 11:47	0	Record
test	Solving basic algebra equations	yujinzheng	2016-11-22 11:56	0	Record
test	Solving basic algebraic equations	yujinzheng	2016-11-22 12:09	0	Record
test	Solving Algebraic equations	yujinzheng	2016-11-22 13:58	6	Record

Total

Update	User	Times	Duration	Correct	Wrong
2016-12-06 16:16	一二三	3	18	1	1
2016-12-06 16:23	qacvsa	1	11	1	1
2016-12-08 10:29	Bamboo				
2016-12-06 12:53	s1002	3			
2016-12-08 14:19	yujinzheng	2			

#### 4.2.1.5.8 Chapter Exam

Similar to quiz section, there is a list of chapter exams, click the “Record” button to check the details.

Chapter Exam

Type	Name	Creator	Update	Views	Action
chapterexam	Report Test Paper	lianhong	2016-12-02 11:51	7	Record

The record page shows the detailed data for all students who have done the chapter exam. You can export the data.

Exam Records : 11

Paper Name: A4

Time Limit: Total Questions

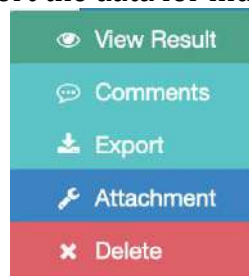
Class repeats

Result	Name	Duration	Q	A	MC	Scores	Time	Action
Pass	si0001 si0001	00:00:01	0	0	10	0	2016-12-06 18:18:43	Options
Pass	baigi Baigi	00:00:04	0	1	8	0	2016-12-06 11:43:50	Options
Incorrect	baigi Baigi	00:00:04	0	0	0	0	2016-12-05 11:09:46	Options
Pass	sanhang sanhang	01:00:00	0	0	10	0	2016-12-03 12:55:35	Options
Incorrect	interview interview	00:01:45	3	4	0	3	2016-12-02 18:52:24	Options
Incorrect	interview interview	00:00:20	0	7	0	0	2016-12-02 18:50:28	Options
Incorrect	interview interview	00:00:18	0	0	10	0	2016-12-02 18:49:12	Options
Incorrect	sanhang sanhang	00:00:43	2	5	0	2	2016-12-02 12:02:00	Options
Incorrect	sanhang sanhang	00:00:22	2	5	0	2	2016-12-02 11:59:11	Options
Incorrect	sanhang sanhang	00:00:27	2	5	0	2	2016-12-02 11:56:46	Options

Correct Wrong Not Attempted Scanned Answer sheet

Per Page

Click the “Option” button to find the other functions. Click “Comment” to comment on the whole chapter exam. Click “View Result” to see the result of the student. And you may also export the data for individual students.



The result page: Teacher can view the situation of each question and the knowledge point analysis of the student.

Examinee Name : teacher 1 Answer Time: 00:00:37

Quick Summary: Total Question: 4 | Correct: 3 | Wrong: 1 | Others: 0 | Need to Review: 0 | Reviewed: 0 | Not Attempted: 0

Your Score: 3.00 / Total Score :4.00

Exam Result Knowledge Summary

MULTIPLE CHOICE (1.00 Point)

Q1. At 1 atm, at what temperature water will become steam?

Answer: CORRECT

100 degree ✓

TRUE OR FALSE (1.00 Point)

Q2. Ice cannot become steam directly?

Your Score: 3.00 / Total Score :4.00

Exam Result **Knowledge Summary**

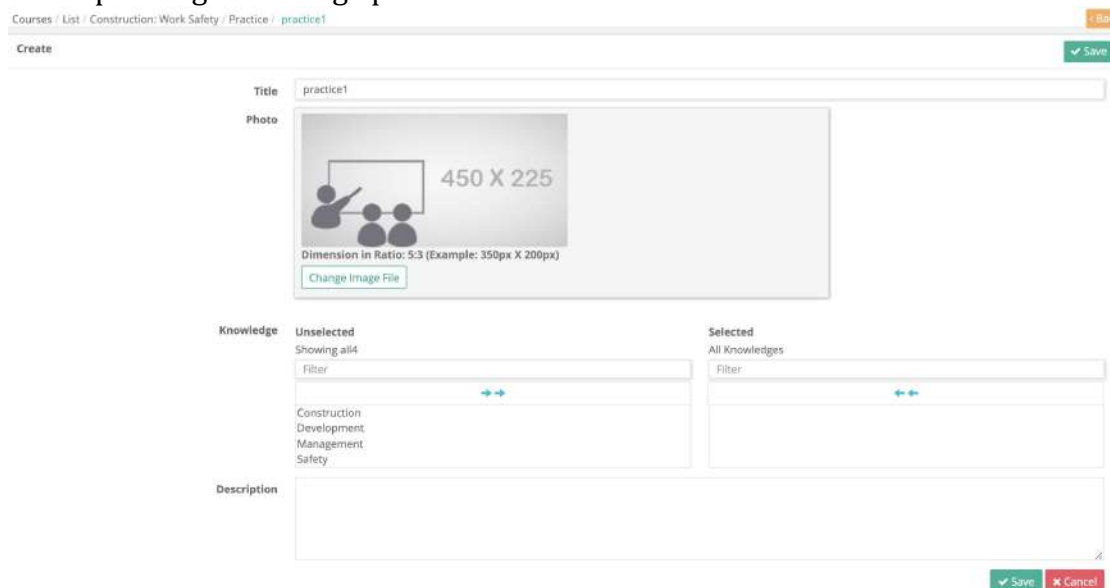
Knowledges	Correct	Wrong/Miss	Rate(%)
Changes of State	3	1	75

#### 4.2.1.5.9 Knowledge Practice

Add a knowledge point exercise. A combination of knowledge points can be designed for students to practice.



Click “+Practice” to add new practice and click “Option”> “Edit” to edit the corresponding knowledge point



In the setting tab, you can choose to display the knowledge in course homepage

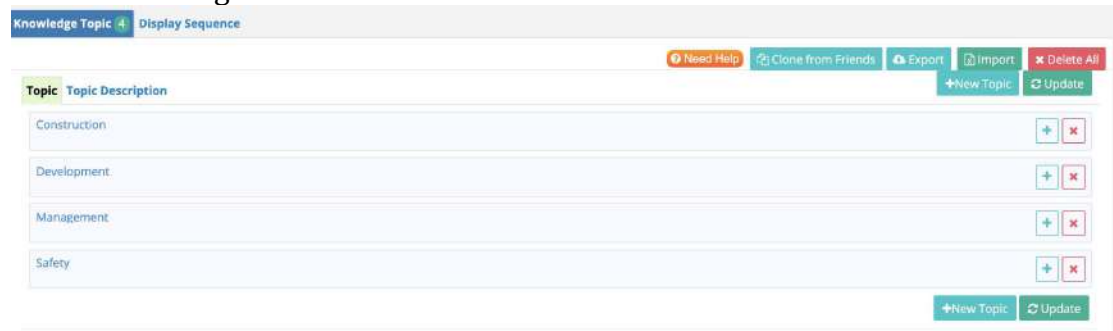


#### 4.2.1.5.10 Knowledge Tree

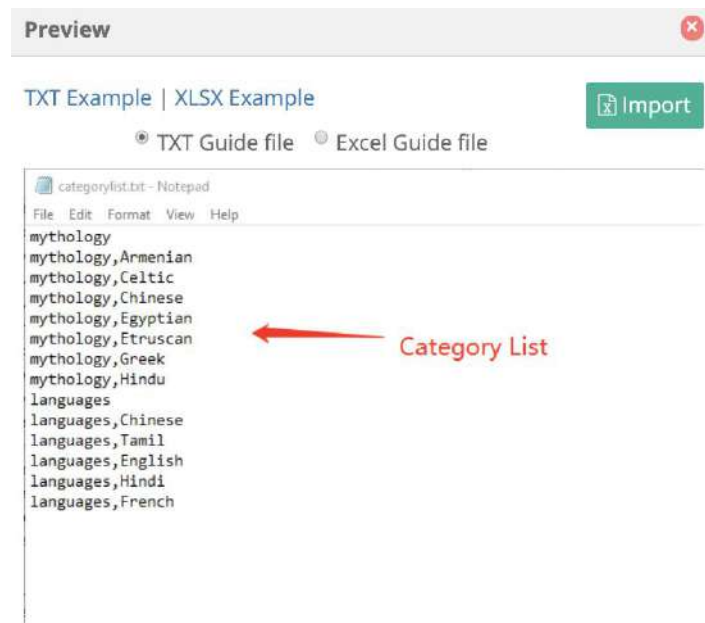
You can add knowledge to the course and add sub knowledge points under each

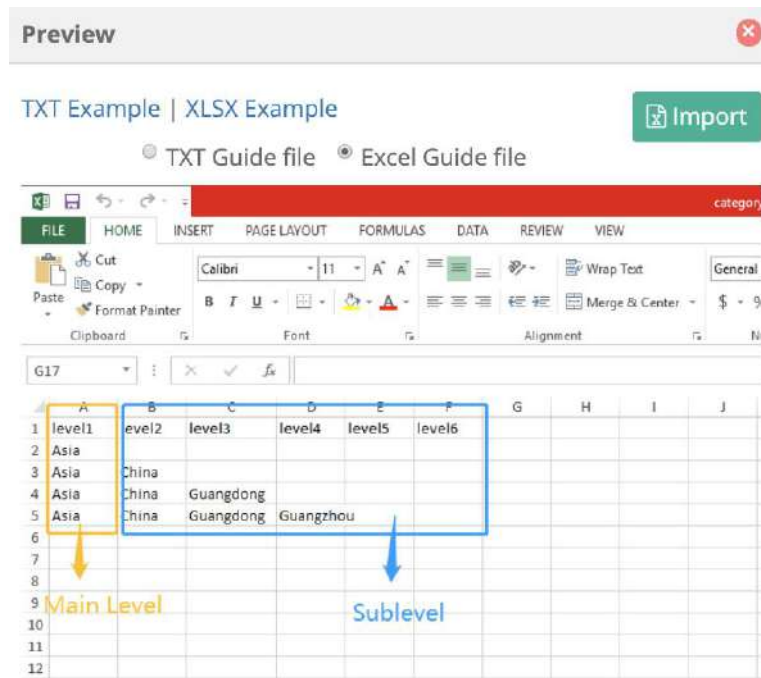


of the knowledge fields.



Also, you can click " Import" to download the template and import it to system. It supports TXT and Excel templates.

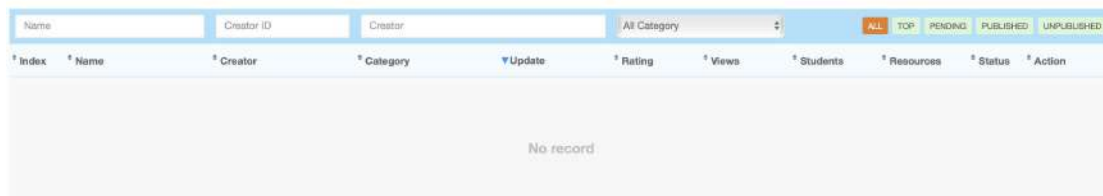




In addition, click on “Clone with friends” you can use other existing course knowledge created by other teachers.

#### 4.2.1.5.11 Scan Records

Teacher can scan the student answer of the exam, and the records will be shown here:



#### 4.2.1.5.12 Interactive Video Quiz

You can view interactive video list under the course.



Click the “Record” you can check the answering situation of each student.

Total: 0						
User	Taken Times	Question	Correct	Wrong	Not Attempted	Action

## 4.2.1.6 Sessions

You can view the information relevant to offline sessions.

### 4.2.1.6.1 Offline session

Sessions: 1 <span style="float: right;">+ Add</span>										
ID	Name	Teacher	Date	Counter	Semester	Seats	Applications	Venue	Week Day	Action
1		tanyang	2019-11-07 12:00 AM	3		20	0	test build1-教室101	Thursday	Options

Click “+Add” to add new session. The session setting shows the detailed information of the session including the name of session, relevant class, start date and time, duration and address. Click “update” after filling the relevant information.

**Class** Please select

Showing 1 of 2

Official Class 1  
 Group 1  
 Zooooo

**Selected**

Empty list

[Empty]

**Name**

**Description**

**Start Date**

**Hours**

**Seats**

**Frequency**

**How many times**

**Address**

Click “Record” in the option to view the session calendar. You can add new session here also.

November 2019 month week day today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

**Note:**

1. Click the empty boxes to add the new session
2. Drag the filled sections to change timing

Click “Application” to see the list of all applications and mark the payment situation.

Applications: 1 Add

User Name  All Users Select Class

* Enable	* Type	* Expired	* User Name	* Full Name	* Cancel	* Options	* Payment Time	* Paid Payment Amount	* Last Payment Amount	* Total Payment Amount	Action
			admin	kaiwen	kaiwen	2019-11-24 15:12					Options ^

- Add Payment
- Refund
- Deletes
- Disable

#### 4.2.1.6.2 Session Accessed Records

You can view the detail information of attendance record.

Total: 0

Full Name  All Buildings All Rooms Enter Date Exit Date

Type	* Full Name	* Session	* Location	▼ Enter	* Exit	* Duration	* Time	Action
No Records								

#### 4.2.1.7 Video Meeting

You can add and delete the course-based video meeting or video class.

Name	Creator	Created	Start	Duration	Action
video meeting		2017-02-28 14:47	2017-02-28 14:00	1 Hrs	<a href="#">Options</a>

You can choose various type of meeting format by click “Add” and set related name, description and timing :

**Create Video Room** ✕

**Meeting Type**

Default  
 Classroom Broadcasting  
 Smart Classroom  
 Webinar  
 Video Broadcasting  
 Audio Presentation  
 Video Conference

**Name**

**Description**

**Starting Time & Date**  at  :   **Duration**  Hrs

Click “+ Create” to save the change.

#### 4.2.1.8 Grade/Result

Grade shows the records, overview, exam grade setting and engagement grade setting.

Grade / Result

✓  
**Records**  
3

☀  
**Certificate records**  
0

⚙  
**Settings**

The records page shows the detailed records of every student under the course.

The records include the number of engagements in the forum, total learning time for the course, number of learned resources, number of milestone completed and

## the final grades.

Courses / List / P5 Science / Grade / Result / Records Back

Total: 3 Help BASIC ADVANCED

Full Name Export Print

Avatar	User	Topic	Reply	Resource Scores	Learning Time	Resource	Mile Stone	Final Score	Last Study Time
	admin1	0	0	0	100% 100% Vectors in two dimensions	9% 9% Vectors in two dimensions	0% Visited: 1 / 11	0% Completed: 0 / 2	Not Graded 2019-11-11 19:39
	shishuangqi	0	0	0	74% 100% Numbers and their operations,primes and prime factorisation	27% 27% Numbers and their operations,primes and prime factorisation	0% Visited: 3 / 11	0% Completed: 0 / 2	Not Graded 2016-11-28 16:51
	tanyang	0	2	0	21% 50% Ratio and proportion	18% 50% Functions and graphs,graph of a set of ordered pairs as a representation of a relationship between two variables	0% Visited: 2 / 11	0% Completed: 0 / 2	Not Graded 2016-10-24 11:14

Click the name of particular student, users are able to view the overview performance summary of the student.

Overview Marking Note Progress Knowledge Chart Knowledge data table Weightage Learning History Print Sync

**My Score**

Exam	0%
Assignment	0%
Additional	0%
Engagement	0%

**Total Scored**: 0%

**My skills**

- 100% Vectors in two dimensions
- 100% Numbers and their operations,primes and prime factorisation
- 50% Ratio and proportion
- 50% Functions and graphs,graph of a set of ordered pairs as a representation of a relationship between two variables

**Strong Areas (81% - 100%)**

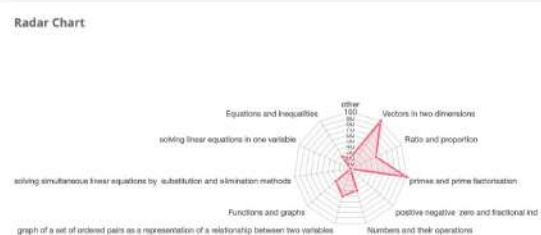
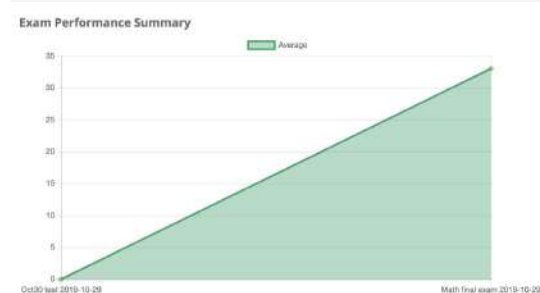
- Vectors in two dimensions
- Numbers and their operations,primes and prime factorisation

**Areas to Enhance (61% - 80%)**

No Record

**Weak Areas (0% - 60%)**

- other
- Ratio and proportion
- Numbers and their operations,positive negative zero and fractional indices
- Numbers and their operations
- Functions and graphs,graph of a set of ordered pairs as a representation of a relationship between two variables



Click "Marking", can view the additional point that the teacher gave to the student.

Overview **Marking** Note Progress Knowledge Chart Knowledge data table Weightage Learning History

Name	Description	Score	Max
<a href="#">Update</a>			

Click "Note", can view the note made by the student.

Module	Chapter	Content	Created
Construction: Work Safety	Designing for Construction Safety .PPT	Take note of this	Mar 15, 2018
Construction: Work Safety	Work at Height. MP4+images	Second part	Mar 2, 2017
Construction: Work Safety	Work at Height. MP4+images	Book it.	Mar 2, 2017
Construction: Work Safety	Scaffolding safety. MP4+Quiz	Take note	Mar 13, 2018
Construction: Work Safety	Construction Safety Training Video.	Chapter 1	Jul 30, 2019
Construction: Work Safety	Construction Safety Training Video.	Take note	Jul 30, 2019

Click "Progress", users can view the performance summary of the student and under each knowledge how is the student performed.

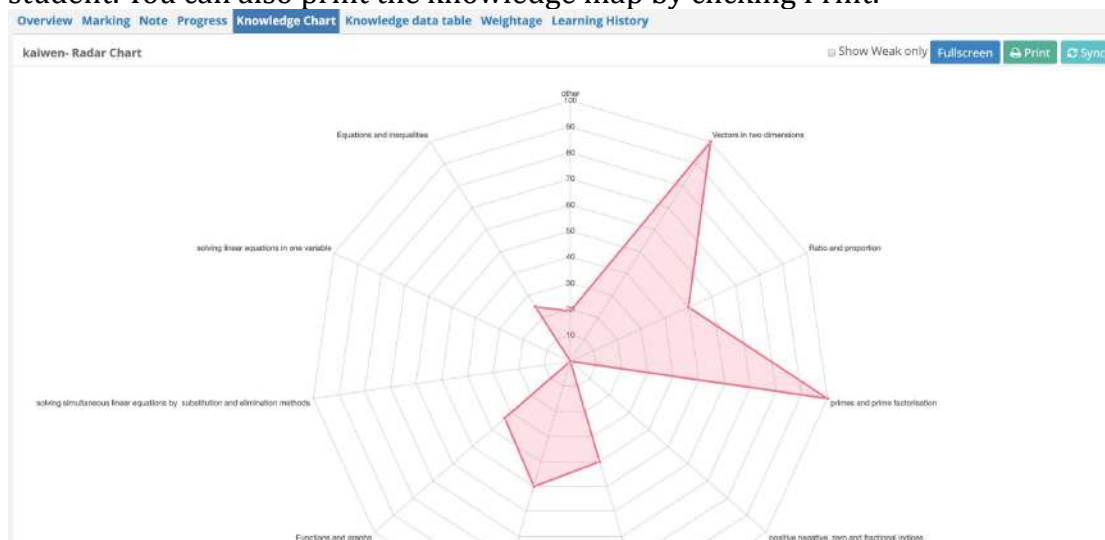
Summary

Counter	Correct	Total	Accuracy Rate	Knowledges	Weighted Accuracy Rate	Time
8	12	46	26.1 %	18	28.1 %	Nov 8, 2019

Knowledges

Knowledge	Correct / Total	Answered
Equations and Inequalities	1 / 4	( 1 )
Equations and inequalities,solving linear equations in one variable	0 / 2	( 2 )
Equations and inequalities,solving simultaneous linear equations by substitution and elimination methods	0 / 1	( 1 )
Functions and graphs	1 / 3	( 1 )
Functions and graphs,graph of a set of ordered pairs as a representation of a relationship between two variables	1 / 2	( 2 )
Numbers and their operations	2 / 5	( 2 )

Click "Knowledge Chart", you can view the mastery of all knowledge points of the student. You can also print the knowledge map by clicking Print.



Click “Knowledge data table” to view the progress of the student's corresponding knowledge points.

Overview Marking Note Progress Knowledge Chart **Knowledge data table** Weightage Learning History

Show Weak only Print Collapse Sync

kaiwen

Knowledge	No. of Sub Knowledge	Total Questions	Coverage	Accuracy Rate	Correct Score	Total Score	Correct	Total
other		0		19.4 %	6	31	6	31
Difficulty level (0)		0		21.4 %	6	28	0	28
Difficulty level (1)		0		0.0 %	0	3	0	3
Vectors in two dimensions		1	1/1	100.0 %	1	1	1	1
Difficulty level (1)		1	1/1	100.0 %	1	1	1	1
Ratio and proportion		2	2/2	50.0 %	1	2	1	2
Difficulty level (1)		2	2/2	50.0 %	1	2	1	2
Numbers and their operations,primes and prime factorisation		1	1/1	100.0 %	1	1	1	1
Difficulty level (1)		1	1/1	100.0 %	1	1	1	1
Numbers and their operations,positive negative zero and fractional indices		2	2/2	0.0 %	0	2	0	2
Difficulty level (1)		2	4/2	40.0 %	2	5	0	2
Numbers and their operations	2	5	2/5	40.0 %	2	5	0	2

Click “Weightage” to view the overall score situation of the student.

Overview Marking Note Progress Knowledge Chart Knowledge data table **Weightage** Learning History

Print Error questions Target Paper Sync



shishuangqi

fasjie@jigj.com

Last Login: Apr 12, 2019

Name	Score (%)	weightage (%)
Exam	0.00	0
Assignment	0.00	0
Additional	0.00	0
Engagement	0.00	0
Third-Party Packages	0.00	0
<b>Total</b>	<b>0.00</b>	<b>0 %</b>

Click “Learning History” to view the learning record of the student.

Overview Marking Note Progress Knowledge Chart Knowledge data table Weightage **Learning History**

Type	Name	Duration	Last Visit
mp4ppt	Lesson 1.1 states of water. MP4+Image		
mp4quiz	Lesson 1.2 State Changes. MP4+Quiz		
ppts	Lesson 1 Change of State.PPT		

15 Per Page

Click “Settings” on the homepage of Grade/ Result, you can configure the grade settings including the counted components, such as exam, assignment, etc.

## Overview



**Overview** Exams Assignments Group Assignments Additional Engagement Third-Party Packages Completion rules

Name	Weightage (%)
Exam	0
Assignment	0
Group Assignments	0
Additional	0
Engagement	0
Third-Party Packages	0
<b>Total: 0%</b>	

## Exam

Exam grades setting under “Edit” includes the detailed components for grading. At this page, you may edit the components and edit the corresponding weight.

Name	Type	Created	Method	Total Score	Weightage (%)
Smart Exam	Smart Paper	2015-11-23	Highest: <input type="text" value="30"/>	30	15
Math Exam 1		2016-12-19	Highest: <input type="text" value="100"/>	100	10
Math Exam 2	Fixed Paper	2016-12-19	Highest: <input type="text" value="10"/>	10	10
Math Exam 3	Smart Paper	2016-12-19	Highest: <input type="text" value="30"/>	30	10
123	Fixed Paper	2017-02-01	Highest: <input type="text" value="5"/>	5	10
Report Test Paper	Fixed Paper		<input type="text" value="10"/>	10	
paper50	Fixed Paper		<input type="text" value=""/>		
File Paper Demo	Fixed Paper		<input type="text" value="3"/>	3	
paper23	Fixed Paper		<input type="text" value="2"/>	2	
<b>Total: 55%</b>					

## Assignment & Group Assignments

Name	Created	Total Score	Weightage (%)
21415	2017-01-02	100	5
12345678	2016-11-27	100	5
Assignment	2016-11-25	100	5
fix	2017-02-27	100	
smart	2017-02-27	100	
idf	2017-02-27	100	
dynamic	2017-02-27	100	
smart tool 686	2017-02-27	100	
normal	2017-02-27	100	
1234	2017-02-28	100	
11111111111111111111111111111111	2017-05-06	100	
<b>Total: 15%</b>			

## Additional

Name	Description	Total Score	Weightage (%)
attendance1	12345	100	5
attendance2	rrr	100	5
21		100	5
<b>Total: 15%</b>			

## Engagement

Engagement grade setting page is for setting the points for each content access.

Points for the Each content access 15 Sync Course

Name	Total Score	Weightage (%)
Resource	25	<input type="text"/>
Mile Stone	2	<input type="text"/>
Scoring Point	2	<input type="text"/>
Topic	5 <input type="text"/>	5 <input type="text"/>
Reply	3 <input type="text"/>	5 <input type="text"/>
Attendance	<input type="text"/>	<input type="text"/>
Hourly usage	5 <input type="text"/>	5 <input type="text"/>
Total:		15 %

Update

### Third-Party Package (Scorm)

Third-Party Package (Scorm) is for setting the points of the courseware itself.

Overview Scores Assignments Additional Engagement **Third-Party Packages** Completion rules

Name	Created	Weightage (%)
Detect and Locate Underground Power Cables	2016-08-08	100
Perform Supply Service Connections 05062016	2016-08-08	<input type="text"/>
Total:		100 %

Update

### Completion rules

Completion rules determines the way for students to complete the course. System support different completion rules including milestone, exam, score and Scorm. You can tick “Issue certificate after completion” which make students are able to get the certificate after completing the course.

In addition, you can configure the prerequisites settings including attendance, reply, topic and time.

Overview Exams Assignments Additional Engagement Third-Party Packages **Completion rules**

Total: 100 Points

Certificates  Issue Certificate after completion

Prerequisites Attendance:  Reply:

Topic:  Time:

Type  Mile Stone  Exam  Score  Scorm

Update

In addition, click “Certificate records” on the homepage of Grade/ Result, you can view and manage the student list about the certificate under the course. Click “Add” to add student list.

Total: 1

+ Add   Preview   Export

User	User ID	Time	Scores	Good	Action
kaiwen	kaiwen	Nov 24, 2019			Delete

### 4.2.1.9 Course Survey

You can create a questionnaire in the interface below and display the results.

Total: 2

Export   Create

Name	Description	Creator	No. of Respondents	Action
Survey		admin1		Options Edit Records Result Preview Delete
d's		baiqi		

Under "Option"  
Click "Edit" to edit the questionnaire.

Courses / List / Construction: Work Safety / Course Survey / Edit Back

Survey Update   Preview

Title: Survey

Description: Description

Options:  Show Result + Section

---

Title: + Question   + Import   Delete

Title: Title Refresh

Question Type	Content	Update	Action
Multiple Answers	Which activity is better	Nov 8, 2019	Edit   Delete

Click on "Record" to view the participation record.  
Click on "Results" to see the results. You can also choose to export related statistical reports.

### 4.2.1.10 Glossaries

Teachers can add new glossary by clicking "add".

Total: 10 + Add

Status	Photo	Name	Description	Action
Published		右脑图像记单词-闪卡训练Week 01		Options
Published		右脑图像记单词-闪卡训练Week 02		Options
Published		右脑图像记单词-闪卡训练Week 03		Options
Published		右脑图像记单词-闪卡训练Week 04		Options
Published		右脑图像记单词-闪卡训练Week 05		Options
Published		右脑图像记单词-闪卡训练Week 06		Options
Published		右脑图像记单词-闪卡训练Week 07		Options
Published		右脑图像记单词-闪卡训练Week 08		Options
Published		右脑图像记单词-闪卡训练Week 09		Options
Published		右脑图像记单词-闪卡训练Week 10		Options

10 Per Page 1 2 +2

Click the “settings” in the option then edit the setting and vocabulary list.

右脑图像记单词-闪卡训练Week 01

**Settings** Vocabulary List

**Publish**  Enable

**Photo** Dimension in Ratio: 3:1 (Example: 300px X 100px)

**Name**

**Description**

**Number per group**

**Options**  Voice  Listen to Chinese  Listen to English  Listen to audio and fill content  Chinese to English  English to Chinese

Update

#### 4.2.1.11 Forum

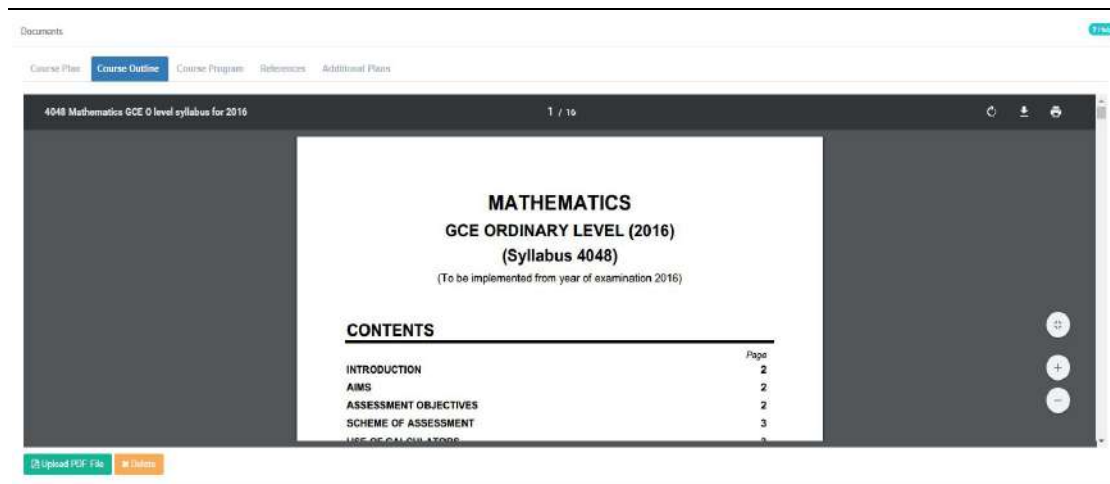
Forum shows the number of replies, views, author, click “Add” and you are able to add forum topics.

Total Forum: 0 + Add

★	🔔	Topic Title	Author	Reply	Views	Update	Action
---	---	-------------	--------	-------	-------	--------	--------

#### 4.2.1.12 Document

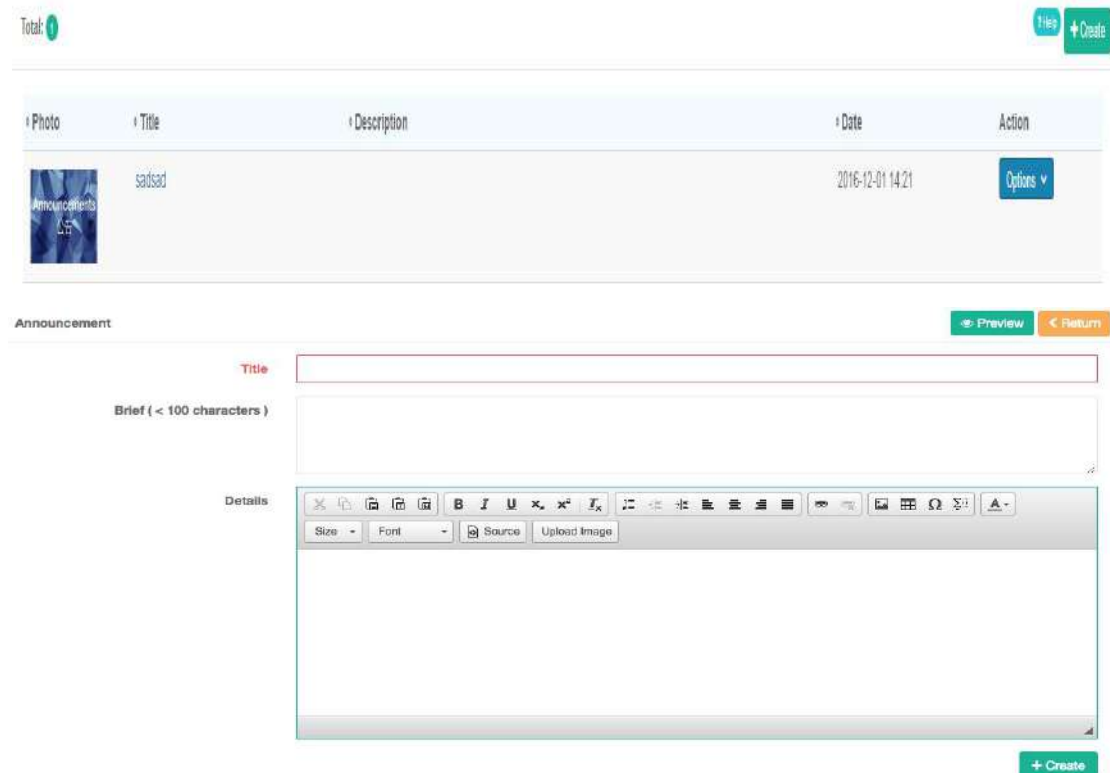
Document is for adding course documents like course plan, course outline, course program, references and additional plans. You may upload PDF files by clicking “Upload PDF File” button at the lower left corner.



#### 4.2.1.13 Information

Information is for adding course information like announcement, news, course qualification, award and message

For announcement you may create/edit course announcements. Click “Create” to add new announcements. Fill in the title and description of the announcement and click “Update”.




Then go to the edit page again to add announcement image, audio.

Announcement

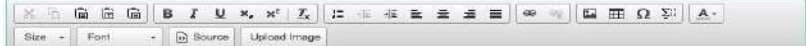
Preview Update Return

Title: demo

Photo:  Change Image File (< 80KB)


Brief (< 100 characters): demo


Audio: Change Audio File (< 5120KB)

Details:   
demo

After completing the details, you may broadcast the announcement to all the students under the course. Click “Send to all” and the announcement would be sent to their emails.

Broadcast by email 1

Send to all 

Send to Companies 

For course qualification, you can add new course qualification by clicking “+Create”.

Total 1 

Photo	Title	Description	Date	Action
	course qualification		2017-03-29 15:06	

 New Page

You can edit the related information and upload the picture of the qualification then click “+Create” to edit the detail content. Lastly, click “update” to save the information.


Certification


Title:


Brief (< 100 characters):

Link:

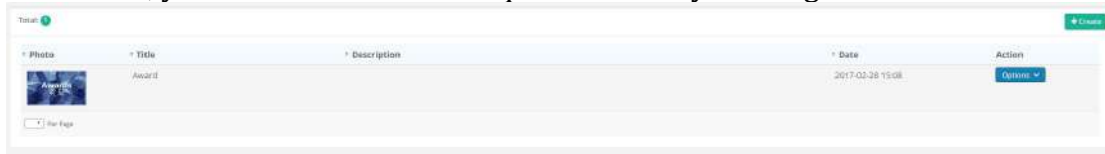
Issuer:

Issue Date:  

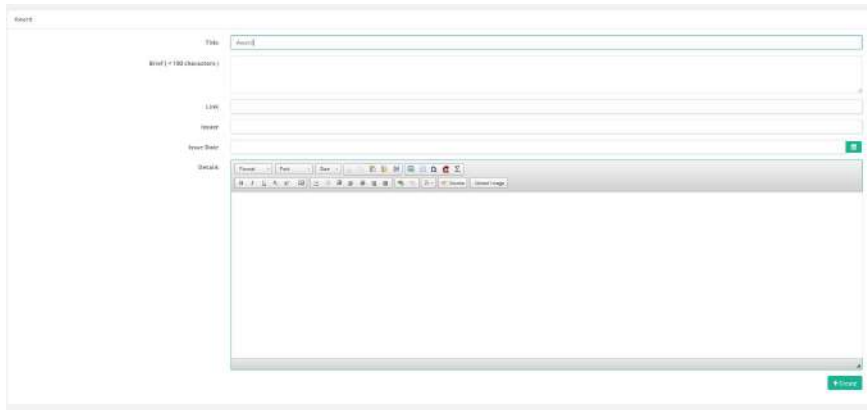
Details: 



For Award, you can add new course qualification by clicking “+Create”.



Then you can edit the related information and upload the picture of the award then click “+Create” to edit the detail content. Lastly, click “update” to save the information.



For message, you can create and edit the content in format of email or messages and choose to send to all.












## Send Email


























### Subject

### Content

Format ▾ Font ▾ S... ▾ Styles ▾     


   

**B** *I* U  $x_2$   $x^2$                          

 Source

## Send message - Receivers

Type your message here ...



 Cancel

For news, click “+Create” to add news title and description.



Total: 20 [Export](#) [+ Create](#)

Photo	Department	Title	Description	Create Date	Creator	Action
		new		2019-11-08 17:31	admin1	<a href="#">Options</a>
		new		2019-11-08 17:31	admin1	<a href="#">Options</a>
		Latest news	Appeals process should be 'simple' and 'relatively inexpensive': Shanmugam on online falsehoods law SINGAPORE – The process for a person or organisation to	2019-04-10 15:14	baiqi	<a href="#">Options</a>

And click “Option”> “Edit” to edit the content then click “Update” to save.

Enable

Type  news1  news2  news3

Category

Photo



Dimension in Ratio: 5:3 (Example: 350px X 230px)


[Change Image File](#)

Position Index


The news with highest position index will display in the top of news list in homepage.

#### 4.2.1.14 Report


P5 Science [Need Help](#)



Overview

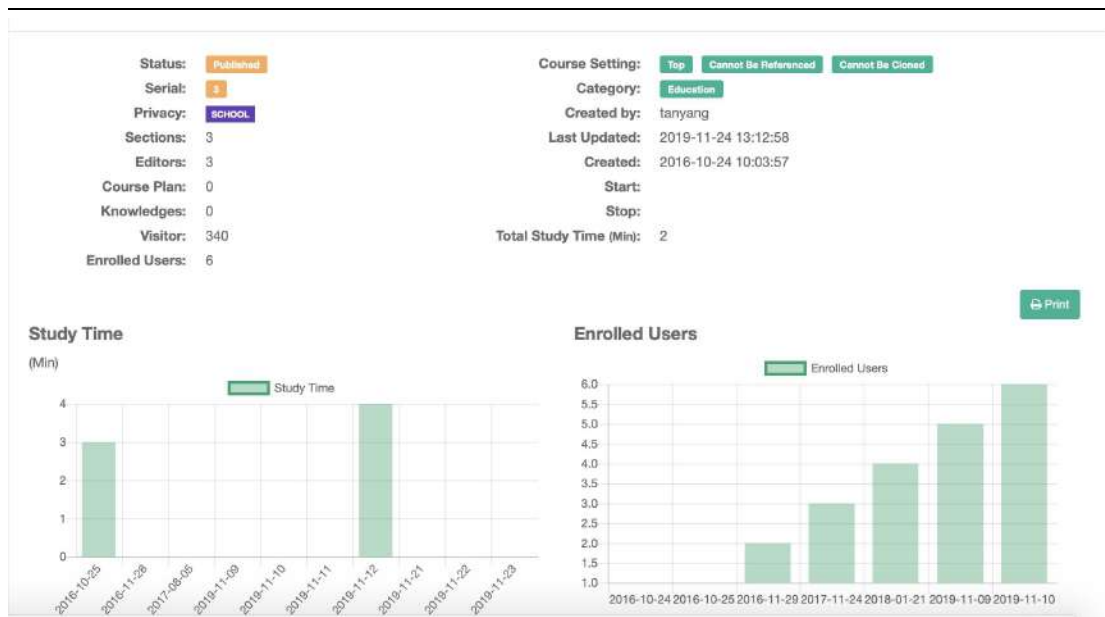


Rating



Class Reports

Under the overview page, you may check the overview information of the course with graphs displaying the daily usages and number of enrolled users.



As for ratings, it lists down the comments from students, teachers and others respectively for the courses.

Rating

From Students 1 From Teachers From Others

* name	* Date	* AverageRating	* Attraction	* Content	* Knowledge	* Comment
baiqi	2017-06-08	4	4	4	4	rrrr

For class report, it shows learning situation under each class.

**Overview:** Shows the overview situation of the teaching activities.

Courses / List / ACT Math 数学 / Report / Class Reports / Class Report

Overview Knowledge Chart Completed

ACT Math 数学 - class1

Student: 5 | Record: 3 | Pass: 0 | Good: 0

Name	Average	Top	Good	Pass	Top user	Name of Student
Exam	0.00	0.00	0	0		No Record
Assignment	0.00	0.00	0	0		No Record
Score	0.00	0.00	0	0		No Record
Resource	4.67	6.00	0	0		朱贝
Reply	0.00	0.00	0	0		No Record
Milestone	0.00	0.00	0	0		No Record
Time	14:36Hrs	09:11Hrs	0	0		kalwen

**Knowledge Chart:** Shows the class learning process of each knowledge point

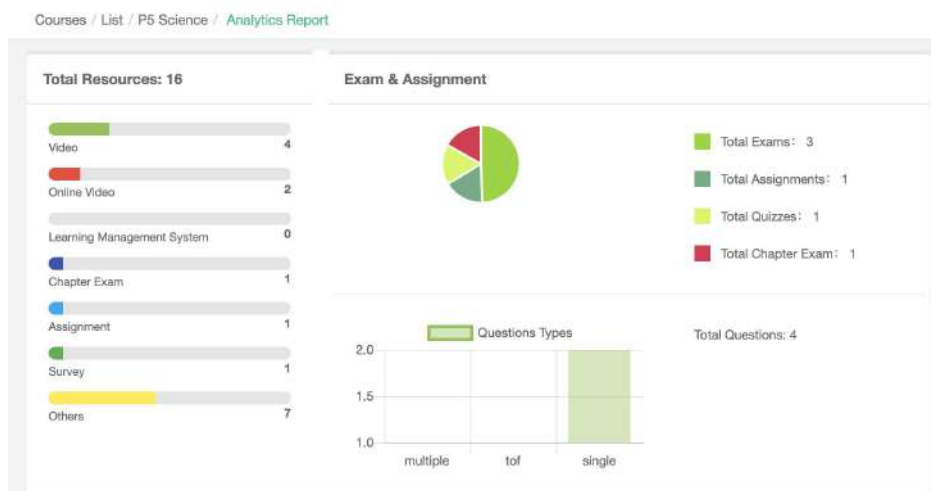
Overview Knowledge Chart Completed

ACT Math 数学 - class1 Print

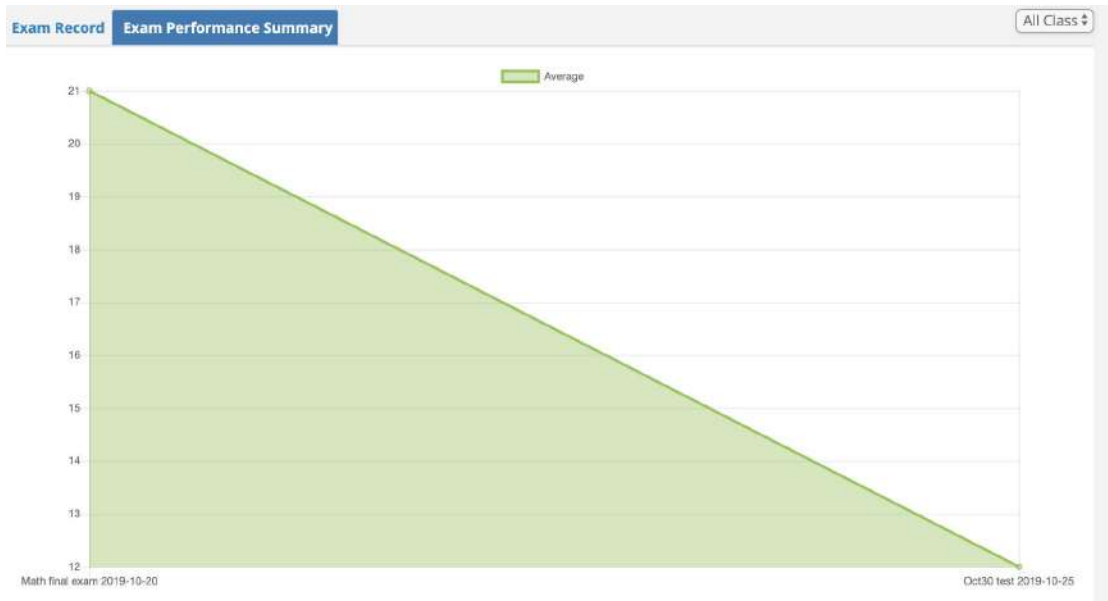
Knowledge ACT Math 数学 - class1	Accuracy Rate	Correct	Total	Progress
Equations and inequalities	33.33 %	4	12	<div style="width: 33.33%;"></div>
Equations and inequalities,solving linear equations in one variable	20.00 %	2	10	<div style="width: 20.00%;"></div>
Equations and inequalities,solving simultaneous linear equations by substitution and elimination methods	0.00 %	0	4	<div style="width: 0.00%;"></div>
other	23.08 %	12	52	<div style="width: 23.08%;"></div>
Functions and graphs,graph of a set of ordered pairs as a representation of a relationship between two variables	37.50 %	3	8	<div style="width: 37.50%;"></div>
Numbers and their operations	15.00 %	3	20	<div style="width: 15.00%;"></div>
Functions and graphs	33.33 %	4	12	<div style="width: 33.33%;"></div>
Ratio and proportion	50.00 %	4	8	<div style="width: 50.00%;"></div>
Vectors in two dimensions	50.00 %	2	4	<div style="width: 50.00%;"></div>
Numbers and their operations,primes and prime factorisation	25.00 %	1	4	<div style="width: 25.00%;"></div>
Numbers and their operations,positive negative zero and fractional indices	12.50 %	1	8	<div style="width: 12.50%;"></div>

### 4.2.1.15 Analysis Report

This section provides the overall analysis report about the course. Such as the summary of the resources, exams and assignments.



You can view the in-class exam statistics report to see trends in the performance of all students or specified exams under each class. You can select the class and particular exam name by the filter.



### 4.2.1.16 Glossary

Teacher can add glossary for the course. Click “+Add” for new group.

Courses / List / Construction Work Safety / Glossary Home

Total: 1 + Add

Status	Photo	Name	Description	Action
UNPUBLISHED		group1		Options

10 Per Page

**New Group**
✕

**Group Name**

**Description**

+ Add

After adding the group, click “Option” > “Settings”, you can further edit the glossary group.

gourp1

Settings
Vocabulary List

**Publish**  Enable

**Random Order**  Enable

**Photo** Dimension in Ratio: 7:5 (Example: 350px X 250px)  
 Change Image

**Name**

**Description**

**Number per group**

**Options**  Voice  Listen to Chinese  Listen to English  Listen to audio and fill content  Chinese to English  English to Chinese

Update

And click the “Vocabulary List” tab on the top, you can add new word, or select word from dictionary.

gourp1

Settings
Vocabulary List

+ Create
Select
Share

Photo	* English	* Chinese	* Detail	* Audio	Action

Click “+ Create” to add new word:

**Add new word**
✕

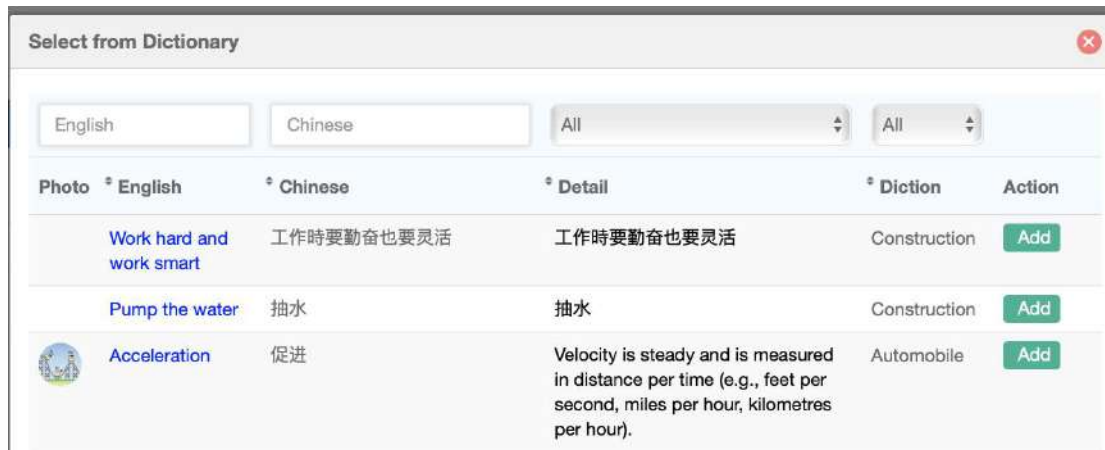
**English**

**Chinese**

**Detail**

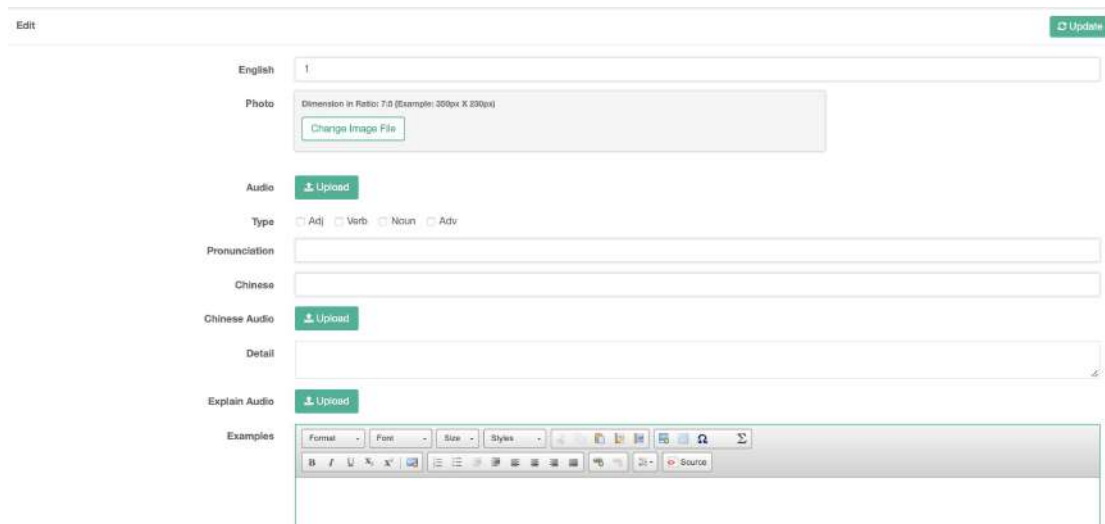
Cancel
+ New Vocabulary

Click “+ Select” to add word from dictionary:



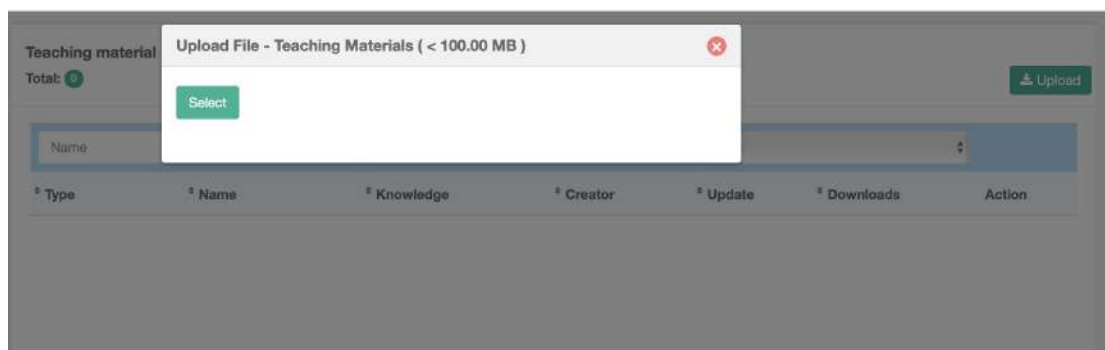
You can further edit the information (such as picture, explanation, etc.) of each word by click “Edit” from the vocabulary list.

Editing page:



#### 4.2.1.17 Martials

Click “Upload”, you can add teaching martials here for the course. (Note: the file should less then 100MB)



## 4.3 Pre-book Courses

List of all pre-book courses. You can view the application, edit the information or delete the course.

Pre-book Courses / [List](#) Back

Total: 1

Status	Close	Title	Description	End	\$	-\$	IF	Applications	Action
ACTIVE	OPEN	pre book test		2017-06-06 00:00	1	1	30		<a href="#">Options</a> <a href="#">Edit</a> <a href="#">Options</a> <a href="#">Applications</a> <a href="#">Delete</a>


\$ Price - \$ Discount Price IF Minimum Applications

## 4.4 Courses Bundles

You can view a list of courses bundles. Click "Create" for adding new bundle.


Click "Option">"Edit" to edit the bundles details, including price, corresponding course, etc.

Name \*  \* fields are mandatory to fill

Photo 

Brief (< 100 characters)

Details 

Format - Font - Size - Styles - 

Bundle Sample

Course Code	Name	Description	Creator	Update	Public	Public	Views	Category	Action
	翻转课堂-演示	介绍翻转课堂的定义, 使用方式, 及最佳内容制作.	changbaoyu	7/19/19	✓	✓	2147	Professional Training, Computer	Remove
	亚洲大儒商	儒商文化以儒家学说的价值观、道德观为取向, 体现了中国儒商在日常经营、生意往来和为人处事时的思维方式	koh001	2/23/18	✓	✓	1409	亚洲大儒商与儒学人生	Remove
12	Construction: Work Safety	Introduction to work safety.	zhoubaiqi	11/8/19	✓	✓	2698	Professional Training, Engineering	Remove
	Demo course	sdfsafsasf	bamboosys	8/15/17	✓		154	Professional Training, Computer	Remove
	English Language	This English Language course is directed at studen	zhoubaiqi	12/6/17	✓	✓	1777	Education	Remove
	Solar System	Introduce Solar system and all relevant knowledges	pcmorning	3/16/17			40	Social Science	Remove

Click on "Record" to view the relevant registered student records.

Expired	User Name	Method	Creator	Price	Time	Expire	Action
	Manogaran Suthagaran	approve	baiqi		8/23/18		Delete

## 4.5 Enroll Application

You can view all opening applications, including half of the course or course study application.

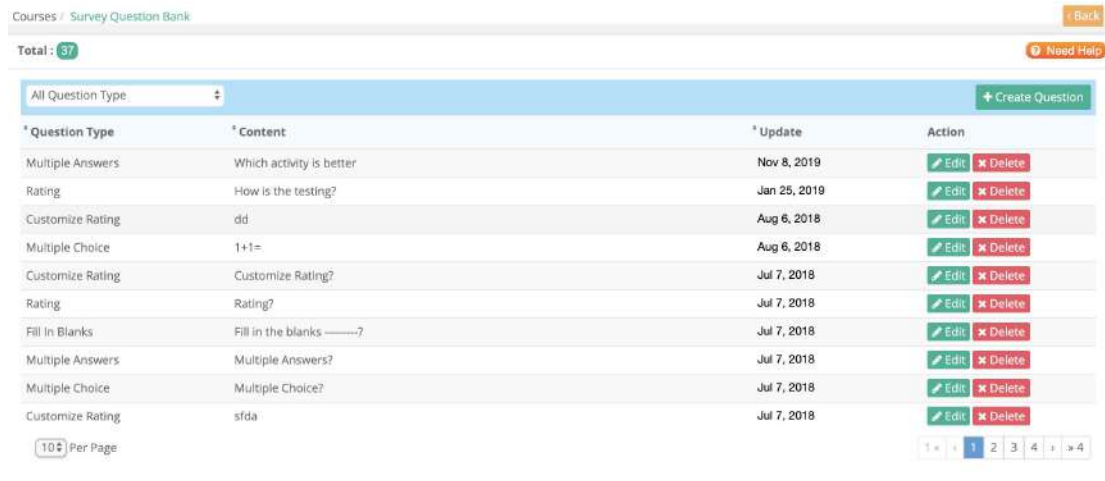
Click "option", you can choose to approve or reject the application

Status	Application Time	Course Name	Category	Applicant	System Level	System Score	User Type	Appr	Approv	Action
PENDING	2018-08-14 18:57			张丽	1	10	sales			Options
PENDING	2018-08-06 11:03	New Course		suthagar		0				Options
PENDING	2018-08-06 10:47	New Course		satkumar		0				Options
PENDING	2018-08-06 10:23	New Course		Manogaran Suthagaran		0				Options
PENDING	2018-07-27 14:42	Demo (Pad)	Hobby and Interests, Photo, Paint	st100		10				Options
PENDING	2018-07-13 15:32	李白唐诗鉴赏	优质课学科, 语文	Adam Xing						Options
PENDING	2018-05-07 17:49	ASKING RIGHT QUESTION - PART 1: HOW TO ASK SO PEOPLE WILL TELL THE TRUTH!	Human Resource	Priscilla Seah						Options
PENDING	2018-04-16 14:48	微课制作		Evelyn						Options
PENDING	2018-03-23 14:13	single section test		张丽	1	10	sales			Options
PENDING	2018-03-23 14:13	testing 9527		张丽	1	10	sales			Options



## 4.6 Survey Questions

You can view the questionnaire question bank. Click "Create Title" to create new questions, including single-choice, multiple-choice, fill in the blanks, score, custom scores, and more.



Courses / Survey Question Bank Back

Total: 37 Need Help

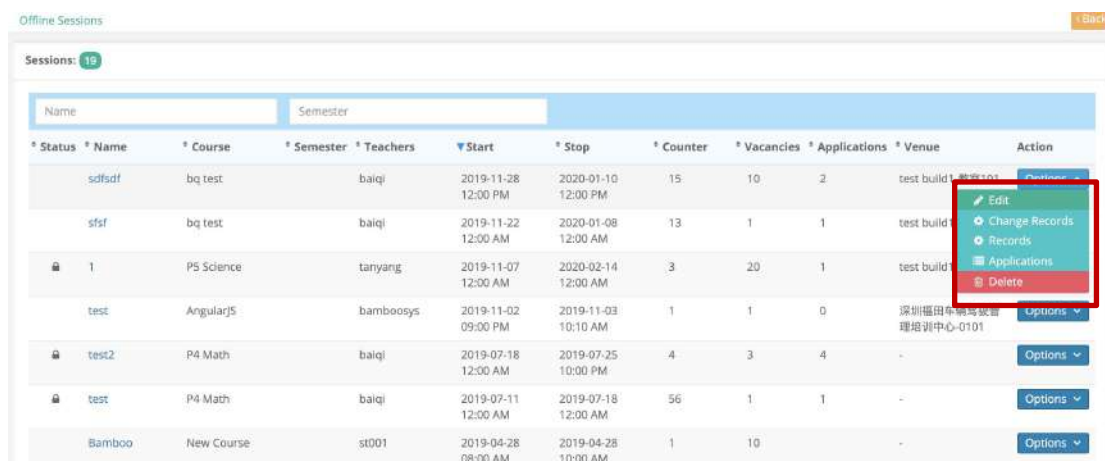
All Question Type Create Question

Question Type	Content	Update	Action
Multiple Answers	Which activity is better	Nov 8, 2019	Edit Delete
Rating	How is the testing?	Jan 25, 2019	Edit Delete
Customize Rating	dd	Aug 6, 2018	Edit Delete
Multiple Choice	1+1=	Aug 6, 2018	Edit Delete
Customize Rating	Customize Rating?	Jul 7, 2018	Edit Delete
Rating	Rating?	Jul 7, 2018	Edit Delete
Fill In Blanks	Fill in the blanks -----?	Jul 7, 2018	Edit Delete
Multiple Answers	Multiple Answers?	Jul 7, 2018	Edit Delete
Multiple Choice	Multiple Choice?	Jul 7, 2018	Edit Delete
Customize Rating	sfa	Jul 7, 2018	Edit Delete

10 Per Page 1 2 3 4

## 4.7 Course Sessions

Here you can view the course list and manage sessions under each course.



Offline Sessions Back

Sessions: 19

Name	Semester	Status	Name	Course	Semester	Teachers	Start	Stop	Counter	Vacancies	Applications	Venue	Action
sdfsdf			bq test	bq test		baiqi	2019-11-28 12:00 PM	2020-01-10 12:00 PM	15	10	2	test build	Edit
sfsf			bq test	bq test		baiqi	2019-11-22 12:00 AM	2020-01-08 12:00 AM	13	1	1	test build	Change Records
1			P5 Science	P5 Science		tanyang	2019-11-07 12:00 AM	2020-02-14 12:00 AM	3	20	1	test build	Records
test			AngularJS	AngularJS		bamboosys	2019-11-02 09:00 PM	2019-11-03 10:10 AM	1	1	0	深圳福田华强南路管理培训中心-0101	Applications
test2			P4 Math	P4 Math		baiqi	2019-07-18 12:00 AM	2019-07-25 10:00 PM	4	3	4	-	Delete
test			P4 Math	P4 Math		baiqi	2019-07-11 12:00 AM	2019-07-18 12:00 AM	56	1	1	-	Options
Bamboo			New Course	New Course		st001	2019-04-28 08:00 AM	2019-04-28 10:00 AM	1	10	-	-	Options

For each course:

- Click "Option" > "Edit" to edit the detail information about the sessions. Such as description, session duration, etc.

## Editing page:

Name \* New Sessions with Length

Enable

Description

Start Date \* 2019-04-08

End Date \* 2019-04-13

Start Time 10:00 AM

Session Length (Minutes) \* 60

Session Score \*

Total Hours \* 10

Vacancies 1

Occurrences \* 5

Recurrence Pattern \*

Day \* Monday

Price

Groups + Add

Address \* test build1-教室101  
Change Address

Update

- Click “Option” > “Change Records”, to view the change record related to the session. Such as the change of the time, the change of the teacher.

Change Records: 0

User Name

* User Name	* Full Name	* Time	Original Time	Original Teacher	Original Session	Adjusted Time	Adjusted Teacher	Adjusted Session	Action
No Records									

- Click “Option” > “Records”, you can the session time table and make changes cover this page.

Offline Sessions / sfsf Back

November 2019 month week day today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Note:

- Click the empty boxes to add the new session
- Drag the filled sections to change timing

Location	Teacher	Start Time	Number of Applicants	In Counter	Out Counter	Seats	Vacancy	Action
test build1-教室101	baiqi	2020-02-14 00:00	0	0	0	1	1	Options ▾

From the location list, you can choose to change location/time/teacher, update Info, and view attendance record.

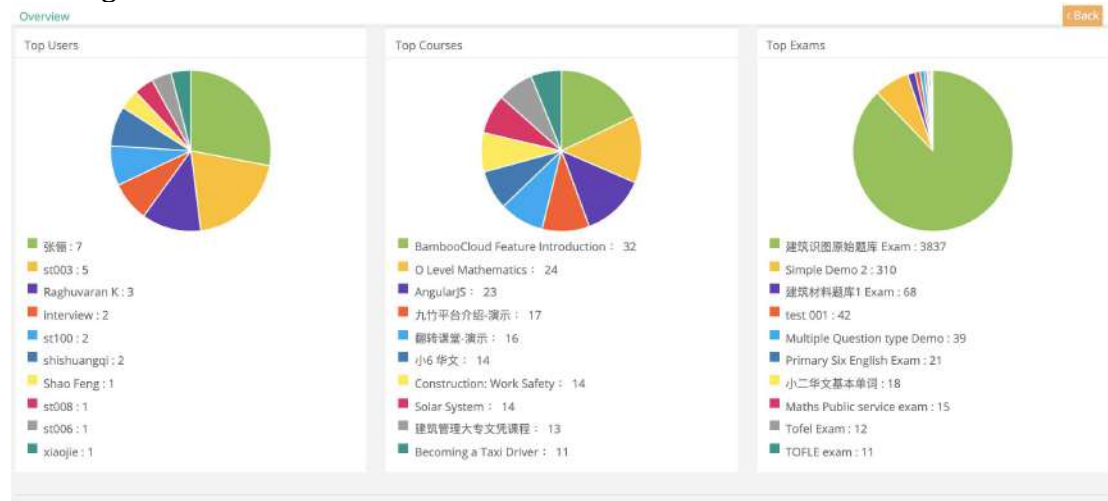
Location	Teacher	Start Time	Number of Applicants	In Counter	Out Counter	Seats	Vacancy	Action
test build1-教室101	baiqi	2020-02-14 00:00	0	0	0	1	1	Options ▾
test build1-教室101	baiqi	2020-02-07 00:00	0	0	0	1	1	Options ▾
test build1-教室101	baiqi	2020-01-31 00:00	0	0	0	1	1	Options ▾
test build1-教室101	baiqi	2020-01-24 00:00	0	0	0	1	1	Options ▾
test build1-教室101	baiqi	2020-01-17 00:00	0	0	0	1	1	Options ▾
test build1-教室101	baiqi	2020-01-10 00:00	0	0	0	1	1	Options ▾
test build1-教室101	baiqi	2020-01-03 00:00	1	0	0	1	0	Options ▾
test build1-教室101	baiqi	2019-12-27 00:00	1	0	0	1	0	Options ▾
test build1-教室101	baiqi	2019-12-20 00:00	1	0	0	1	0	Options ▾

## 5.Data Analytics

- Data Analytics** ▾
- Overview
- Courses
- Course Accessed Records
- Session Accessed Records
- Session Accessed Applications
- Offline Sessions
- Sessions Records
- Course Status
- User Report

## 5.1 Overview

Overview information, including user rankings, course rankings, and exam rankings.



## 5.2 Courses

You can view the course accessed records here.

The Course Accessed Records table shows a list of 141 records. The table has columns for User, Course, Material, Type, and Time. The first few rows are as follows:

* User	Course	Material	Type	Time
admin1	bq test	chinese sample	READING	2019-11-06 07:31
admin1	bq test	english sample	READING	2019-11-06 07:31
admin1	bq test	test	AUDIOEXP	2019-11-06 07:31
admin1	bq test	word learning	WORD	2019-11-05 09:49
admin1	bq test	chinese sample	READING	2019-11-05 09:49
admin1	bq test	english sample	READING	2019-11-05 09:49
admin1	bq test	Word english	WORDE	2019-11-05 09:49
admin1	bq test	word learning	WORD	2019-11-05 09:36
admin1	bq test	Word english	WORDE	2019-11-05 09:35
admin1	bq test	word learning	WORD	2019-11-05 09:34

At the bottom of the table, there is a pagination control showing '10 Per Page' and a page number '1' out of '15'.

## 5.3 Course Accessed Records

You can view all the access records.

Access Records Back

Total: 54

Type	Full Name	Session	Course	Location	Enter	Exit	Duration	Time	Action
mobile	张偃	O Level Session	O Level Mathematics	test build1 - 教室101	2019-04-04 14:46			2019-04-04 14:46	<a href="#">Detail</a>
mobile	arunkumar	O Level Session	O Level Mathematics	test build1 - 教室101	2019-04-01 12:40			2019-04-01 12:40	<a href="#">Detail</a>
mobile	张偃	O Level Session	O Level Mathematics	test build1 - 教室101	2019-04-01 10:38	2019-04-01 12:33	114	2019-04-01 10:38	<a href="#">Detail</a>
convert	Priscilla Seah		O Level Mathematics	-	2019-04-01 08:00			2019-04-01 08:00	<a href="#">Detail</a>
convert	st100		O Level Mathematics	-	2019-04-01 08:00			2019-04-01 08:00	<a href="#">Detail</a>
convert	Evelyn		O Level Mathematics	-	2019-04-01 08:00			2019-04-01 08:00	<a href="#">Detail</a>
convert	Priscilla Seah		O Level Mathematics	-	2019-03-27 08:00			2019-03-27 08:00	<a href="#">Detail</a>
convert	st100		O Level Mathematics	-	2019-03-27 08:00			2019-03-27 08:00	<a href="#">Detail</a>

## 5.4 Session Accessed Records

You can view the session accessed records here.

Session Record Applications Back

Sessions: 4 Add

User Name	Full Name	Course	Session	Company	Time	Created	Payment	Paid Time	Price	Amount	Action
st002	张偃	O Level Mathematics	Friday Session		2019-04-19 12:00	2019-04-17 10:36					<a href="#">Delete</a>
st002	张偃	O Level Mathematics	New Course Sessions		2019-04-11 10:00	2019-04-10 11:49					<a href="#">Delete</a>
st002	张偃	O Level Mathematics	Daily Sessions		2019-04-11 10:00	2019-04-10 10:14					<a href="#">Delete</a>
st004	Shu Mei	O Level Mathematics	Daily Sessions		2019-03-09 07:00	2019-03-26 11:58					<a href="#">Delete</a>

## 5.5 Offline Sessions

You can view manage the information of offline session here. Click "Option", you can choose to edit, view the session changing situation and applications.

Offline Sessions Back

Sessions: 17

Name	Semester	Status	Name	Course	Semester	Teachers	Start	Stop	Counter	Vacancies	Applications	Venue	Action
sdfsd	bq test		baiqi				2019-11-28 12:00 PM	2019-12-05 01:00 PM	15	10	0	test build1-教室101	<a href="#">Options</a>
test	AngularJS		bamboosys				2019-11-02 09:00 PM	2019-11-03 10:10 AM	1	1	0	深圳福田车辆驾驶管理培训中心-0101	<a href="#">Options</a>
test2	P4 Math		baiqi				2019-07-18 12:00 AM	2019-07-25 10:00 PM	4	3	4	-	<a href="#">Options</a>
test	P4 Math		baiqi				2019-07-11 12:00 AM	2019-07-18 12:00 AM	56	1	1	-	<a href="#">Options</a>
Bamboo	New Course		st001				2019-04-28 08:00 AM	2019-04-28 10:00 AM	1	10	-	-	<a href="#">Options</a>
tttt	grsg		teacher09				2019-04-10 12:00 AM	2019-04-26 12:00 AM	2	10	-	test build1-教室101	<a href="#">Options</a>
New Sessions with Length			baiqi				2019-04-08 10:00 AM	2019-04-13 11:00 AM	5	1	-	test build1-教室101	<a href="#">Options</a>

## 5.6 Sessions Records

You can view the session application, attendance and details here.

Session Records Back

Total: 138

Name	Course Name	Building	Room	Teacher	Time	Room Seats	Session Seats	Enrolls	Attendent	Action
sdfsdf	bq test	深圳福田车辆驾驶管理中心	0101	baiqi	2020-03-05 12:03	30	10	0	0	Options
sdfsdf	bq test	test build1	教室 101	baiqi	2020-02-27 12:02	10	10	0	0	Options
sdfsdf	bq test	test build1	教室 101	baiqi	2020-02-20 12:02	10	10	0	0	Options
sdfsdf	bq test	test build1	教室 101	baiqi	2020-02-13 12:02	10	10	0	0	Options
sdfsdf	bq test	test build1	教室 101	baiqi	2020-02-06 12:02	10	10	0	0	Options
sdfsdf	bq test	test build1	教室 101	baiqi	2020-01-30 12:01	10	10	0	0	Options
sdfsdf	bq test	test build1	教室 101	baiqi	2020-01-23 12:01	10	10	0	0	Options

## 5.7 Course Status

You can view the all the course information here. Such as: rating, No. of users, resources, etc.

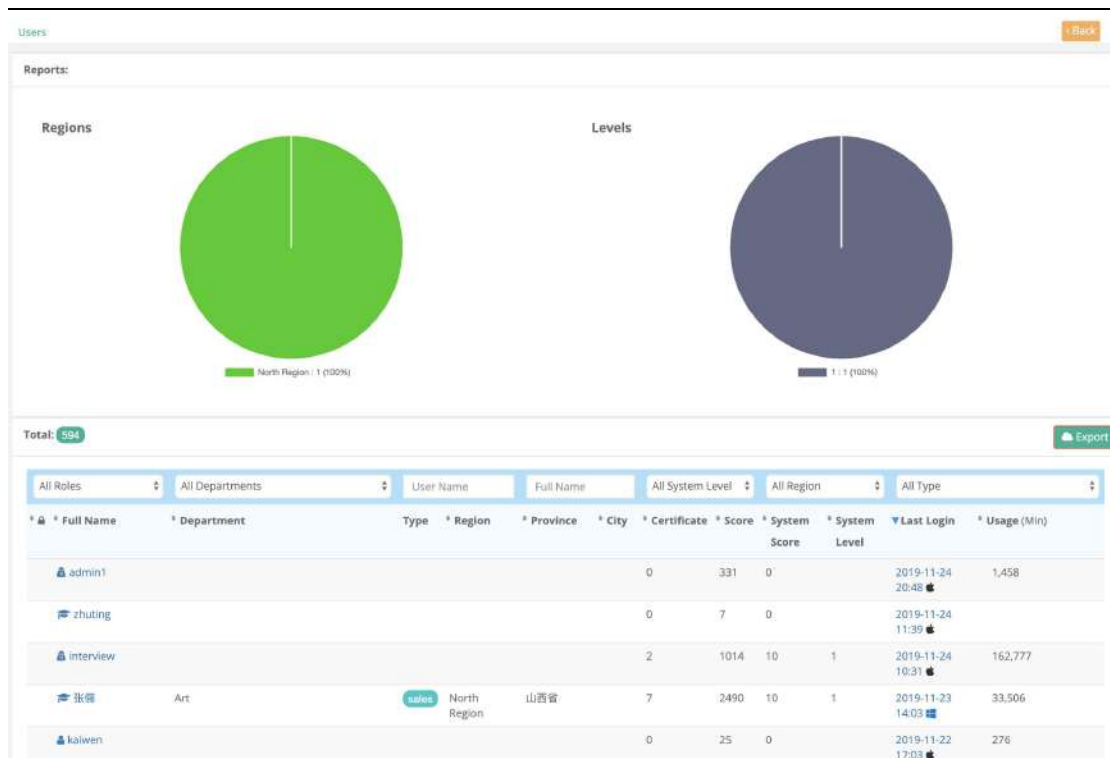
Course Status Back

Total: 99 All Distribu

Name	Category	Update	Rating	Views	Users	Completed	Resources
Construction: Work Safety <b>TOP</b>	Professional Training,Engineering	2019-11-08 02:36 PM	★★★★☆	2699	14	1	45
亚洲大儒商利益之辩与三不朽 <b>TOP</b>	亚洲大儒商与儒学人生	2019-11-08 12:47 PM	★★★★☆	735	7	0	4
bq test	Professional Training,Engineering	2019-11-06 07:30 AM	★★★★☆	1041	7	0	90
翻转课堂-演示 <b>TOP</b>	Professional Training,Computer	2019-07-19 06:49 PM	★★★★★	2147	16	0	106
AngularJS	cate,cate1,cate1_2	2019-07-09 04:20 PM	★★★★★	25195	23	1	160
grsg		2019-07-04 11:55 AM	★★★★☆	29	0	0	10
O Level Mathematics <b>TOP</b>	Education	2019-05-15 06:02 PM	★★★★☆	11398	24	1	106
BambooCloud Feature Introduction <b>TOP</b>	自然科学	2019-04-13 10:10 PM	★★★★☆	26678	32	9	184
Solar System <b>TOP</b>	Social Science	2019-04-06 04:30 PM	★★★★☆	3042	14	0	20
汉语词语学习		2019-04-06	★★★★☆	1448	8	0	89

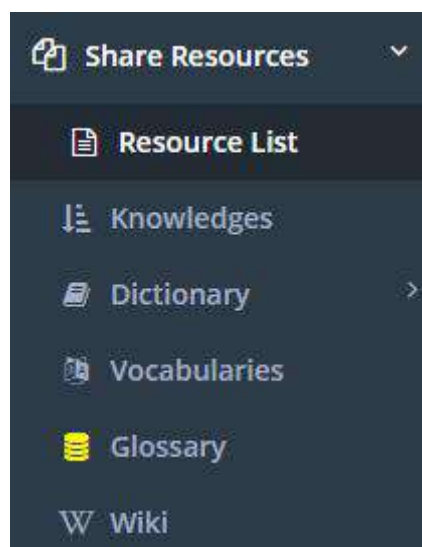
## 5.8 User Report

You can view the all the overview information about users in the platform.



## 6. Share Resources (Administrator Only)

In this section, it includes resource list and dictionary. Once added into the resource library, the teachers of other courses are able to use the relevant resources.



## 6.1 Resource List

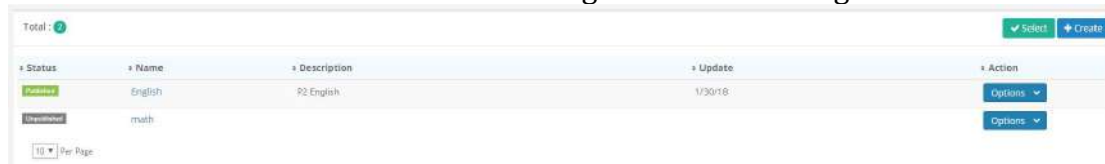
Administrators are able to create or select resource. Other teachers will be able to assess to the course materials.



Name	Description	Creator	Update	Status	Action			
BambooCloud Feature Introduction	The brief introduction about the use of the Bamboo	bamboosys Bamboo	6/13/17	24987	38	167	Success	Delete
高春祥作家的介绍和照片	高春祥作家的介绍和照片	bamboosys Bamboo	5/11/17	633	1	23	Success	Delete

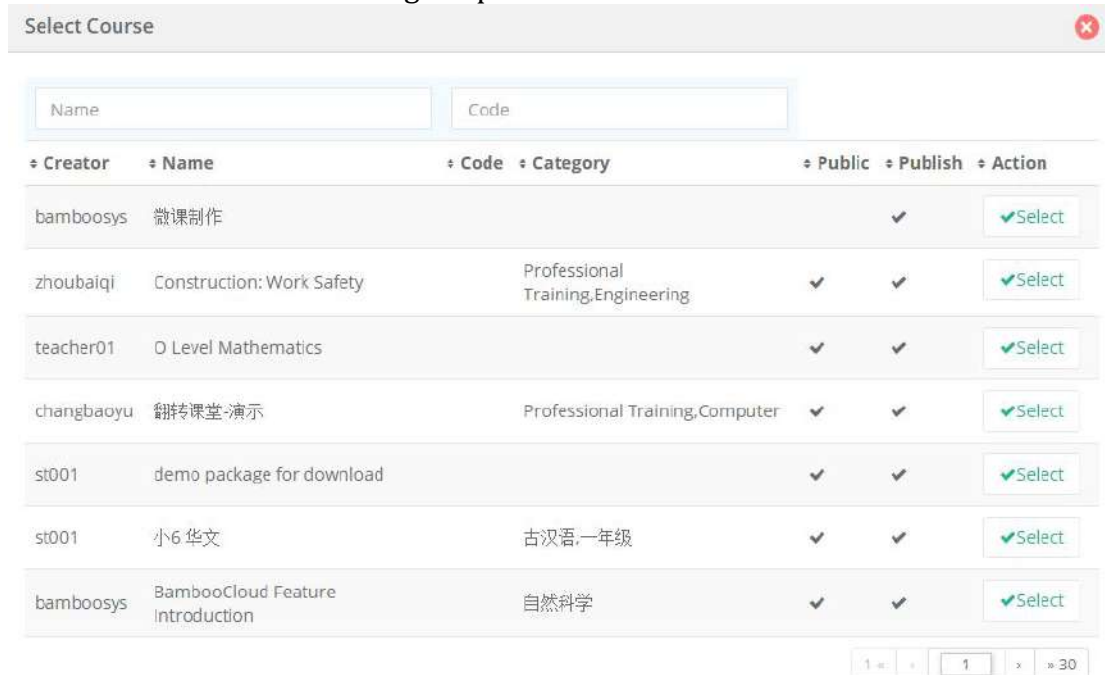
## 6.2 Knowledges

Administrators are able to create knowledge or add knowledge from course.



Name	Description	Update	Action
English	P2 English	1/30/18	Options
math			Options

Click “Select” to add knowledge of particular courses.



Creator	Name	Code	Category	Public	Publish	Action
bamboosys	微课制作			✓		Select
zhoubaiqi	Construction: Work Safety		Professional Training,Engineering	✓	✓	Select
teacher01	O Level Mathematics			✓	✓	Select
changbaoyu	翻转课堂-演示		Professional Training,Computer	✓	✓	Select
st001	demo package for download			✓	✓	Select
st001	小6 华文		古汉语,一年级	✓	✓	Select
bamboosys	BambooCloud Feature Introduction		自然科学	✓	✓	Select

Or click “+Create” create a new knowledge.







Also you can change the sequence of the category by click “unlock” and drag the category to the new position. After you done, click “lock”.



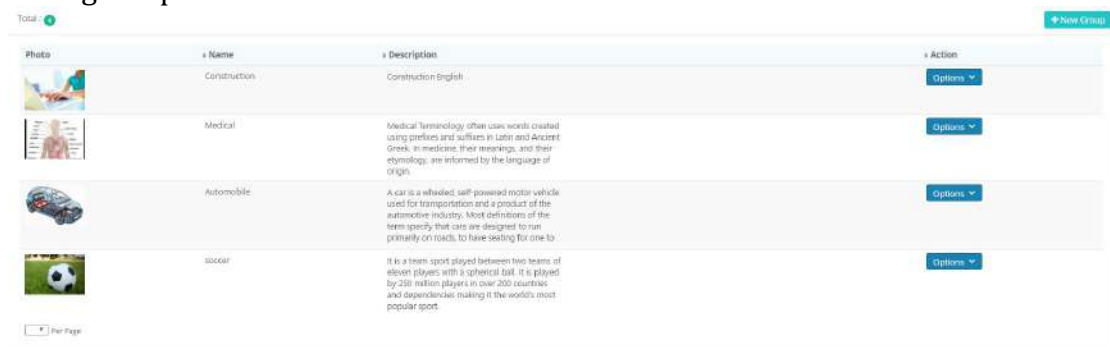
## 6.3.2 Level

You can create the level of the dictionary. (operation is similar to Category)



## 6.3.3 Dictionary

Administrators are able to create dictionary group by clicking “+New Group” in the right top corner.



## New Group ✕

Group Name

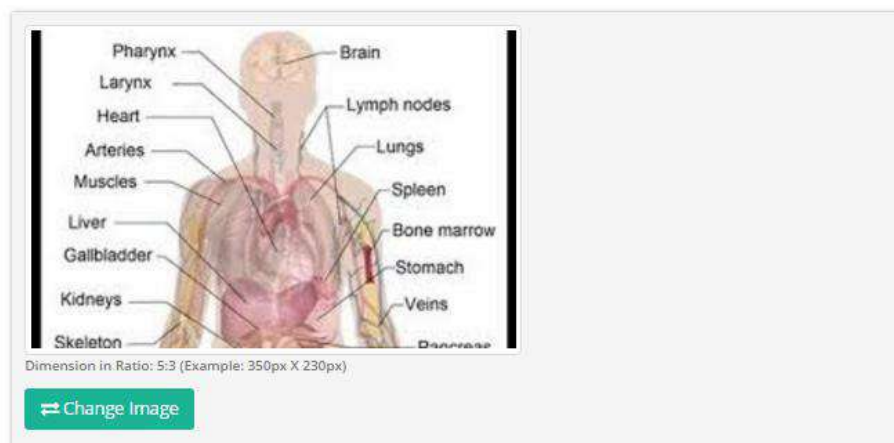
Description

+ Add

Then you can edit the image, name and description of the group by clicking “Option” > “Edit”

## Medical ✕

Icon



Name

Medical

Description

Medical Terminology often uses words created using prefixes and suffixes in Latin and Ancient Greek. In medicine, their meanings, and their etymology, are informed by the language of origin.

✕ Close

Update

After creating the group, you can click “Option” > “Vocabularies” to add words under the group.

Then click “Edit” to further edit the information about the word, such as photo, audio, explanation, etc.

Edit + Update

English:

Photo:

Audio:

Type:  Adj  Verb  Noun  Adv

Pronunciation:

Chinese:

Chinese Audio:

Detail:

Explain Audio:

Examples: 

Format: - Font: - Size: - Styles: -

## 6.4 Vocabularies

In the vocabulary, you can add words in the vocabulary by clicking “+Create” in the right top corner. (The step is similar to 6.3.3)

Total + Create

Photo	English	Chinese	Detail	Audio	Action
	Facial muscle	面筋肌肉	One of the 43 muscles in the human face. The facial muscles convey basic human emotions such as anger, sadness, fear, surprise, disgust, contempt and happiness by very clear facial signals.	<input type="button" value="Play"/>	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
	False vocal cord	假聲帶	A fold of mucous membrane covering muscle in the larynx. The false vocal cord separates the vertebrae of the larynx from the vestibule of the larynx.	<input type="button" value="Play"/>	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
	Familial polyposis	家族性息肉病	An inherited condition in which several hundred polyps develop in the colon and rectum.	<input type="button" value="Play"/>	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

## 6.5 Glossary

In the glossary, you can add words in the glossary which can be used in the course vocabularies. Clicking “+Add” in the right top corner to add new glossary group.

Total: 2 + Add

Status	Photo	Name	Description	Category	Level	Action
UNPUBLISHED		Soccer				Options
UNPUBLISHED		another	another text			Options

10 Per Page

---

### New Group ✕

**Group Name**

**Description**

+ Add

Then you can click “Option” > “Settings” to further edit the group.

**Publish**  Enable

**Photo** Dimension in Ratio: 7:5 (Example: 350px X 237px)

**Name**

**Category**

**Level**

**Description**

**Number per group**

**Options**  Voice  Listen to Chinese  Listen to English  Listen to audio and fill content  Chinese to English  English to Chinese

Update

Click “Option” > “words” to add words under that glossary group.

Soccer 6 Select 🔒 Unlock

Type	Photo	English	Chinese	Detail	Audio	Chinese Audio	Explain Audio	Action
		Acceleration	变速	Velocity is steady and is measured in distance per time (e.g., feet per second, miles per hour, kilometers per hour).	<span style="background-color: #28a745; color: white; padding: 2px 5px;">Play ▶</span>			<span style="background-color: #28a745; color: white; padding: 2px 5px;">Edit</span> <span style="background-color: #dc3545; color: white; padding: 2px 5px;">Delete</span>
		Battery	电池	An electrochemical device with one or more cells for producing direct-current electricity by converting chemical energy.	<span style="background-color: #28a745; color: white; padding: 2px 5px;">Play ▶</span>			<span style="background-color: #28a745; color: white; padding: 2px 5px;">Edit</span> <span style="background-color: #dc3545; color: white; padding: 2px 5px;">Delete</span>
		Carburetor	化油器	A device that Vaporizes fuel and mixes it with air in proper quantities and proportions to suit the varying needs of the engine.	<span style="background-color: #28a745; color: white; padding: 2px 5px;">Play ▶</span>			<span style="background-color: #28a745; color: white; padding: 2px 5px;">Edit</span> <span style="background-color: #dc3545; color: white; padding: 2px 5px;">Delete</span>
		Fan	风扇	A fan is a rotating device with curved blades like a propeller. The primary fan in a vehicle is generally located behind the radiator.	<span style="background-color: #28a745; color: white; padding: 2px 5px;">Play ▶</span>			<span style="background-color: #28a745; color: white; padding: 2px 5px;">Edit</span> <span style="background-color: #dc3545; color: white; padding: 2px 5px;">Delete</span>

## 6.6 Wiki

In this section, it lists the description of terms of all the courses.

Collection of keywords related to Courses. Administrator can add new content by click “New”

Wiki + New

Keyword	Description	Update	Action
直流锅炉	没有汽包（锅筒），由给水泵的压力使给水经预热、蒸发到过热，一次流经各级受热面而产生额定参数和容量蒸汽的电厂锅炉。其蒸发区的循环倍率为1。	2015-05-09 09:43	Options
自然循环锅炉	自然循环锅炉是指在锅炉蒸发系统中，利用降水管中的水与上升管中的汽水混合物的密度差作为推动力，建立起工质循环流动(又称水循环)，使蒸发受热面受到冷却的锅炉。	2015-05-09 16:40	Options

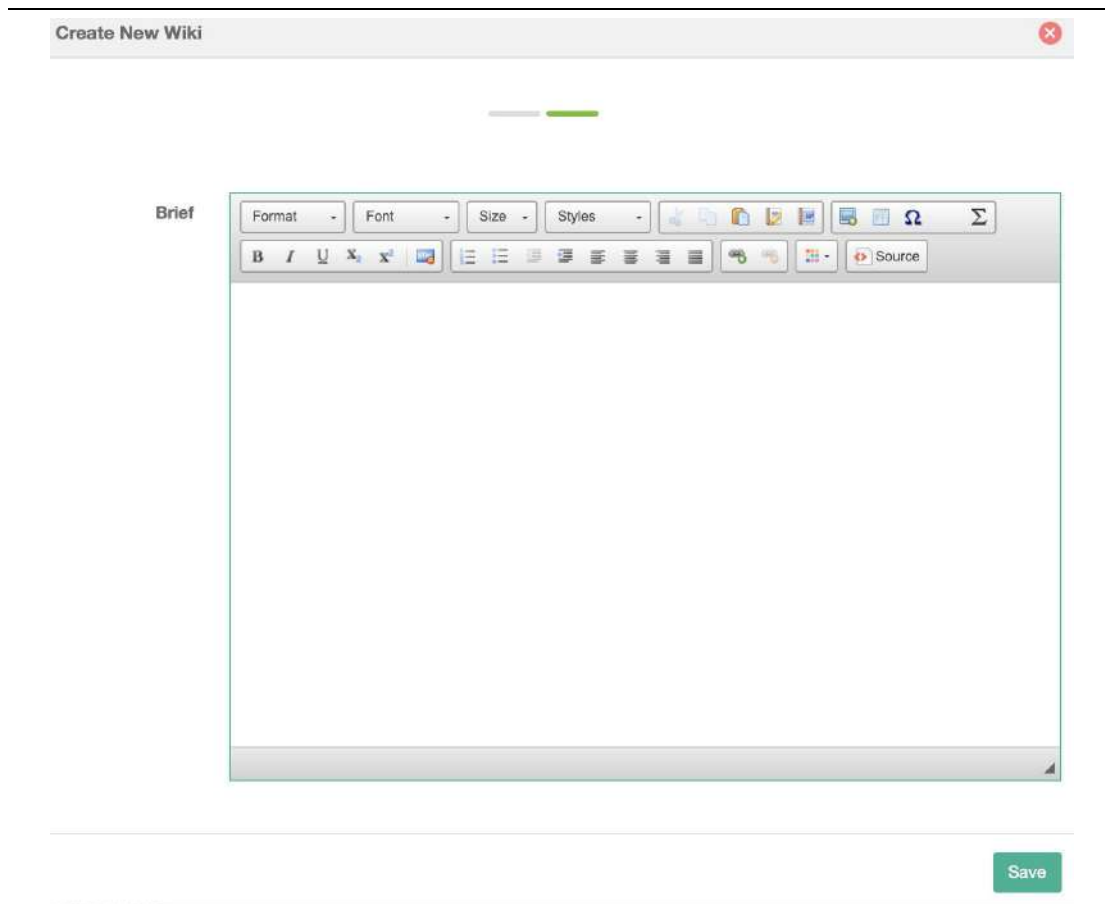
10 Per Page

Create New Wiki ✕

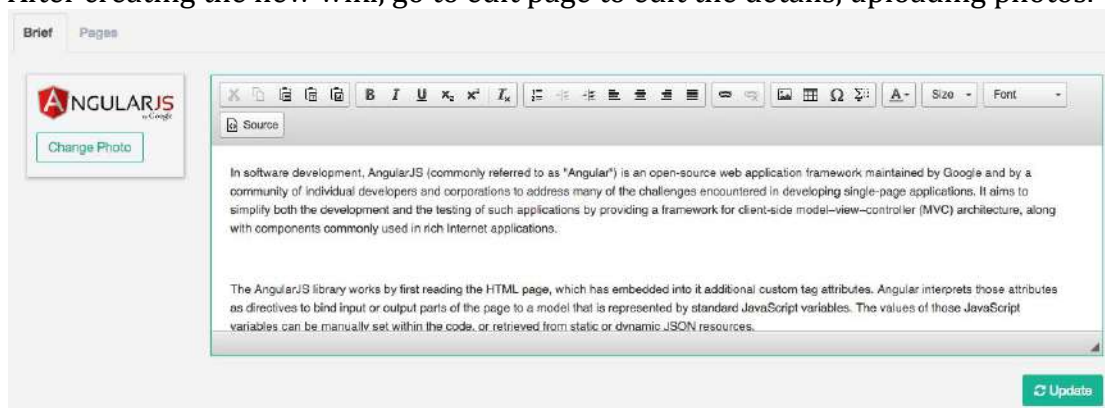
**Key Name**

Please enter key for new wiki, the key cannot change after new wiki creation.after new wiki been created, you can link to this wiki from other page by entering wiki's key

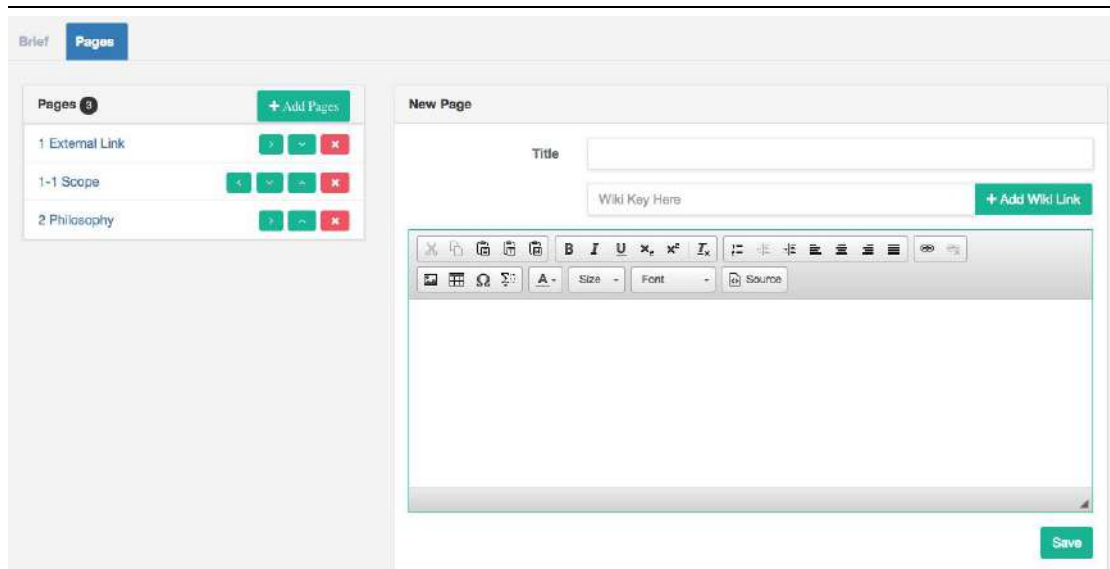
Next Step



After creating the new wiki, go to edit page to edit the details, uploading photos.

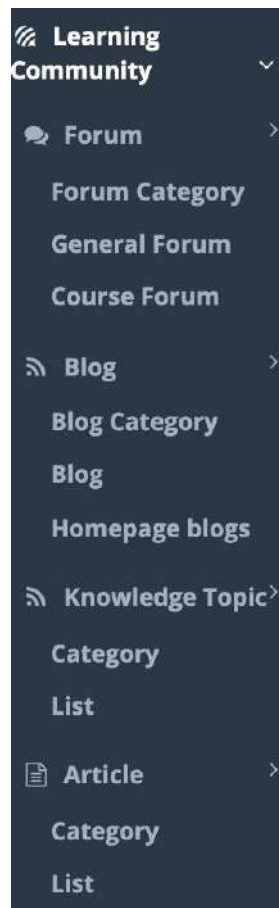


At the page tab, add/edit the wiki pages. You can add wiki link.



## 7. Learning Community

In this section, there are different categories of forums and blogs. As can be seen, it shows the list in the following picture.



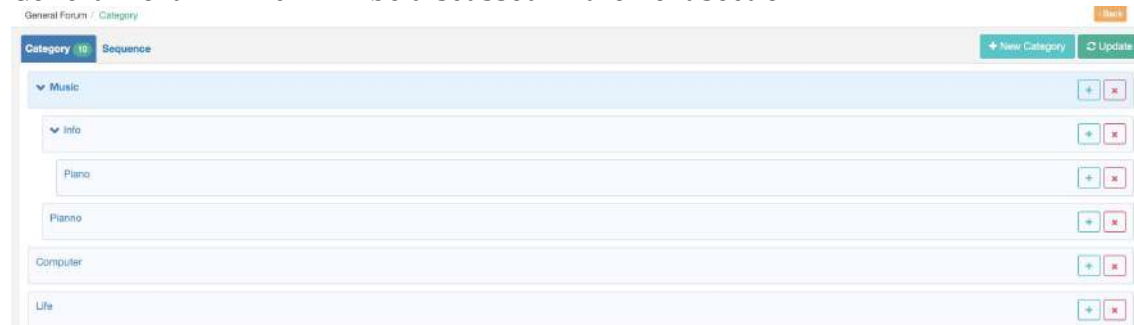


---

## 7.1 Forum

### 7.1.1 Forum Category

Forum categories can be created or deleted. These changes are updated onto the General Forum which will be discussed in the next section.



### 7.1.2 General Forum

Discussions can be made in the General Forum. The Administrator can add or delete discussions.

Total: 19 +Add Delete

★	Topic Title	Category	Author	Views	Replies	Created Date	Last Reply	Action	
<input type="checkbox"/>	<b>TOP</b> 翻转课堂 (英语: Flipped classroom) , 又译为翻转教室、颠倒教室	Pianno	Bamboo	238	10	2	2015-09-07	2016-05-19	Delete
<input type="checkbox"/>	<b>TOP</b> 中文话题topic for test	Computer	12345	75	11	2	2015-09-11	2016-04-25	Delete
<input type="checkbox"/>	<b>TOP</b> very good music	Music	Andrew Testing	39	3	1	2016-02-17	2016-02-17	Delete
<input type="checkbox"/>	demo	Discuss	Jonathan	1	0	0	2016-07-29	2016-07-29	Delete
<input type="checkbox"/>	demo test	Discuss	Jonathan	0	0	0	2016-07-29	2016-07-29	Delete
<input type="checkbox"/>	demo	Question	Jonathan	1	0	0	2016-07-29	2016-07-29	Delete
<input type="checkbox"/>	test	Pianno	teacher 01	16	0	0	2016-07-02	2016-07-29	Delete
<input type="checkbox"/>	testing start for forum fdffasafafafafdfdsafdfafdfafdfaf	Computer	Raghuvaran K	37	2	1	2015-09-04	2016-05-06	Delete
<input type="checkbox"/>	topic one-----	Computer	12345	80	47	0	2015-08-20	2016-04-25	Delete
<input type="checkbox"/>	HELLO WORLLLLLLLLL	Pianno	interview	182	12	2	2015-12-09	2016-04-21	Delete

★ Top Views Likes Replies

10 Per Page

To add new topics, click “Add” and fill in title, category and details. In addition, you can upload attachment when creating general forum.

New Topic

Title

Category

Attachment

---

Format  Font  Size

### 7.1.3 Course-based Forum

List of posts in the course-based forums, you may delete the posts or click the post and reply from the console page.

Total Forum: 102


Category:

★	Topic Title	Course	Author	Views	Reply	Likes	Update	Action
	Dld		interview	3	0	0	2016-08-01	<input type="button" value="Delete"/>
	asdf	P2 Math Singapore Courseware Demo	teacher 01	39	0	0	2016-07-02	<input type="button" value="Delete"/>
	This is good	Solar System	Bamboo	17	2	0	2016-05-31	<input type="button" value="Delete"/>
	demo	BambooCloud Feature Introduction	jonathan	29	1	0	2016-05-26	<input type="button" value="Delete"/>
	What is Force?	BambooCloud Feature Introduction	teacher 1	44	0	1	2016-05-20	<input type="button" value="Delete"/>
<span style="background-color: #008000; color: white; padding: 2px;">TOP</span>	有一些新加坡的建筑知识介绍?	建筑管理大专文凭课程	Bamboo	180	4	6	2016-04-30	<input type="button" value="Delete"/>
<span style="background-color: #008000; color: white; padding: 2px;">TOP</span>	老师觉得房屋改造这门课主要知识点有哪些呢?	建筑管理大专文凭课程	st002	40	1	2	2016-04-30	<input type="button" value="Delete"/>
<span style="background-color: #008000; color: white; padding: 2px;">TOP</span>	关于房屋构造有哪些分类呢?	建筑管理大专文凭课程	abcd	25	3	1	2016-04-30	<input type="button" value="Delete"/>
	有课程文件供下载参考吗?	建筑管理大专文凭课程	Yu Hao	20	2	0	2016-04-29	<input type="button" value="Delete"/>
	test	BambooCloud Feature Introduction	Admin User	13	0	0	2016-04-29	<input type="button" value="Delete"/>

1 < 1 2 3 4 5 > 10

asdf teacher 01 @st001 7/2/16

asdfasdf



38 Views 0 Likes 0 Comments

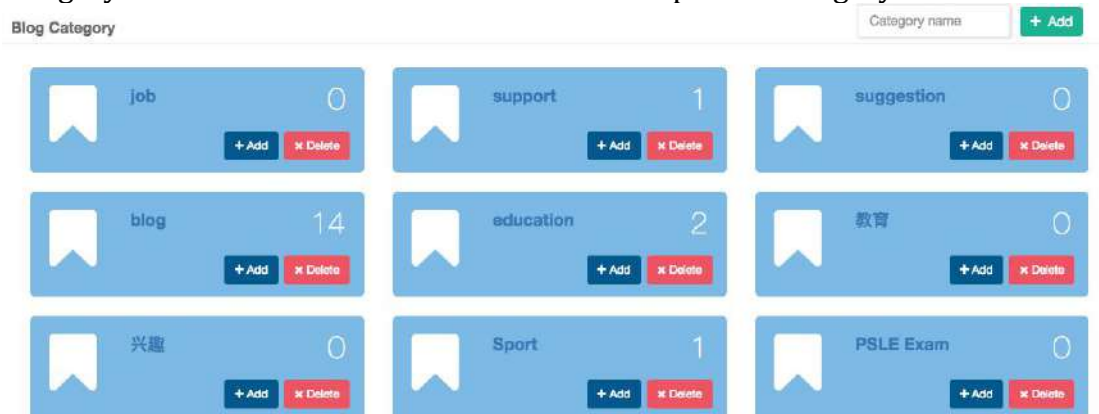
Add Reply

---

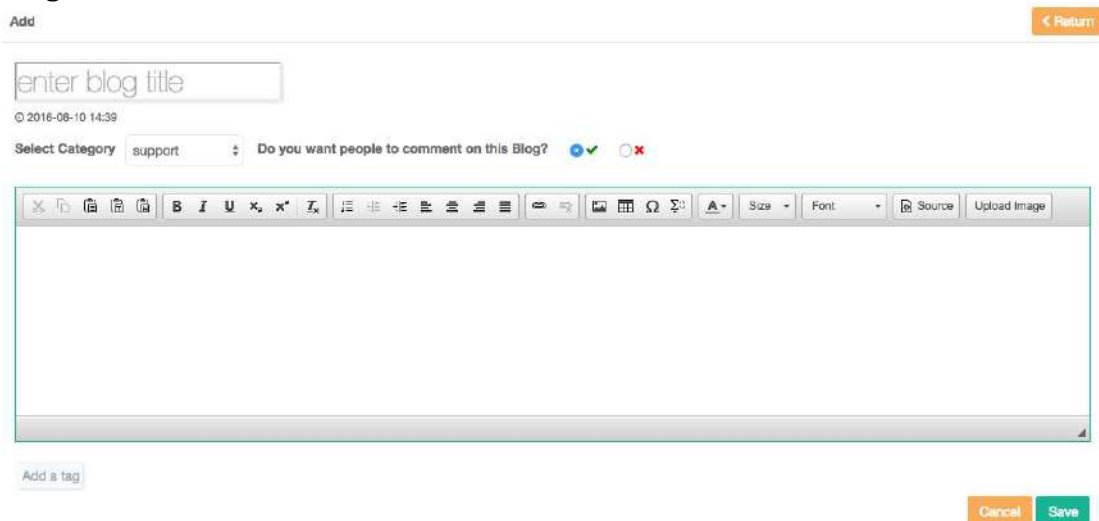
## 7.2 Blog

### 7.2.1 Blog Category (Administrator Only)

Like forums, blog categories can also be added and deleted. These categories will be updated under “Blogs” later on. Write the name of the new blog category and click on the “+ Add” green icon on the top right-hand corner to add a new blog category. Click on the “x Delete” button on the respective category to delete.



Click on the blue “+ Add” icon under the blog category you wish to add the new blog in.



As shown above, enter the title, description and settings on whether to allow others to comment on the blog created. Click “Save” to post the blog.

## 7.2.2 Blog

Blogs posted can be seen here. Tick “Show in homepage” if you want to make this blog listed in the homepage.

Total Blogs : 34

All Category

### 儒学伦理与慈孝文化

bamboosys Sep 27, 2015 168 / 3 / 3 Category: share

一、儒家慈孝伦理与大孝精神慈孝精神是儒家伦理“和谐”观的源头活水，所谓“百善孝为先”，父慈子孝，国富家和，是维系和凝聚炎黄子孙的心灵纽带。慈孝的“慈”，强调的是长辈对晚辈的慈善和爱护；慈孝的“孝”，强调的是晚辈对长辈的尊重和孝顺。慈孝，就是一个人的行为典范，从家庭到整

<input checked="" type="checkbox"/> Show in homepage	<a href="#">View more</a>	<a href="#">Remove</a>
--	---------------------------	------------------------

### 运动对身体的好处

bamboosys Jan 31, 2016 105 / 1 / 2 Category: Sport 运动 健康

做完運動後，往往有心情愉快的感覺。大部分證據顯示，體力活動（特別是有氧運動）對心情有正面的幫助（Diemo 等，2001）；一些利用統計分析（meta-analysis）方法的研究甚至得出運動與心理治療對情緒低落有同等療效的結論（North, McCullagh 與 Tran, 1990；Craft 與 Landers, 1998），而且就算是單一次的運動都能使心情開朗

<input checked="" type="checkbox"/> Show in homepage	<a href="#">View more</a>	<a href="#">Remove</a>
--	---------------------------	------------------------

## 7.2.3 Homepage Blogs

Blogs posted in home page are shown here.

Total : 9

All Category

### 儒学伦理与慈孝文化

bamboosys Sep 27, 2015 168 / 3 / 3 Category: share

一、儒家慈孝伦理与大孝精神慈孝精神是儒家伦理“和谐”观的源头活水，所谓“百善孝为先”，父慈子孝，国富家和，是维系和凝聚炎黄子孙的心灵纽带。慈孝的“慈”，强调的是长辈对晚辈的慈善和爱护；慈孝的“孝”，强调的是晚辈对长辈的尊重和孝顺。慈孝，就是一个人的行为典范，从家庭到整个社会，长幼、上

<a href="#">Remove</a>	<a href="#">View more</a>
------------------------	---------------------------

### 运动对身体的好处

bamboosys Jan 31, 2016 105 / 1 / 2 Category: Sport 运动 健康

做完運動後，往往有心情愉快的感覺。大部分證據顯示，體力活動（特別是有氧運動）對心情有正面的幫助（Diemo 等，2001）；一些利用統計分析（meta-analysis）方法的研究甚至得出運動與心理治療對情緒低落有同等療效的結論（North, McCullagh 與 Tran, 1990；Craft 與 Landers, 1998），而且就算是單一次的運動都能使心情開朗

<a href="#">Remove</a>	<a href="#">View more</a>
------------------------	---------------------------

## 7.3 Knowledge Topic

### 7.3.1 Category

In the Knowledge category, add new categories by clicking the “+”.

Change the sequence of the categories by going to sequence tab, just drag the tab to move the position.

Knowledge Topic / Category

Category 2 Sequence + New Category Update

运动 + x

娱乐 + x

+ New Category Update

## 7.3.2 list

You can view and add reply to the topic posted here.

Total: 6

Category: All

★ Topic Title	Author	# Views	# Reply	# Likes	Update	Action
美国职业篮球联赛		149	3	0	2018-11-22	Delete
dfgdf		11	3	0	2019-03-14	Delete
NBA Teams		11	2	0	2019-02-14	Delete
Testing for best answer		8	2	0	2019-03-14	Delete
New XTopic		15	1	0	2019-07-19	Delete

Knowledge Topic / List / Detail Back

**NBA Teams**


Baiqi @baiqi 2/14/19

Which teams are in East?

9 Views 0 Likes 2 Comments 👍 🗨️ 📎 🚫

**Users Comments**

**Boston Celtics** ✓ 2/14/19 12:17 PM



x c

**Add Reply** 2/14/19 12:17 PM

Format Font S... Styles Source Upload Image

Reply

---

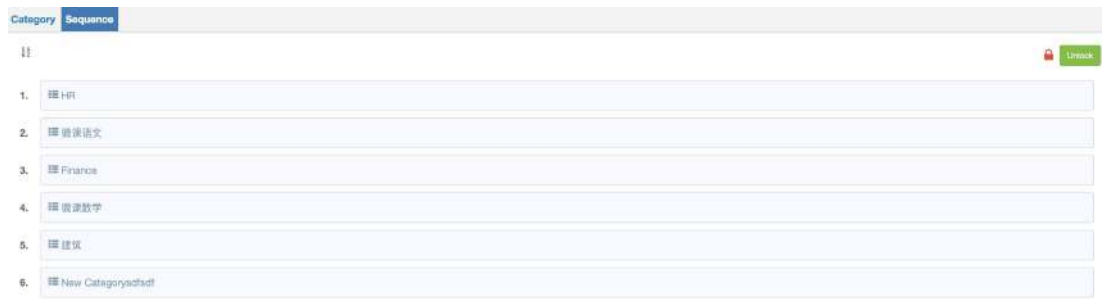
## 7.4 Article

### 7.4.1 Article Category



In the article category, add new categories by clicking the “+”.

Change the sequence of the categories by going to sequence tab, click “unlock”, then just drag the tab to move the new position. After you done, click “lock”.











### 7.4.2 Article List

Create new articles by clicking “Create” button and fill in the name and description of the article.

Articles / List + Next

Total 17 + Create

Status	Public	Photo	Title	Description	Category	Action
Active	Public		Lapis the Egyptian Cat	Introducing a new catty character who purrs to us down the ages.		Options
Active	Public		Fish Alive	Sung by Jana Produced by Bertie Picture by Shutterstock		Options
Active	Public		Astropup and the Parrot in Love	Astropup and the Parrot in Love.		Options
Active	Public		A day at beach	The short story for a wonderful day at the beach		Options
Active	Public		新加坡中国文化中心 / “与中华文化同行”文化讲堂系列	文化讲堂一：中华文化与亚洲大儒商经营哲学成功之道 许福吉博士 前南洋理工大学孔子学院院长		Options
Active	Public		九竹教育云平台优势	九竹系统科技，面向未来学习需求的在线学习平台方案提供商。		Options
Active	Public		九竹云学习、移动学习领跑者	介绍BambooCloud基本的功能简介，帮助了解九竹平台的手机移植端。		Options
Active	Public		九竹平台基本功能介绍	介绍九竹平台基本的功能简介，帮助了解九竹系统。	微译语文	Options

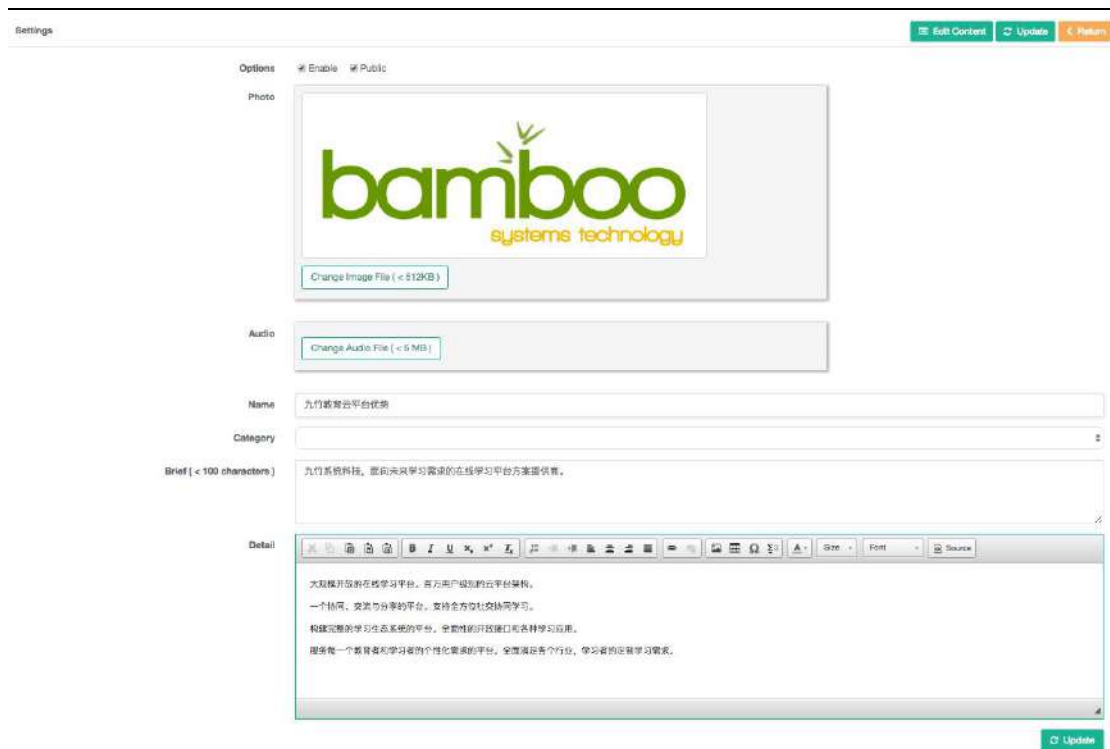
### Add Material

**Title**

**Description**

Cancel
+ Add

After creating the article, go to “Option”> “Setting” to edit the article settings. Tick “update” after finished editing the contents.



Go to “Option” > “Edit Content”. Click “Add” to add new article settings. There are four types, text, photo, video and YouTube (online video). Click “Up” and “Down” button at the lower left corner of the section to change the sequence of the sections.



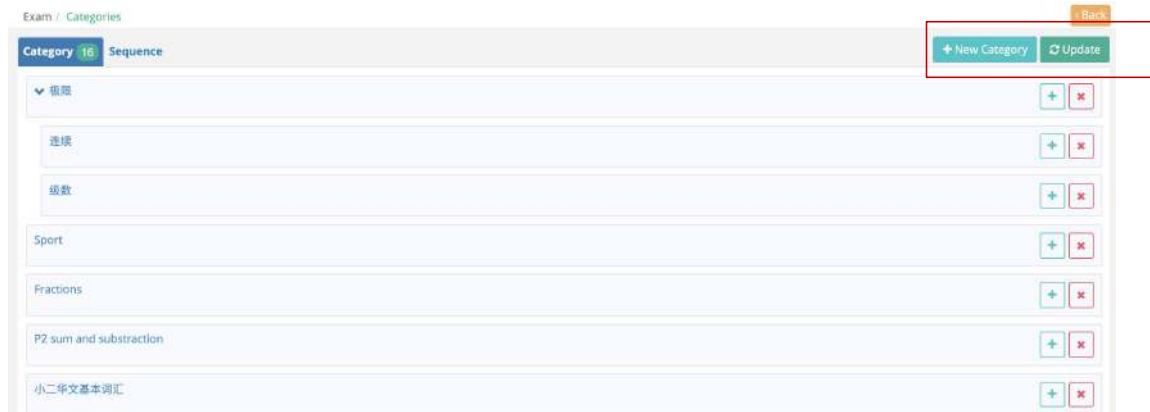
## 8. Exam

You can view and manage all the information about exam.



## 8.1 Categories

You can add exam categories here. Click “ + New Category” to add and remember click “Update” to save the change.



Also, you can change the sequence of the item. Choose the “Sequence” tab on the top and click “Unlock” which at right top concern, then just drag the item to the new position. After you done, click “lock”.



## 8.2 Exams

Here you can view and manage all the exams.

Exam / Exam List Back

Total: 33 Need Help Export Create

Name

Publish	Type	Name	Show answer	Taken times	Maximum Score	Average Score	Minimum Score	Last Taken Time	Last Updated Time	To Review	Start	Stop	Action
PUBLISHED	Fixed Paper	eric sample exam	✓	2	10.00	5.00	0.00	2019-11-12 18:11	2019-11-13 04:11				Options
PUBLISHED	Fixed Paper	Javascript Exam 1	✓	7	3.00	0.71	0.00	2019-10-11 17:10	2019-10-17 12:10				Options
PUBLISHED	Fixed Paper	Javascript Exam 1	✓	1	0.00	0.00	0.00	2019-10-01 16:10	2019-10-03 19:10				Options
PUBLISHED	Fixed Paper	Primary two math test	✓	4	10.00	5.00	1.00	2019-10-01 16:10	2019-10-03 19:10				Options
PUBLISHED	Fixed Paper	建筑力学题库01 Exam	✓	1	0.00	0.00	0.00	2019-10-01 16:10	2019-10-03 19:10				Options
PUBLISHED	Fixed Paper	English Every Day 3	✓	5	2.00	1.40	1.00	2019-10-01 16:10	2019-10-03 19:10				Options
PUBLISHED	Fixed Paper	数学考试	✓	4	2.00	1.50	1.00	2019-10-01 16:10	2019-10-03 19:10				Options
PUBLISHED	Fixed Paper	Test	✓	6	2.00	1.50	1.00	2019-09-29 16:09	2019-10-03 19:10				Options



- Exam Settings
- Preview
- Question Answer Preview
- Comments
- Records
- Assign User Groups
- Unattended Users
- Class Reports
- Department Reports
- Room
- Summary
- Clone
- Delete

## 8.3 Test

Here you can view and manage all the test.

Total: 2 Export Create

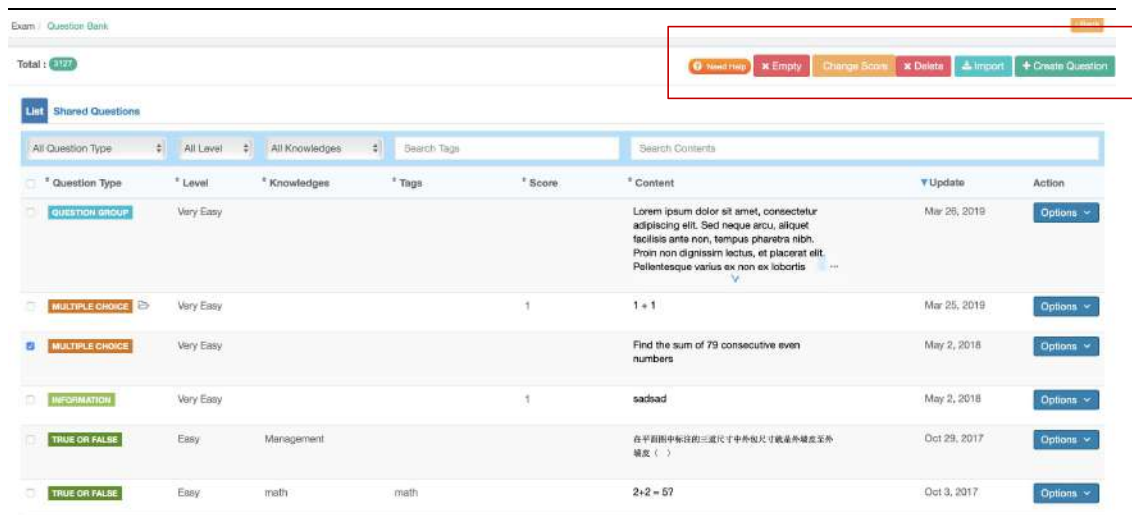
Name

Photo	Name	Description	Publish	Ready	Review	Action
	Fractions	Quiz on Introduction to Fractions	✓	✓		Options
	test2					Edit Records Delete

## 8.4 Question Bank

In question bank, you can view , edit and manage all the question updated by others.

The question can be searched by question type, difficulty level, knowledges or key words. Select the question by clicking the square box at the left of each question, you have the right to empty, delete import the question, by click the corresponding button at right top corner.



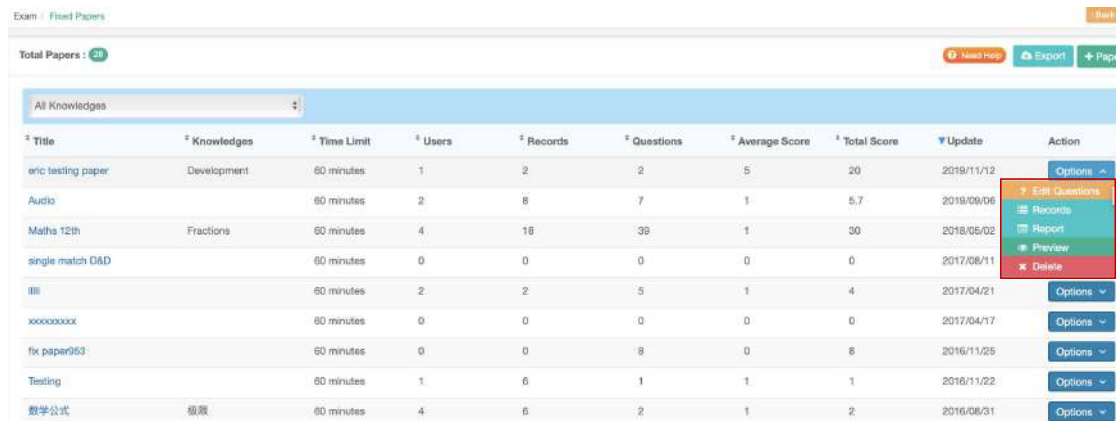
Choose the “Shared Questions” tab on the top, you can manage the shared questions.

To create new question, click “+ Create Question”

## 8.5 Fixed Papers

Here you can view and manage all the fixed papers.

For each fixed paper, you can edit the questions, view the records, exam report or preview the paper, by clicking corresponding button under “Option”.



Under “Records”, you can see the situation of each student, click “Option”> “View Result”, you can see the detail analysis about that student’s performance.

Exam / Fixed Papers / Records Back

Records: 4 Export Records Report

数学公式 Time Limit: 60 Total Questions: 2

Result	Name	Duration	Correct	Wrong	Not Attempted	Total Questions	Scores	Time	Action
READY	admin1 admin1	00:00:06	2	0	0	2	2.0	2019-10-01 16:26:07	Options Export View Result Correction Delete
READY	546232882 何懿	00:00:14	1	1	0	0	1.0	2019-05-20 21:17:11	
READY	st001 Teacher 01	00:00:31	1	1	0	0	1.0	2017-09-04 10:46:57	
READY	zhoubaiqi Zhou BaiQi	00:01:36	2	0	0	0	2.0	2016-08-31 17:07:52	Options

Examinee Name : 何懿 Answer Time : 00:00:14  
 Quick Summary: Total Question: 2 | Correct: 1 | Wrong: 1 | Others: 0 | Need to Review: 0 | Reviewed: 0 | Not Attempted: 0

Your Score: 1.00 / Total Score :2.00

Exam Result Knowledge Summary

MULTIPLE CHOICE (1.00 Point)

Q1.  $x^2 - 4x + 4 = 0$   
求x的值。

Answer: CORRECT  
2 ✓

MULTIPLE CHOICE (1.00 Point)

Q2. 求  $\int_1^2 2x dx + \sqrt{9}$  的值。

Answer: WRONG  
5 ✓  
2 ✗

The result of a particular student.

Under “Report”, you can find the detail analysis for each question, how are the students performed. Choose the tab on the top to view analysis from different perspective.



Paper report page

You can view the data analysis in respect of Score, Attendance, level and Knowledges.



Statistics page

Question Type	Content	Level	Update	Correct	Wrong	Not Attempted	Total	Action
MULTIPLE CHOICE	$x^2 - 2x + 4 = 0$ 求x的值。	0	2016/08/31 16:49	3	0	1	4	Comments
MULTIPLE CHOICE	求 $\int_1^2 2x dx + \sqrt{9}$ 的值。	0	2016/08/31 16:59	3	1	0	4	Comments

Summary for each question

## 8.6 Dynamic Papers

Here you can view and manage all the dynamic papers. (Similar to the fixed paper)

Exam / Dynamic Papers

Total Papers: 26

Need Help? + Paper Export

All Knowledges

Title	Knowledges	Time Limit	Sections	Completed Times	Average Score	Total Score	Update Date	Action
Test2		60 minutes	3	0	0	0	2016/06/06	Options
测试		30 minutes	0	0	0	0	2016/04/29	Options
English--vocabulary	英文2015-2016	60 minutes	1	0	0	10	2016/04/26	Options
Test4	英文2015-2016	60 minutes	1	6	0	1500	2016/04/26	Options
Test3		60 minutes	0	0	0		2016/03/22	Options
Test		60 minutes	0	0	0		2016/03/22	Options
Fractions	Fractions	60 minutes	3	1	0	6	2016/01/14	Options
Sport	Sport	60 minutes	1	1	0	1	2015/12/28	Options

10 Per Page

1 < 1 2 3 > 3

## 8.7 Smart Papers

Here you can view and manage all the smart papers. (Similar to the fixed paper)

Title	Knowledges	Time Limit	Completed Times	Average Score	Total Score	Update Date	Action
testing1111111111		60 minutes	0	0	6	2017/04/21	Options
smart56		60 minutes	0	0	4	2016/11/28	Options
demo		60 minutes	0	0	0	2016/11/12	Options
test		60 minutes	0	0		2016/11/07	Options
demo	语文2015-2016,一年级	60 minutes	0	0	3	2016/11/06	Options

## 9. Survey (Administrator Only)

Surveys can be created here. Results of the surveys can also be viewed.

Status	Name	Description	Creator	Created On	No. of Respondents	Action
ACTIVE	Immigration Survey	To understand the new immigration status	pcmorning	12/17/15	32	Options
INACTIVE	Test	Survey Test	bamboosys	12/17/15		Options
ACTIVE	Career Survey	Few Question about your job expectation.	pcmorning	12/25/15	11	Options
ACTIVE	新员工培训反馈问卷	欢迎参加本次答题，您的回答对我们至关重要。	bamboosys	12/29/15	6	Options
ACTIVE	Online learning survey 2015	This survey will help us to understand your needs for online learning better. Pls help to us to serve you better.	bamboosys	12/29/15	9	Options
INACTIVE	What kind of training you want to attend?		pcmorning	1/28/16		Options
ACTIVE	Home Personal Care (HPC) Assessment Form	To capture essential bio and medical digital data for HPC services to provide meaningful analytic for individual clients	seantang	12/29/15	5	Options
ACTIVE	学生课外爱好调查	调查本校学生课余爱好。谢谢您的参与。	yiyang	5/4/16	4	Options

### 9.1 List

At this section, you can view and edit survey forms

Survey / List Back

Total: 10 Create

Status	Name	Description	Creator	Created On	No. of Respondents	Action
ACTIVE	Test		baiqi			Options
ACTIVE	Dummy		baiqi			Options
ACTIVE	Survey on Thursday	Survey on Thursday	baiqi			Options
ACTIVE	Testing for result		baiqi			Options
ACTIVE	问卷调查		baiqi			Options
INACTIVE	234		baiqi			Options
ACTIVE	教师综合能力评价		baiqi			Options
INACTIVE	目前课程存在的最大问题		interview			Options
ACTIVE	Career Survey	Few Question about your job expectation	pcmorning			Options
ACTIVE	学生综合素质评价		baiqi			Options

10 Per Page 1 2 3 4

By clicking “Edit” on the drop-down list to the right of the relevant survey, you can further edit the survey content.

Immigration Survey Update

Form title: Immigration Survey

Description: To understand the new immigration status

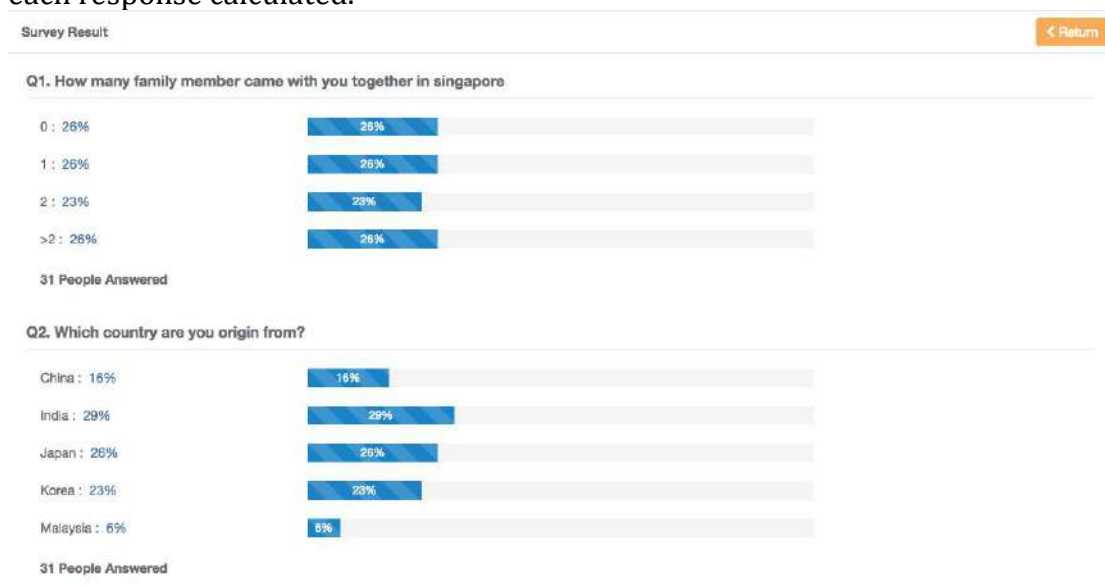
Options:  Publish  Show Result

Public Survey:  Enable

Respondents' Photo:  Enable

Unlock Question Heading

Under “Option” > “Show Results” to see the survey results with percentage of each response calculated.



Click “Option” > “Records” to see the detailed records of each respondent. Click “Detail” to check the details of each respondent’s response of each question.

Total: 32 Return

Photo	Full Name	User Name	Email	Guest Photo	Guest Name	Location	Time	Action
	Admin User	pcmorning	pcmorning@yahoo.com		Demo	1.3242698 103.8832021	2016-07-16 21:02	<a href="#">Detail</a> <a href="#">Delete</a>
	Admin User	pcmorning	pcmorning@yahoo.com		Demo		2016-07-16 21:01	<a href="#">Detail</a> <a href="#">Delete</a>
	Admin User	pcmorning	pcmorning@yahoo.com		Test		2016-07-16 20:51	<a href="#">Detail</a> <a href="#">Delete</a>
	Admin User	pcmorning	pcmorning@yahoo.com		Test		2016-07-16 20:45	<a href="#">Detail</a> <a href="#">Delete</a>
	Admin User	pcmorning	pcmorning@yahoo.com		Test		2016-07-16 20:38	<a href="#">Detail</a> <a href="#">Delete</a>
	Raghuvaran K	varan	varan@bamboosys.com		Hsj	1.3191102 103.8899313	2016-07-08 12:26	<a href="#">Detail</a> <a href="#">Delete</a>
	Raghuvaran K	varan	varan@bamboosys.com		Thh	1.3193411 103.892714	2016-07-08 14:30	<a href="#">Detail</a> <a href="#">Delete</a>
	Bamboo	bamboosys	yuhaousa@gmail.com		Teat	1.31895469131329 103.8929590563793	2016-07-08 10:49	<a href="#">Detail</a> <a href="#">Delete</a>
	Admin User	pcmorning	pcmorning@yahoo.com		Tteat	1.323132 103.8834101	2016-07-08 08:39	<a href="#">Detail</a> <a href="#">Delete</a>
	Admin User	pcmorning	pcmorning@yahoo.com		Test	1.3241817 103.8832825	2016-07-07 22:16	<a href="#">Detail</a> <a href="#">Delete</a>

10 Per Page 1 2 3 4

## 9.2 Target Survey

You can create survey for target group. (The survey creation is similar to above)

Total: 10 Export Create

Name	Description	Creator	Type	No. of Respondents	Action
course survet	course survet	baqj	Course		<a href="#">Options</a> <a href="#">Edit</a>
Target Survey	Target Survey	baqj	Course		<a href="#">Class Survey</a> <a href="#">Delete</a>
Class6 Target Survey	Class6 Target Survey	baqj	General		<a href="#">Options</a>

Click “Class survey”, you can see the survey result & survey records.

Total: 3

Type	Name	Target	Options	Time	Action
Course	course survet	BambooCloud Feature Introduction	<a href="#">Teacher</a>	3/6/17 12:00 AM-3/17/17 12:00 AM	<a href="#">Options</a> <a href="#">Result</a> <a href="#">Records</a>
Course	course survet	BambooCloud Feature Introduction		4/20/17 5:48 PM-4/20/17 5:48 PM	
Course	course survet	BambooCloud Feature Introduction		3/8/17 11:52 AM-3/13/17 11:52 AM	<a href="#">Options</a>
Course	course survet	O Level Mathematics		-	<a href="#">Options</a>

## 9.3 Evaluation

At this section, you can view and edit evaluation forms. Click “+Create” to add new evaluation.



Total: 2 + Create

* Status	* Name	* Description	* Creator	* Created On	No. of Respondents	Action
INACTIVE	test					Options -
INACTIVE	BEHAVIOURAL EVENT INTERVIEW: FORM A					Options -

10 / 1 Per Page

By clicking “Edit” under “Option” of the relevant survey, you can further edit the survey content. Click “+Question” to add questions under evaluation.

BEHAVIOURAL EVENT INTERVIEW: FORM A + Update

Form title: BEHAVIOURAL EVENT INTERVIEW: FORM A

Description: Description

Options:  Enable

Scores:

+ Question + Text block

Click “Option” > “Records” to see the detailed records of each respondent. Click “Detail” to check the details of each respondent’s response of each question.

Total: 1 Export

Photo	* Full Name	* User Name	Class	* Interviewer	* Scores	* Time	Action
	张博	st002	class 6.D nar;234,222,445,class 4,class 2,class10,class10,class1,class3,Class_5,Class_Naan,exam,Zaocoo,Social Science Class,class1,class2,class4,classname1	interview		2018-05-02 15:29	Options -

## 9.4 Questions

Here you can add all the questions you need for survey and evaluation. You can choose the questions from there, when you need to create a new target survey or evaluation.

Click “+Create” to add new question. You can edit the question by clicking “Edit”

Target Survey / Questions Back

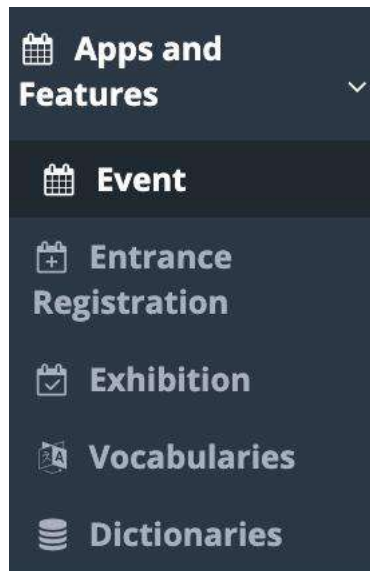
Total : 10 Add new

All Question Type + Create Question

Question Type	Content	Update	Action
Multiple Answers	下周班会哪个活动更好	Nov 11, 2019	<a href="#">Edit</a> <a href="#">Delete</a>
Rating	How is the testing?	Jan 25, 2019	<a href="#">Edit</a> <a href="#">Delete</a>
Customize Rating	dd	Aug 6, 2018	<a href="#">Edit</a> <a href="#">Delete</a>
Multiple Choice	1+1=	Aug 6, 2018	<a href="#">Edit</a> <a href="#">Delete</a>
Customize Rating	Customize Rating?	Jul 7, 2018	<a href="#">Edit</a> <a href="#">Delete</a>
Rating	Rating?	Jul 7, 2018	<a href="#">Edit</a> <a href="#">Delete</a>
Fill In Blanks	Fill in the blanks -----?	Jul 7, 2018	<a href="#">Edit</a> <a href="#">Delete</a>
Multiple Answers	Multiple Answers?	Jul 7, 2018	<a href="#">Edit</a> <a href="#">Delete</a>
Multiple Choice	Multiple Choice?	Jul 7, 2018	<a href="#">Edit</a> <a href="#">Delete</a>
Customize Rating	stda	Jul 7, 2018	<a href="#">Edit</a> <a href="#">Delete</a>

10 Per Page 1 2 3 4 +





## 10. Apps and Features (Administrator Only)



### 10.1 Events

Administrators and supervisors can create and edit events.

Total Events: **10** + Create

Status	Photo	Name	Description	Venue	Price	Enrolls	✓	✓	Start Date	End Date	Registration Cut Off	Action
ACTIVE		Gourmet Japan 2016	Show your love for all things Japanese as this gastronomic	Sygn, Resorts World Sentosa <a href="http://www.gourmet-japan.com/">http://www.gourmet-japan.com/</a>	Free	1	✓	✓	12/5/16	12/8/16	12/7/16	Options ▾
ACTIVE		Exploring our world's heritage exhibition	How did Singapore Botanic Gardens earn its title as a	Singapore Botanic Gardens Nearest MRT: Botanic Gardens Website:	50	3	✓		11/1/16	11/3/16	10/20/16	Options ▾
ACTIVE		Affordable Art Fair Singapore	Join Singapore's most affordable and fun art fair at its	Venue: F1 Pit Building Website: <a href="http://www.affordableartfair.com/singapore">www.affordableartfair.com/singapore</a>	35	5	✓		10/1/16	10/2/16	9/15/16	Options ▾
ACTIVE		Kidzania Singapore	Spanning over 81,000 square feet, this new indoor city	Venue: Sentosa Island Website: <a href="http://www.kidzania.com.sg">www.kidzania.com.sg</a> Nearest MRT:	70	4	✓	✓	9/1/16	9/3/16	8/15/16	Options ▾

### 10.1.1 Edit Event Profile

Event profile information can also be edited by clicking “Edit” on the drop down list to the right of the relevant event. You may enable the registration and attendance functions, and add in event details like the event photo, name, price, address, time, recurrence pattern, occurrences and descriptions.


Event Profile + Update

**Info** Photos

Options  Enable  Registration  Attendance

Registration Cut Off: 19/08/2017

Photo



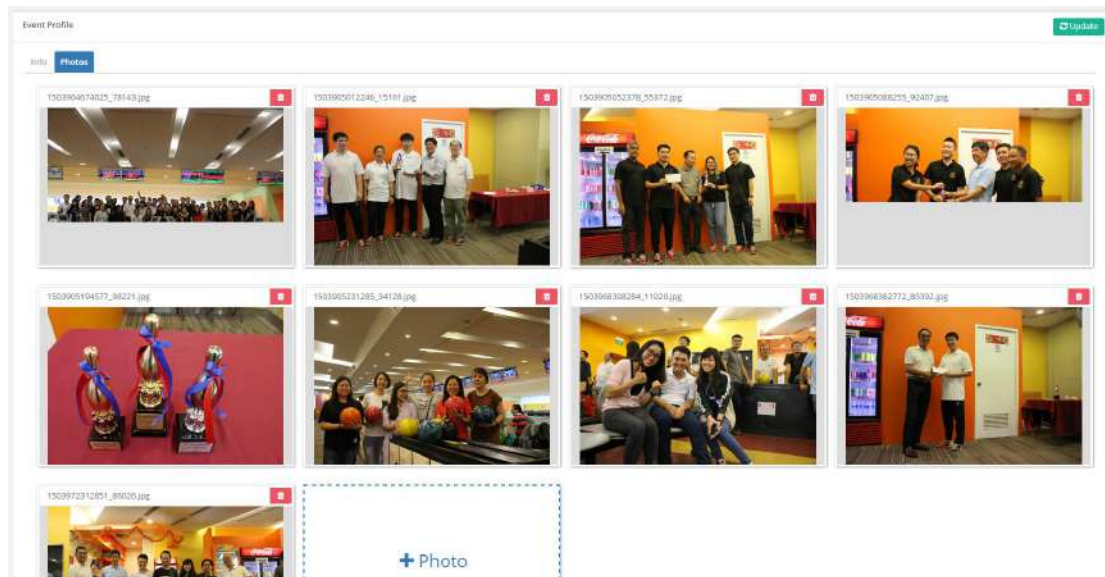
Dimension in Ratio: 5:3 (Sample: 200px x 120px)

[Change Image File](#)

Name: Internal Bowling Competition

Organizer: STEC HQ

## 10.1.2 Event Photos



Click “+Photo” to add photos. After adding photos, click “update” to save it.

## 10.2 Entrance Registration

Here you can edit and view the information about the enrollment activities.

Click “+Create” , you can add new events. Also you can edit further or check the registration record by choose corresponding button under “Options”

The screenshot shows the 'Entrance Registration' table with the following data:

* Status	* Session Stage	Photo	* Name	* Enrolls	Action
ACTIVE	ENABLED		Bamboo Entrance	1	Options ▾
ACTIVE	ENABLED		New Entrance Reg	2	Options ▾
ACTIVE	DISABLED		Enroll Event	0	Options ▾
ACTIVE	DISABLED		testing	1	Options ▾

The event editing page:

You can edit the overall information about enrollment exam, and information about each exam sessions

Entrance Registration / New Entrance Reg Back

**Information** Exam Sessions

Info Update

\* fields are mandatory to fill

Options  Enable  Session

Photo

Name \*

Start \*

Duration \*

Brief (< 100 characters)

Details

**Information** Exam Sessions

Total: 3 Create

* Name	* Venue	* Start Date	* Duration	Records	Action
Session1	Singapore	2019-01-25 12:00 AM	2		<input type="button" value="Options"/>
Session2	Singapore	2019-01-25 12:00 AM	1	2	<input type="button" value="Options"/>
Session3	Singapore	2019-01-25 12:00 AM	2		<input type="button" value="Options"/>

10 Per Page

## Registration record page:

Total: 2 Email Message SMS

Name: New Entrance Reg Export Records

	Photo	* Full Name	* User Name	* Phone	* Email	Student Id	Enrollment Date	Action
<input type="checkbox"/>		st003	st003	15431	zhouhaiqi@bamboosys.com		2019-01-23 12:55	<input type="button" value="Delete"/>
<input type="checkbox"/>		tianhang	tianhang	86940023	476855396@qq.com		2019-01-22 10:13	<input type="button" value="Delete"/>

## 10.3 Exhibition

You can create exhibitions by clicking “+Create”



Total 1000 → Create

English Chinese

Photo	English	Chinese	Detail	Audio	Action
	20 Footer Container	20 英尺集装箱		<span>▶ Play</span>	<span>✎ Edit</span>
	40 Footer Container	40 英尺集装箱		<span>▶ Play</span>	<span>✎ Edit</span>
	45 Footer Container	45 英尺集装箱		<span>▶ Play</span>	<span>✎ Edit</span>
	ASPM Room	切诺基压室		<span>▶ Play</span>	<span>✎ Edit</span>
	ACETYLEN	乙炔		<span>▶ Play</span>	<span>✎ Edit</span>
	AFTERNOON	下午		<span>▶ Play</span>	<span>✎ Edit</span>
	AIDS Lab	艾滋病实验室		<span>▶ Play</span>	<span>✎ Edit</span>
	AIDS(Acquired Immune Deficiency Syndrome)	艾滋病		<span>▶ Play</span>	<span>✎ Edit</span>
	AIR CONDITIONER	空调		<span>▶ Play</span>	<span>✎ Edit</span>
	ALCOHOL	烈酒/酒精		<span>▶ Play</span>	<span>✎ Edit</span>
	APPLY LEAVE	请款		<span>▶ Play</span>	<span>✎ Edit</span>
	ARM	手臂		<span>▶ Play</span>	<span>✎ Edit</span>
	ATM	自动取款机		<span>▶ Play</span>	<span>✎ Edit</span>
	ATM CARD	银行卡		<span>▶ Play</span>	<span>✎ Edit</span>
	ATTENDANCE CARD	出勤卡		<span>▶ Play</span>	<span>✎ Edit</span>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000

### Add new word ✕

English

Chinese

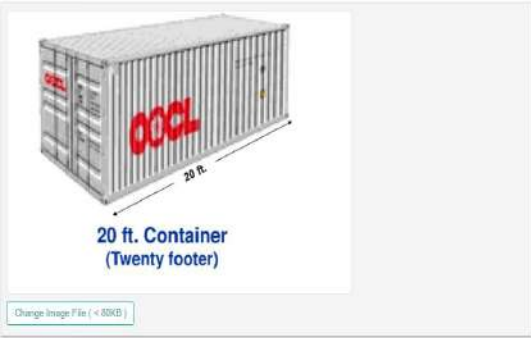
Detail

Cancel Add new Vocabulary

You can edit the vocabularies by clicking “Edit”

Edit Update

English 20 Footer Container

Photo 

Audio ▶ Play ⬇️ Upload

Chinese 20 英尺集装箱







Detail

Update

## 10.5 Dictionaries

You can add dictionaries group by clicking “+Add”

Total Dictionaries: 6 + Add

Photo	Name	Description	In Progress	Finished	Total Words	Group Size	Action
	Medical	Dicton for debugging	25	0	25	5	<a href="#">Options</a>
	testDict	testing	11	0	13	5	<a href="#">Options</a>
	test	tes	11	0	0	10	<a href="#">Options</a>
	tes	tes	11	0	0	10	<a href="#">Options</a>
	testsetbe	setsetbe	9	0	0	10	<a href="#">Options</a>
	testset	testbe	7	0	0	10	<a href="#">Options</a>

10 Per Page

### New Group ✕

**Group Name**

**Description**

+ Add

You can edit the settings of the dictionaries by clicking “Edit” under “Options”



Medical
✕

**Options**     Detail     Voice     Listen to Chinese     Listen to English     Listen Fill     Local Voice

**Icon**

Dimension in Ratio: 5:3 (Example: 350px X 230px)

Change Image File

**Name**

**Description**

**Number per group**

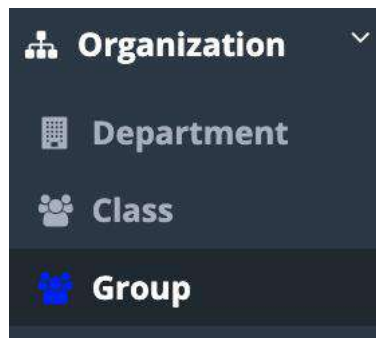
**Words**

Abdominal crunch|Abdominal Radiology|Abdominal Ultrasonography Room|ABPM Room|Academic Building|Ache|Acne|Active Music Therapy Room|Acupuncture|Acupuncture and Moxibustion Department|Acupuncture and Moxibustion Room|Acute|Acute gastritis|Acute Pain|Acute respiratory distress|Adhesive Tape|Administrative Area|Admission|Admission to Hospotal|Admitting

Verify Diction words

Update

## 11. Organization (Administrator Only)



### 11.1 Department

Each Department can have their own administrators, teachers and inspectors etc. Users can click on the relevant buttons to jump into relative function list. Click the up and down buttons on the left to change the arrangement of departments.

Total 3 + Department Report

Serial	Key	Zone	Name	News	Classes	Courses	Teachers	Students	Inspectors	Admins	Company	Product	Update	Action
-			tamil	0	0	1	0	0	0	0	0	0	2016-07-04	Options
-	+	english	English	0	0	4	0	0	0	0	0	0	2016-05-25	Options
-			Chinese	0	0	0	0	0	0	0	0	0	2015-08-24	Options

Click the “Report” button to obtain a report view of the details. Export records to obtain an Excel Format of the department details

Total 10 Export Records Return

#	Name	Serial	Users	Active Users	New Courses	Published	Resources	Questions	Paper	Dynamic Paper	Exam	Test	Assignment	Classes	Courses	Admins	Inspectors	Teachers	Students	Announcements
Art		12	1	0	2	299	709	36	5	30	1	8		2	4	4	0	3	7	0
NANYANG OVERSEAS CHINESE COLLEGE (NOCC)		0	0	0	1	96	52	12	12	12	1	10		1	1	2	0	0	0	0
BIShan Association		0	0	0	0									5	0	2	0	0	0	0
Maths		0	0	0	0									9	0	2	0	0	0	0
会计学院		1	0	0	1	172	82	10	2	17	1	14		0	19	1	1	0	0	0
Chinese		1	0	0	2	884	962	47	11	59	0	41		0	2	2	0	1	0	0
Science		0	0	0	2	46	1110	19	13	10	0	8		0	3	1	0	0	0	0
business		0	0	0	1	11	10	1	1	4	0	3		0	1	1	0	0	0	0
Zxzx		0	0	0	0									0	0	1	0	0	0	0
Zxx		0	0	0	0									0	0	1	0	0	0	0

Administrator can add new departments by clicking the “+ Department” icon.

**New Department** ✖

**Name**

**Description**

+ Add

Administrator can also edit by clicking name of the department.

Department / NANYANG OVERSEAS CHINESE COLLEGE (NOCC) Back

**NANYANG OVERSEAS CHINESE COLLEGE (NOCC)** Course Report Return

<p><b>Name</b> NANYANG OVERSEAS CHINESE COLLEGE (NOCC)</p> <p><b>Published Courses</b> 1</p> <p><b>Resources</b> 96</p> <p><b>Exam</b> 12</p> <p><b>Test</b> 1</p> <p><b>Assignments</b> 10</p>	<p><b>Create Date</b> 2016-04-29</p> <p><b>Update Date</b> 2016-04-29</p> <p><b>Paper</b> 12</p> <p><b>Dynamic Paper</b> 12</p> <p><b>Questions</b> 52</p>
---	--

👤 Admins 2

👥 Classes 1

📄 Courses 1

📄 Course Applications 0

📄 Course Bundle Applications 0

📄 Share Drive ...

👤 Inspectors 0

🎓 Teachers 0

👤 Students 0

📄 User Report ...

📣 Announcements 0

📄 News 0

🌟 Certification 0

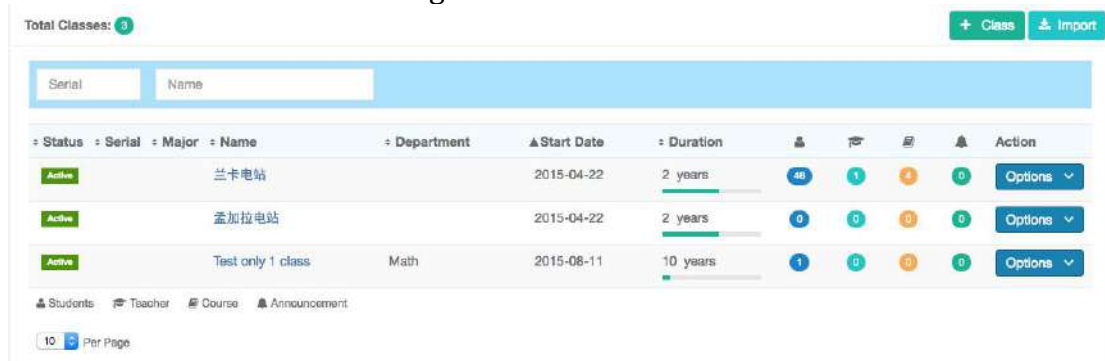
🏆 Award 0

---

## 11.2 Class

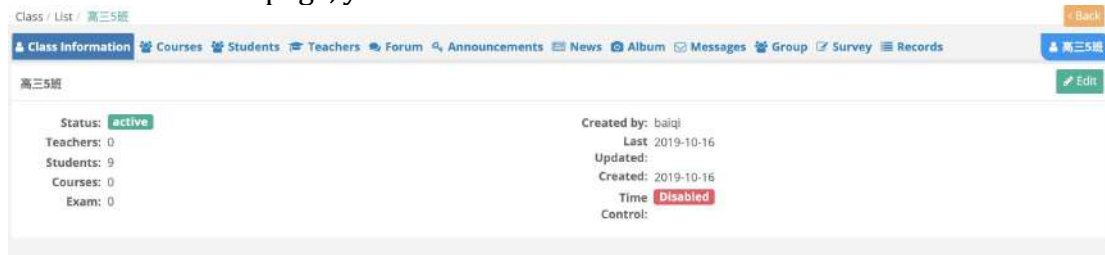
Classes act as a unit in each department.

Administrator can create or modify class information like name, description. Click “+Class” button to create class. Click the name of the class, administrator can be active and further manage students in the class.



### 11.2.1 Class Information

In the information page, you can view the basic information of the class.



You also can click “Edit” to edit the relevant information.

Class Information
✕

SubjectChange

Class Name

Description

Department

Serial

Major

Time Control

Start

Stop

✔ Save

## 11.2.2 Courses

Courses can be selected or removed from class list.

[Class Information](#)
[Courses](#)
[Students](#)
[Teachers](#)
[Forum](#)
[Announcements](#)
[News](#)
[Album](#)
[Messages](#)
[Group](#)
[Survey](#)
[Records](#)

CLASS2

[ class2 ] Total Courses : 6

Edit
Reports
Exam Reports
Select

Name	Course Category	Scores	Course Code	Creator	Public	Publish	Category	Action
Solar System	Required	6		pcmorning	PUBLIC	PUBLISHED	Social Science	✕ Remove
Cartoon—Peppa Pig	Required	7		xiaojie	PUBLIC	PUBLISHED	Primary,P3,P3English	✕ Remove
International Finance	Elective		F1001	zhoubaiqi	PRIVATE	PUBLISHED	Business Management	✕ Remove
BambooCloud Feature Introduction	Elective			bamboosys	PUBLIC	PUBLISHED	自然科学	✕ Remove
O Level Mathematics	Elective			teacher01	PUBLIC	PUBLISHED	Education	✕ Remove

Also you can edit, view the course report, exam report by click the corresponding button at the right top corner

Edit page:

[ class2 ] Total Courses : 6

CLASS2

Back
Select
Update

Name	Course Category	Scores	Course Code	Creator	Public	Publish	Action
Solar System	<input checked="" type="checkbox"/> Required	<input type="text" value="6"/>		pcmorning	PUBLIC	PUBLISHED	✕ Remove
Cartoon—Peppa Pig	<input checked="" type="checkbox"/> Required	<input type="text" value="7"/>		xiaojie	PUBLIC	PUBLISHED	✕ Remove
International Finance	<input type="checkbox"/> Required	<input type="text"/>	F1001	zhoubaiqi	PRIVATE	PUBLISHED	✕ Remove

Course report page:

Total **5**

* Name	* Students	* Records	* Pass	* Good	* Topic	* Reply	* Score	* Exam	* Milestone	* Assignment	* Last Login	Action
Solar System	37	2	0	0	0	0	0.00	0.00	0.00	0.00	Jan 4, 2019	<a href="#">Detail</a>
O Level Mathematics	37	9	0	0	2	0	9.86	7.76	0.11	0.00	Apr 2, 2019	<a href="#">Detail</a>
BambooCloud Feature Introduction	37	8	0	0	0	0	12.80	0.00	1.00	0.26	Sep 5, 2018	<a href="#">Detail</a>
International Finance	37	2	0	0	0	0	0.00	0.00	0.00	0.00	Jan 3, 2019	<a href="#">Detail</a>
Cartoon—Peppa Pig	37	0	0	0	0	0						<a href="#">Detail</a>

Exam report page:

Total : **13**

* Course Name	* Exam Name	* Users	* Records	* Average	* Average Top	* Average Latest	* Average Lowest	* Pass	* Good	* Top Score	Action
International Finance	Exam1	2	2	21.5	21.5	21.5	21.5	0	0	40	<a href="#">View</a>
Solar System	fhghfh	1	1	0.0	0.0	0.0	0	0	0	0	<a href="#">View</a>
Solar System	11111111111111111111	1	1	0.0	0.0	0.0	0	0	0	0	<a href="#">View</a>
Solar System	fdfds	1	4	0.0	0.0	0.0	0	0	0	0	<a href="#">View</a>
BambooCloud Feature Introduction	Smart Exam	1	3	2.7	6.0	6.0	0	0	0	6	<a href="#">View</a>

### 11.2.3 Students

Students can be added or removed from the list. Click “Select” to add new students into the class.

Class Information Courses **Students** Teachers Forum Announcements News Album Messages Group Survey Records **CLASS2**

Total Students: **37**    Email Message SMS | Excel Example [Select User](#) [Select from Class](#) [Import](#)

User Name	Full Name	Email Address				
Photo	* User	* Full Name	* Student Id	* Email	* Mobile	Action
	student_001	student_001	student_001	student_001@gmail.com		<a href="#">Remove</a>
	st100	st100	st100	st100@bamboo.com		<a href="#">Remove</a>
	st123456	st123456	st123456	fawfe@afas.com		<a href="#">Remove</a>
	st9527	Yong Yang	st9527	fdids@fidsf.fsd		<a href="#">Remove</a>
	st200	st200	st200	asjfiwe@jlsdjaf.com		<a href="#">Remove</a>
	st997	st997	st997	asfe@jidsajf.com		<a href="#">Remove</a>
	st994	st994	st994	jsaifew@jiasf.com		<a href="#">Remove</a>
	st993	st993	st993	safeww@jiasfj.com		<a href="#">Remove</a>

You can click “Import” to import the excel template to add students. The example can be download from “Excel Example ”

	A	B	C	D	E
1	UserId				
2	sutha				
3	st003				
4	<a href="#">st100</a>				
5	st999				
6					

### 11.2.4 Teachers

Administrator has the right to designate a teacher to a class. Click “Select” to add

teachers into the class.

The screenshot shows the 'Teachers' page in a class management system. The breadcrumb is 'Class / List / Teachers'. The navigation menu includes 'Class Information', 'Courses', 'Students', 'Teachers', 'Forum', 'Announcements', 'News', 'Album', 'Messages', 'Group', 'Survey', and 'Records'. There are buttons for 'CLASS2' and 'Select'. The page indicates 'Total teachers: 2'. A table lists the teachers:

Photo	User	Full Name	Email	Followers
	st002	张雷	st002@3winstech.com	
	varan	Raghuvaran K.	varan@bamboosys.com	

## 11.2.5 Forums

You may create new forum topics for the students in class to discuss.

The screenshot shows the 'Forum' page in a class management system. The breadcrumb is 'Class / List / Forum'. The navigation menu is the same as in the Teachers page. There are buttons for 'CLASS2' and 'New'. The page indicates 'Topics: 1'. A table lists the forum topics:

Topic	Replies	Views	Author	Created Time	Reply Time
School activity	0	0		11/8/19 9:01 PM	11/8/19 9:01 PM

## 11.2.6 Announcements

Click “+Create” to add new announcements for the class, and edit the contents by clicking “Option” and “Edit”.

The screenshot shows the 'Announcements' page in a class management system. The breadcrumb is 'Class / List / Announcements'. The navigation menu is the same as in the Teachers page. There are buttons for 'CLASS2', 'Need Help', 'Export', and 'Create'. The page indicates 'Total: 1'. A table lists the announcements:

Photo	Title	Description	Date	Action
	提交作业		2017-08-25 16:00	

This is a duplicate of the previous screenshot, showing the 'Announcements' page with one announcement titled '提交作业'.

## 11.2.7 News

Click “+Create” to add news for the class, and edit the contents by clicking “Option” and “Edit”.



## 11.2.8 Album

Click “+Create” to add new Album for the class and you can add contents by clicking “Option” and “Edit”.



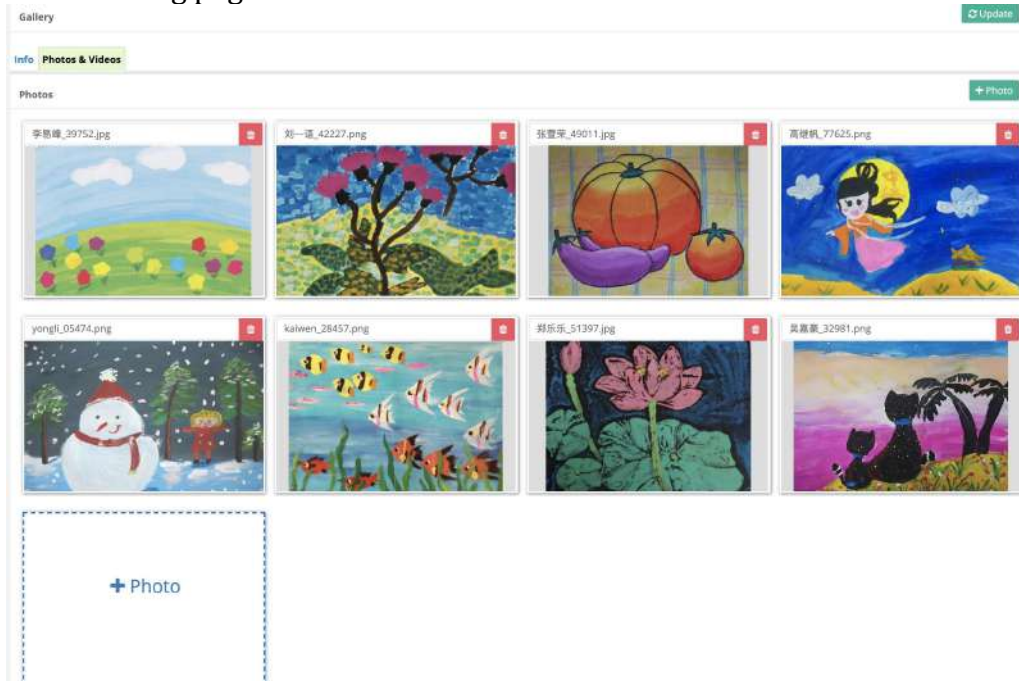
Album information editing page:



You can add album cover page photo and details of the album.



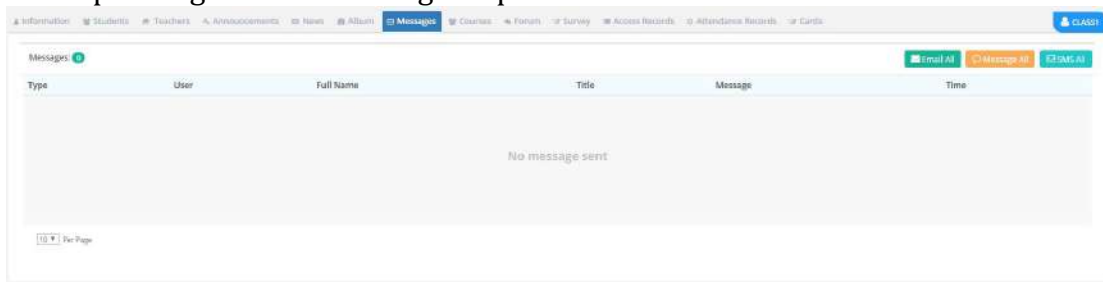
Photo adding page: click "+Photo" to add.



## 11.2.9 Messages

Click "+Create" to add messages for the class, and add contents by clicking "Option" and "Edit".

You can choose the message format of Email , Message or SMS by click corresponding button at the right top corner.



## 11.2.10 Group

You can group the students in the class into different activity groups.



Click "+Group" to create new group



**Group** ✕

**Name**

**Description**

**Serial**

**Status**  Active  Inactive

✔ Save

Click the arrow button to change students' group

Total: 1 + Group

**Class - Students:** 4/4

ghgh - st0000

st00001 - st00001

张银 - st002

st003 - st003

student - st004

**Group2 - Students:** 2 Edit ✕ Delete

st0001

shishuangai

Right >
< Left

### 11.2.11 Survey

Users can add surveys to collect student feedback. Click "Select" to choose the survey questions. Also you can edit, view results and patriciate records by click the options under "Options" button.

Total: 1 ✔ Select

Type	Name	Target	Teachers	Time	Action
Course	course survet	BambooCloud Feature Introduction -			<div style="border: 1px solid #ccc; padding: 2px;"> <span style="background-color: #28a745; color: white; padding: 2px;">Options ▾</span>  <span style="background-color: #28a745; color: white; padding: 2px;">✔ Edit</span>  <span style="background-color: #28a745; color: white; padding: 2px;">📄 Result</span>  <span style="background-color: #28a745; color: white; padding: 2px;">📄 Records</span>  <span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span> </div>

### 11.2.12 Records

You can view and manage the access and attendance records here. Also you can manage the student cards.

**Access Records** Attendance Records Cards

Total: 183

Full Name	Card Id	年/月/日					
<sup>1</sup> Name	<sup>1</sup> Card Id	<sup>1</sup> Reader ID	<sup>1</sup> Reader location	<sup>1</sup> Reader Time	<sup>1</sup> Server Time	<sup>1</sup> Status	Action
Mr Wu	A2142F9B	867965021462128	Payalebar Square, #10-31	8/19/17 9:25 AM	8/19/17 9:25 AM	OUT	<span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span>
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	8/19/17 9:24 AM	8/19/17 9:24 AM	IN	<span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span>
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	8/19/17 9:22 AM	8/19/17 9:23 AM	OUT	<span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span>
Mr Wu	A2142F9B	867965021462128	Payalebar Square, #10-31	8/19/17 9:21 AM	8/19/17 9:22 AM	OUT	<span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span>
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 2:29 PM	7/29/17 2:29 PM	OUT	<span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span>
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 2:20 PM	7/29/17 2:20 PM	OUT	<span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span>
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 1:48 PM	7/29/17 1:48 PM	IN	<span style="background-color: #dc3545; color: white; padding: 2px;">✕ Delete</span>

## 11.3 Group

You can create group and add students in different groups.

Group / List Back

Total: 5 + Group

Name	Serial	Students	Action
Active Group		20	Options
Active hgi	hgi	0	Options
Active Group2		4	Options
Active Group1		2	Options
Active Group	Grp01	8	Options

In the group list page, click “+Group” to add new group:

**Group** ✕

Name:

Description:

Serial:

Status:  Active  Inactive

Save

(After adding, you can edit the information by clicking “Option”> “Edit”)

In the group list page, click “Option” > “Students”, you can view the student list under that group. And you can remove or add new students into the group.

Total Students: 20 Email Message SMS Select User

Photo	User	Full Name	Student Id	Email	Mobile	Action
<input type="checkbox"/>	gheesoon	gheesoon		gheesoon@spgroup.com.sg	91172835	Remove
<input type="checkbox"/>	arunkumar	arunkumar		aaa@ss.com		Remove
<input type="checkbox"/>	teacher09	teacher09		teacher09@bamboosys.com		Remove
<input type="checkbox"/>	ottok	Ottok		ottokeep@gmail.com	98581098	Remove
<input type="checkbox"/>	zhoubaiqiz1@gmail.com	BAIQI ZHOU		zhoubaiqiz1@gmail.com		Remove
<input type="checkbox"/>	st555	ssdfs		sfsdfsdf@fvfsdsdf.com		Remove
<input type="checkbox"/>	st100	st100		st100@bamboo.com		Remove
<input type="checkbox"/>	zhoufeng	Zhou Feng		zhou_feng@steecs.com.sg		Remove

Click “Select User” to add new students.

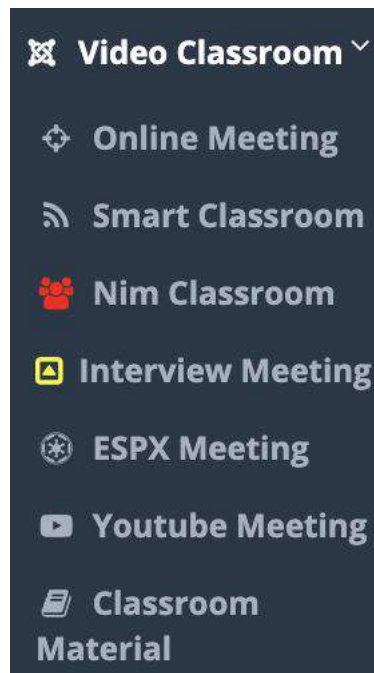
Clicking the small square box at left side of each student, you can send email/message/SMS to the student you selected.

Total Students: 20

Email Message SMS Select User

Photo	User	Full Name	Student Id	Email	Mobile	Action
<input checked="" type="checkbox"/>	gheesoon	gheesoon		gheesoon@spgroup.com.sg	91172835	Remove
<input checked="" type="checkbox"/>	arunkumar	arunkumar		aaa@ss.com		Remove

## 12. Video Meeting (Administrator Only)



### 12.1 Online Meeting

You can create video meetings by clicking “+Create”

Planned Expired Create

Type	Name	Privacy	Creator	Created	Start	Duration	Action
Webinar	JAL	Public	Admin User	2016-11-11 09:53	2016-11-25 00:00	9999 Hrs	Options

**Create Video Room**
✕

**Meeting Type**     Webinar     Video Broadcasting     Audio Presentation     Video Conference

**Name**

**Description**

**Privacy Options**     Anyone Access     Login Users Only     Invited Users

**Starting Time & Date**      at  :      **Duration**

You can edit the settings of the meeting such as the privacy options, allowed token access, surveillance, name, description and starting time and date. Click “update” after filling all the information.

[Webinar] JAL
🔄 Update

**Privacy Options**     Anyone Access     Login Users Only     Invited Users

**Allow Token Access**

**Surveillance**

**Name**

**Description**

**Starting Time & Date**      at  :      **Duration**

## 12.2 Smart Classroom

You can create smart classroom by clicking “+Create”

Planned		Expired							➕ Create
Type	Surveillance	Name	Privacy	Creator	Created	Start	Duration	Action	
Smart Classroom	🔒	课程学习	🟢	Bairaj	2017-04-13 11:51	2017-04-13 11:51	9999 Hrs	Options	
Smart Classroom	🔒	Course 2 Wednesday Session	🟡	Raghuvaran K	2017-04-12 11:52	2017-04-12 11:52	8000 Hrs	Options	
Smart Classroom	🔒	Control	🟡	Admin User	2017-04-10 10:23	2017-04-10 10:23	9999 Hrs	Options	

🟢 User Access    🟡 Login users    🟠 Free Access    🟡 Invited Users    🔒 Token Access

Create Video Room
✕

**Meeting Type** Smart Classroom

**Name**

**Description**

**Privacy Options**  Anyone Access  Login Users Only  Invited Users

**Starting Time & Date**  at  :   **Duration**

Cancel
+ Create

You can edit the settings of the smart classroom such as the privacy options, video, name, description, duration and starting time and date. Click “update” after filling all the information.

Setting Classroom Materials
Update
Return

**Privacy Options**  Anyone Access  Login Users Only  Invited Users

**Video**  Soap Shot  On

**Name**

**Description**

**Starting Time & Date**   :   **Duration**

Update

In addition, you can click “Classroom Materials” to change classroom materials.

Setting Classroom Materials
Edit
Change

Classroom Materials

## 12.3 Video Broadcasting

You can create video broadcasting by clicking “+Create”

Video Broadcasting
+ Create

Planned	Expired					
Name	Privacy	Creator	Created	Start	Duration	Action
There is no meeting available right now						

User Access  Login users  Free Access  Invited Users  Token Access

Create Video Room
✕

**Name**

**Description**

**Privacy Options**  Anyone Access  Login Users Only  Invited Users

**Starting Time & Date**  at  :   **Duration**

You can edit the settings of the meeting such as the privacy options, allowed token access, surveillance, name, description and starting time and date. Click “update” after filling all the information.

## 12.4 Nim Classroom

You can create Nim Classroom by clicking “+Create”

Nim Classroom
+ Create

Planned Expired

Name	Privacy	Creator	Created	Start	Duration	Action
There is no meeting available right now						

User Access  Login users  Free Access  Invited Users  Token Access

10 / 5 Per Page

Create Video Room
✕

**Name**

**Description**

**Privacy Options**  Anyone Access  Login Users Only  Invited Users

**Starting Time & Date**  at  :   **Duration**

You can edit the settings of the meeting such as the privacy options, allowed token access, surveillance, name, description and starting time and date. Click

“update” after filling all the information.

## 12.5 Interview Meeting

You can view and edit the meeting information for the purpose of interview.

Interview Meeting

Name	Candidate	Creator	Created	Start	End	Action
Bamboo Interview		Balqi	2018-05-25 11:54	2018-05-25 11:53	2018-05-25 12:53	Options

10 Per Page

## 12.6 ESPX Meeting

You can create ESPX Meeting by clicking “+Create”.

ESPX Broadcasting

Name	Privacy	Creator	Created	Start	Duration	Action
KC_test	Open	u995	2018-01-10 11:00	2018-01-10 11:45	9999 Hrs	Options
ESPX	Open	Tai Ping	2017-05-19 10:10	2017-05-19 10:17	9900 Hrs	Options

▲ User Access   ▲ Login Users   ▲ Free Access   ▲ Invited Users   ▲ Token Access

---

### Create Video Room

**Name**

**Description**

**Privacy Options**    Anyone Access    Login Users Only    Invited Users

**Starting Time & Date**  at  :     **Duration**

You can edit the settings of the meeting such as the privacy options, allowed token access, surveillance, name, description and starting time and date. Click “update” after filling all the information.

## 12.7 YouTube Meeting

You can create Youtube Meeting by clicking “+Create”

ESPX Broadcasting + more

Name	Privacy	Creator	Created	Start	Duration	Action
KC_test	Public	sd95	2018-01-10 11:00	2018-01-10 11:45	9999 Hrs	Options
ESPX	Public	Tai Ping	2017-08-19 10:19	2017-08-19 10:17	9900 Hrs	Options

User Access Login Users Free Access Invited Users Token Access

You can edit the settings of the meeting such as the privacy options, allowed token access, surveillance, name, description and starting time and date. Click “update” after filling all the information.

Create Video Room ✕

**Name**

**Description**

**Privacy Options**  Anyone Access  Login Users Only  Invited Users

**Starting Time & Date**  at  :   **Duration**

Cancel + Create

After creation, click “edit” to add information of youtube link in the settings.

[Youtube] youtube + Add Playback + Update

**Privacy Options**  Anyone Access  Login Users Only  Invited Users

**Name**

**Youtube Link**

**Photo**



Dimension in Ratio 3:2 (Example: 300 X 200px)

[Change image file](#)

**Starting Time & Date**  at  :   **Duration**

+ Update

## 12.8 Playback

Admins can view the playback list of the YouTube meeting.

Playback + Export

Type	Name	Publish	Creator	Start	Action
youtube	家长反馈华文学习问题集中访谈	Public	小夫子	2017-11-04 19:30	Options
youtube	五年级英语单词测试讲解	Public	小夫子	2017-11-05 17:30	Options
youtube	家长反馈孩子华文学习遇到问题解答分析	Public	小夫子	2017-10-28 21:00	Options
youtube	10月21日直播作文与完成文章实例讲解	Public	小夫子	2017-10-22 09:33	Options
youtube	四年级测试卷讲解讲解	Public	小夫子	2017-10-29 17:30	Options
youtube	家长反馈问题分析总结讲解	Public	小夫子	2017-10-29 19:59	Options

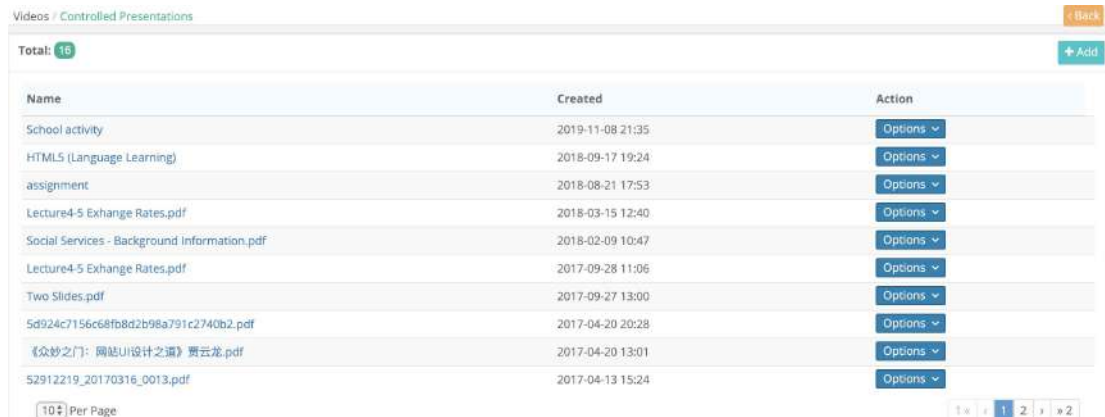
User Access Login Users Free Access Invited Users Token Access

1 Per Page



## 12.9 Classroom Material

You can create controlled presentation which will be used in the smart classroom by clicking “+Add”



Videos / Controlled Presentations Back

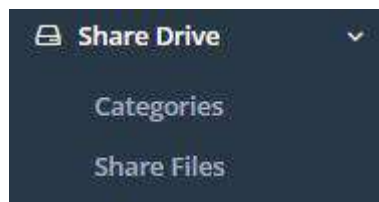
Total: 16 Add

Name	Created	Action
School activity	2019-11-08 21:35	Options
HTML5 (Language Learning)	2018-09-17 19:24	Options
assignment	2018-08-21 17:53	Options
Lecture4-5 Exchange Rates.pdf	2018-03-15 12:40	Options
Social Services - Background Information.pdf	2018-02-09 10:47	Options
Lecture4-5 Exchange Rates.pdf	2017-09-28 11:06	Options
Two Slides.pdf	2017-09-27 13:00	Options
5d924c7156c68fb8d2b98a791c2740b2.pdf	2017-04-20 20:28	Options
《众妙之门：网站UI设计之道》贾云龙.pdf	2017-04-20 13:01	Options
52912219_20170316_0013.pdf	2017-04-13 15:24	Options

10 Per Page 1 2

You can view, edit and delete the materials by choose the option under “Options”

## 13. Share Drive (Administrator Only)



### 13.1 Categories

Share Drive categories can be created or deleted. Click “Update” after editing the category.



Share Files / Category Back

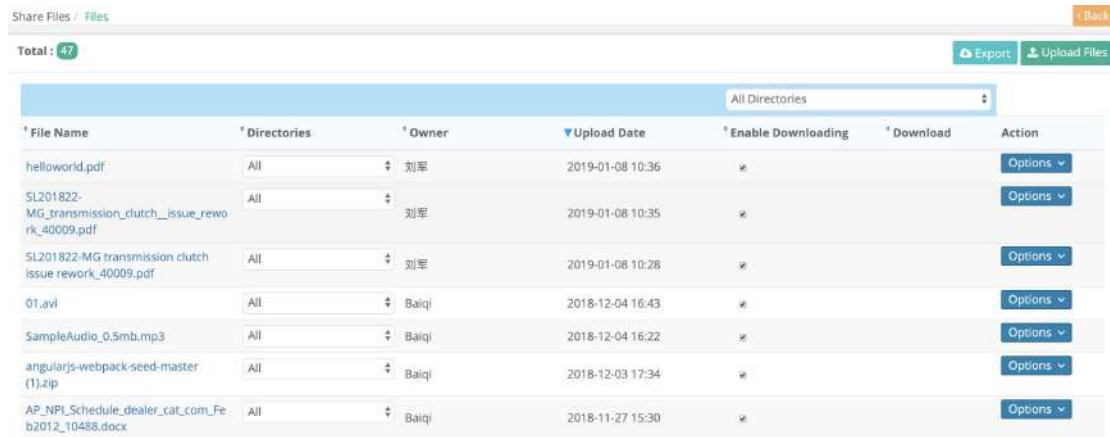
Category 4: Sequence New Category Update

Accounts	+ -
HR	+ -
Finance	+ -
Category	+ -
Category1	+ -
Category1_1	+ -

---

## 13.2 Share Files

You can upload the files by clicking “Upload Files”. Then tick “enable” to publish the documents. In addition, you can edit the category and delete the files.



Share Files / Files Back

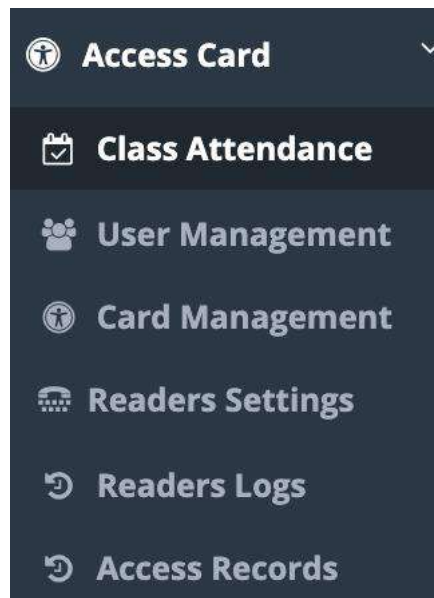
Total: 47 Export Upload Files

All Directories

File Name	Directories	Owner	Upload Date	Enable Downloading	Download	Action
helloworld.pdf	All	刘军	2019-01-08 10:36	<input checked="" type="checkbox"/>		Options
SL201822-MG transmission clutch_issue_rework_40009.pdf	All	刘军	2019-01-08 10:35	<input checked="" type="checkbox"/>		Options
SL201822-MG transmission clutch issue rework_40009.pdf	All	刘军	2019-01-08 10:28	<input checked="" type="checkbox"/>		Options
01.avi	All	Baiqi	2018-12-04 16:43	<input checked="" type="checkbox"/>		Options
SampleAudio_0.5mb.mp3	All	Baiqi	2018-12-04 16:22	<input checked="" type="checkbox"/>		Options
angularjs-webpack-seed-master (1).zip	All	Baiqi	2018-12-03 17:34	<input checked="" type="checkbox"/>		Options
AP_NPI_Schedule_dealer_cat_com_Feb2012_10488.docx	All	Baiqi	2018-11-27 15:30	<input checked="" type="checkbox"/>		Options

## 14. Access Card

You can view and manage the information and settings about the attendance relevant to access card.



### 14.1 Class Attendance

You can view the detail information about class attendance of all the classes.

Classes Back

Total Classes: 38

Attendance Overview Current Time : 2019-11-25 9:25:04 AM

482
0 PRESENT
482 ABSENT

年/月/日

Name	Serial					
* Status	* Class Name	* Class Code	Students	* Present	* Absent	Action
Active	高三5班		9	0	9	Options
Active	Zo0000		17	0	17	Options
Active	classname1		5	0	5	Options
Active	Class_5		5	0	5	Options
Active	Class_Naan		4	0	4	Options
Active	class1		7	0	7	Options
Active	class2		37	0	37	Options

From each class, click “Option”> “Records”, you can view the detail records of each time the card is being used.

Classes / Access Records Back

Total: 260

Full Name	Card Id	年/月/日					
* Name	* Card Id	* Reader ID	* Reader location	* Reader Time	* Server Time	* Status	Action
Mr Wu	A2142F9B	867965021462128	Payalebar Square, #10-31	8/19/17 9:25 AM	8/19/17 9:25 AM	OUT	X Delete
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	8/19/17 9:24 AM	8/19/17 9:24 AM	IN	X Delete
tianhang	A20A038B	867965021462128	Payalebar Square, #10-31	8/19/17 9:23 AM	8/19/17 9:23 AM	OUT	X Delete
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	8/19/17 9:22 AM	8/19/17 9:23 AM	OUT	X Delete
Mr Wu	A2142F9B	867965021462128	Payalebar Square, #10-31	8/19/17 9:21 AM	8/19/17 9:22 AM	OUT	X Delete
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 2:29 PM	7/29/17 2:29 PM	OUT	X Delete
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 2:20 PM	7/29/17 2:20 PM	OUT	X Delete
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 1:48 PM	7/29/17 1:48 PM	IN	X Delete
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 1:47 PM	7/29/17 1:47 PM	OUT	X Delete
Mr Wu	A200436B	867965021462128	Payalebar Square, #10-31	7/29/17 1:43 PM	7/29/17 1:43 PM	OUT	X Delete

10 Per Page 1 27

From each class, click “Option”> “Attendance”, you can check the situation of the attendance for that class.

Total Students: 9 Present: 0 2019/11/25

Photo	User	* Name	IN	OUT
	030521	王鹏程		
	030522	梁辉		
	030523	任文浩		
	030524	李康		
	030525	韩海		
	030526	段正昱		
	030527	贾银斌		
	030528	兰亚峰		
	new001	new 001		

10 Per Page

## 14.2 User Management

You can assign the card to a particular student.

Users Back

Total: 694

User Name  Full Name  ALL FILTER CLASS

Photo	User	Name	Card 1	Card 2	Other Cards	Parent	Mobile	Action
	zhuting	zhuting						+Add
	kaiwen	kaiwen						+Add
	videowanhe@gmail.com	video wanhe						+Add
	030528	兰亚峰						+Add
	030527	雷银斌						+Add
	030526	段正昌						+Add
	030525	韩海						+Add
	030523	任文浩						+Add
	030521	王鹏程						+Add
	030522	梁辉						+Add

10 Per Page 1 < > >> 60

Click “+Add” to assign :

Select Card (22) ✕

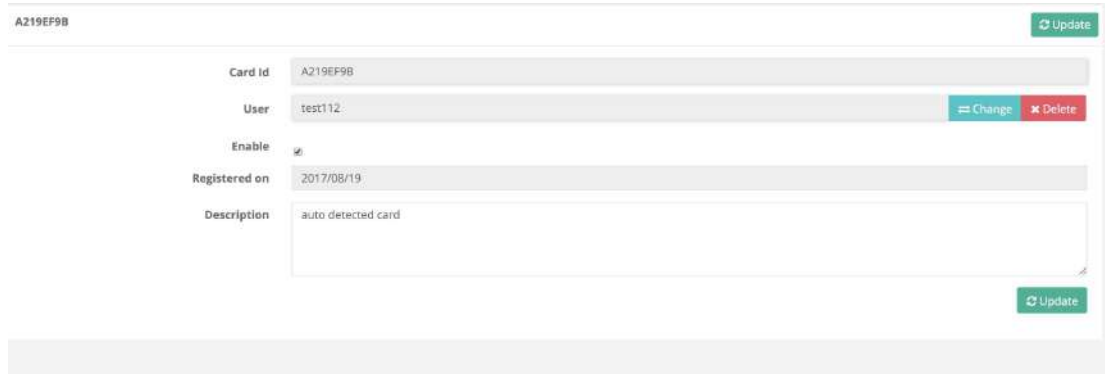
Enable	ID	HW Id	User name	Full name	Action
<input checked="" type="checkbox"/>	A219EF9B		test112	test	Choose ✓
	A206F48B				Choose ✓
	A21F578B		inspector	Cheng jian lin	Choose ✓
	4D4D9E59				Choose ✓
	51734D0C				Choose ✓
	A21F41FB		zhoufeng	Zhou Feng	Choose ✓
	4D4F5089		zhangbin	Zhang Bin	Choose ✓
	A21D48BB				Choose ✓
	A209A2FB				Choose ✓
	A220C72B				Choose ✓

1 < > >> 3

## 14.3 Card Management

You can create and manage the card here. Click “+ Create” to add new card.

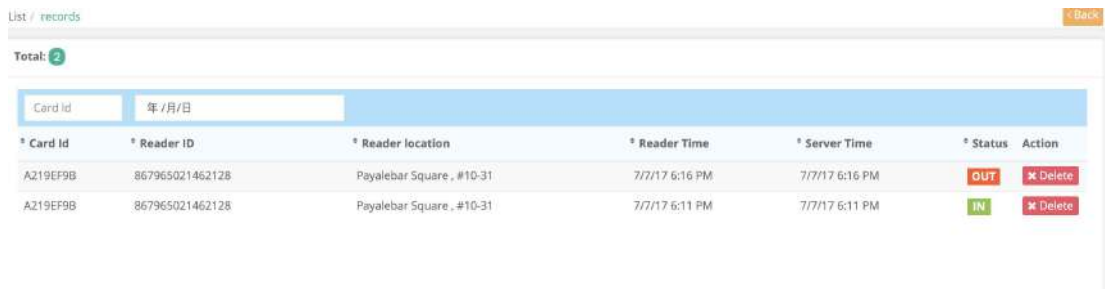
You can assign to the user and add description. To active the card, click “Enable”. After you



The screenshot shows a form for editing a card with ID A219EF9B. The form includes fields for Card Id, User (test112), Enable (checked), Registered on (2017/08/19), and Description (auto detected card). There are 'Update' buttons at the top right and bottom right, and 'Change' and 'Delete' buttons next to the User field.

From the card list, click “Option” > “Edit” of the corresponding card, you can edit the information.

Click “Option”> “Records”, you can view the using situation of the card.



The screenshot shows a table of card records. The table has columns for Card Id, Reader ID, Reader location, Reader Time, Server Time, Status, and Action. There are two records for card A219EF9B, both at Payalebar Square, #10-31. The first record is an 'OUT' record from 7/7/17 6:16 PM, and the second is an 'IN' record from 7/7/17 6:11 PM. Both records have a 'Delete' button in the Action column.

Card Id	Reader ID	Reader location	Reader Time	Server Time	Status	Action
A219EF9B	867965021462128	Payalebar Square , #10-31	7/7/17 6:16 PM	7/7/17 6:16 PM	OUT	Delete
A219EF9B	867965021462128	Payalebar Square , #10-31	7/7/17 6:11 PM	7/7/17 6:11 PM	IN	Delete

## 14.4 Readers Logs

You can view the reader system records here.

System records Back

Total: 1410

Reader ID	Func	IP	IMEI	Time	Action
867965021462128	10	::ffff:183.90.36.105:8265	863835025136701	8/19/17 9:08 AM	Delete
867965021462128	10	::ffff:183.90.37.210:16102	863835025136701	7/29/17 2:32 PM	Delete
867965021462128	10	::ffff:183.90.37.210:10277	863835025136701	7/29/17 2:30 PM	Delete
867965021462128	10	::ffff:183.90.37.210:23746	863835025136701	7/29/17 1:05 PM	Delete
867965021462128	10	::ffff:183.90.37.210:8862	863835025136701	7/29/17 12:50 PM	Delete
867965021462128	10	::ffff:183.90.37.210:7787	863835025136701	7/29/17 12:39 PM	Delete
867965021462128	10	::ffff:183.90.37.210:5770	863835025136701	7/29/17 11:16 AM	Delete
867965021462128	10	::ffff:183.90.37.210:1097	863835025136701	7/29/17 11:14 AM	Delete
867965021462128	10	::ffff:183.90.37.210:18587	863835025136701	7/29/17 10:57 AM	Delete
867965021462128	10	::ffff:183.90.37.210:1178	863835025136701	7/29/17 10:04 AM	Delete

10 Per Page 1 141

## 14.5 Access Records

You can view all the access records here.

Card records Back

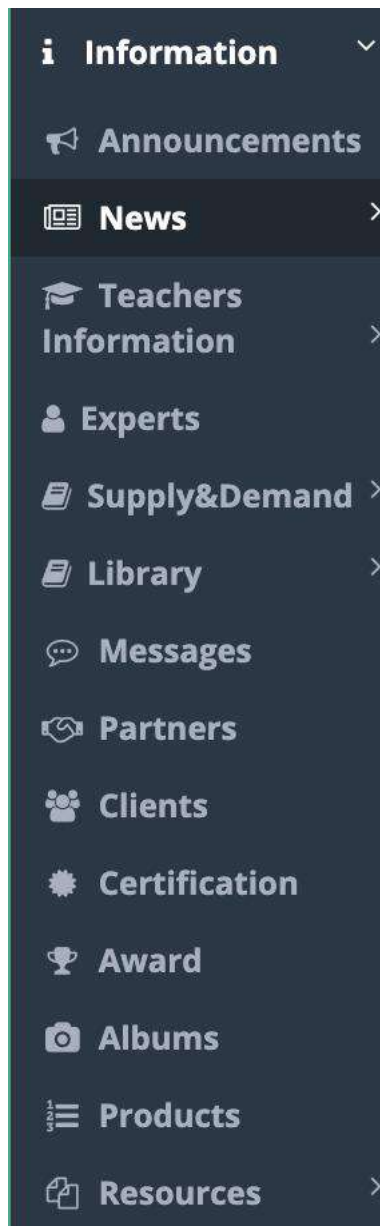
Total: 709

Name	Card Id	Reader ID	Reader location	Reader Time	Server Time	Status	Action
Chen guang	A20CA89B	867965021462128	Payalebar Square , #10-31	8/19/17 9:27 AM	8/19/17 9:27 AM	IN	Delete
Chen guang	A20CA89B	867965021462128	Payalebar Square , #10-31	8/19/17 9:26 AM	8/19/17 9:26 AM	OUT	Delete
Mr Wu	A2142F9B	867965021462128	Payalebar Square , #10-31	8/19/17 9:25 AM	8/19/17 9:25 AM	OUT	Delete
Mr Wu	A20D436B	867965021462128	Payalebar Square , #10-31	8/19/17 9:24 AM	8/19/17 9:24 AM	IN	Delete
tianhang	A20A038B	867965021462128	Payalebar Square , #10-31	8/19/17 9:23 AM	8/19/17 9:23 AM	OUT	Delete
Mr Wu	A20D436B	867965021462128	Payalebar Square , #10-31	8/19/17 9:22 AM	8/19/17 9:23 AM	OUT	Delete
Chen guang	A20CA89B	867965021462128	Payalebar Square , #10-31	8/19/17 9:21 AM	8/19/17 9:22 AM	OUT	Delete
Cheng jian lin	A2062CDB	867965021462128	Payalebar Square , #10-31	8/19/17 9:21 AM	8/19/17 9:22 AM	OUT	Delete
Mr Wu	A2142F9B	867965021462128	Payalebar Square , #10-31	8/19/17 9:21 AM	8/19/17 9:22 AM	OUT	Delete
Yu Hao	4D4F8269	867965021462128	Payalebar Square , #10-31	8/19/17 9:21 AM	8/19/17 9:22 AM	OUT	Delete

10 Per Page 1 71

---

## 15. Information (Administrator Only)



### 15.1 Announcement

Administrator can create, modify or delete announcement, announcement is also able to be broadcasted by email by different option such as sending it to all.

Total: 9 + Create

Photo	Department	Title	Description	Date	Action
		阿里云设新加坡数据中心 瞄准亚太百亿市场 <a href="#">HOME PAGE</a>	【环球科技报道】8月19日，中国最大云服务商阿里云宣布，其新加坡数据中心将于9月初开放。目前已开始该节点的产品预售。阿里云表示，今年年初到现在，国际业务增长	2015-06-22 14:56	<a href="#">Options</a>
		中国高校将面向全球免费提供在线优质教育课程	去年以来，“大规模在线开放课程”（Massive Open Online Courses）在全球迅速兴起。麻省理工学院和哈佛大学联手创办了非营利性在线教育平台——edX，向全球免费提供知名	2015-06-16 00:21	<a href="#">Options</a>
		习近平致信祝贺国际教育信息化大会开幕	齐鲁网济南5月24日讯(记者 王镇寨 宋强 王玉梅)据山东广播电视台新闻中心《山东新闻联播》报道，国际教育信息化大会昨天在青岛开幕。国家主席习近平发来贺信，强调因应信	2015-06-16 00:18	<a href="#">Options</a>

## 15.2 News

### 15.2.1 Categories

Administrator is able to create, modify or delete categories under News sections.



### 15.2.2 List

Administrator is able to create, modify or delete news which helps users understand activities relating to the website and school. Click “Create” to create new news and edit the existing news by clicking “Edit” under “Options”.

In addition, administrator can upload attachment when creating news.


Total: 19 + Create

Photo	Department	Title	Description	Create Date	Creator	Action
		陸漢語的教育理想	整體漢語素質是中文國際教育發展的根本。教育的過程，在於培養學生的生活意識。帶孩子急進的生活中思考、在紛擾中淡定，需要文明教育的薰陶與社會價值的教育氛圍，重視中華民族的語言文字文化的科學傳承。	2016-03-25 22:29	bamboosys	<a href="#">Options</a>
		习近平主席为新加坡中国文化中心揭幕	作为中、新文化交流的重要平台，中国文化中心坐落于新加坡市中心文化区，毗邻南洋艺术学院、国家图书馆、新加坡美术馆、国家博物馆等众多文化机构。该中心设有展厅、剧场、图书馆、形体教室和培训室等设施，早在建成	2016-03-13 20:13	bamboosys	<a href="#">Options</a>




News Profile Preview Update Return

Name: 陸陳漢語的教育理想

Photo:    
 Change Image File

Position Index: 0

Brief (< 100 characters): 整體漢語素質是中文國際教育發展的根本。教育的過程，在於培養學生的生活常識。帶領孩子在急速的生活中思考、在紛擾中淡定，需要文明教育的薰陶與社會價值的教育氛圍，重視中華民族的語言文字文化的科學傳承。

Details:   
   
 Size - Font - Source Upload Image   
 一培養古今博中外的優秀國際華人   
 整體漢語素質是中文國際教育發展的根本

## 15.3 Teachers Information

### 15.3.1 Categories

Users can add categories for teachers

Informations / Teacher Category Back

Category Sequence New Category Update







New Category + -

New Category + -

New Category Update

### 15.3.2 List

You can view and add related information for teachers.

	robert	Robert Wang	ACTIVE	✓	✓	✓	0	Prof. Robert Wang	Options	
	tianlongjiao	田龙娇	BLOCKED	✓	✓	✓	2016-12-26 17:10	3	中文教師	Options
	james1	Dr. James Li	ACTIVE	✓	✓	✓		0	K12 Math Master	Options
	geokchwee	Ong Geochwee	ACTIVE	✓	✓	✓		0	Business Advisor, Executive Coach	Options
	st002	Teacher assistant	ACTIVE	✓	✓	✓	2019-11-06 15:10	2124	Assistant Teacher	Options
	teacher_02	teacher_02	ACTIVE	✓	✓	✓		0	Teacher	Options

## 15.4 Experts

You can create and edit the profile for experts.

Informations / Expert Infos Back

Total: 3 Create

Photo	Name	Publish	Professional	Action
	李刚		知名摄影师，极富创造力的摄影后期大师	Action
	李伯琴		中华全国集邮联合会理事	Action
	彭剑锋		中国人民大学教授	Action

## 15.5 Supply & Demand

### 15.5.1 Categories

You can create goods categories here

Informations / Supply Category Back

Category: Sequence New Category Update

No Category Added




New Category Update

### 15.5.2 List

You can create and manage the related goods & martials.

Total: 3

Title:  All Category

Photo	Title	Type	Category	Creator	Company	Created	Publish	Enable	Action
		supply	Food	baiqi		2019-04-07 16:03	✓	✓	Action
		demand	Food	baiqi		2019-04-07 16:00		✓	Action
		supply	Food	baiqi		2019-04-07 16:03			Action

## 15.6 Library

### 15.6.1 Categories

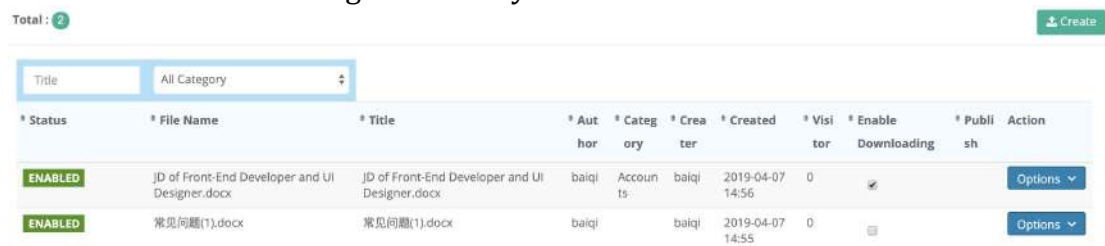
You can create library categories here



Category	Sequence		
Accounts		+	x
HR		+	x
Finance		+	x
Category		+	x

### 15.6.2 List

You can create and manage the library related materials.



Total: 2

Create

Status	File Name	Title	Author	Category	Creator	Created	Visibility	Enable Downloading	Publish	Action
ENABLED	JD of Front-End Developer and UI Designer.docx	JD of Front-End Developer and UI Designer.docx	baiqi	Accounts	baiqi	2019-04-07 14:56	0	<input checked="" type="checkbox"/>		Options
ENABLED	常见问题(1).docx	常见问题(1).docx	baiqi		baiqi	2019-04-07 14:55	0	<input type="checkbox"/>		Options

## 15.7 Messages

The administrator can edit the information and send it to all users on the platform via email or message.



Informations / Messages

Messages: 1

Email All Message All






Type	User	Full Name	Title	Message	Time
Message	baiqi	Baiqi		大家好	2018-05-22 10:46

## 15.8 Partner

Administrator can create, modify or delete partner of the company or school.

Informations / Partners Back

Total: 6 Create





Position ID	Name	Logo	Description	Date	Action
2	Bamboo			2017-09-05 11:34	Options
1	skillfuture			2017-09-05 11:34	Options
	Memory			2017-09-05 11:33	Options
4	ntuc			2017-09-05 11:33	Options
	IAL			2017-09-05 10:59	Options

## 15.9 Clients

Administrator can create, modify or delete the clients which the institute worked with before.

Informations / Use Case Back

Total: 4 Create

Photo	Title	Industry	Country	Date	Action
	gfdsgfdss	K12	Singapore	2019-03-05 11:35	Options
	rtytyrt <a href="#">HOME PAGE</a>	K12	Singapore	2019-03-05 11:33	Options
	Company Usecase <a href="#">HOME PAGE</a>	K12	Singapore	2019-03-05 11:31	Options
	Client5111 <a href="#">HOME PAGE</a>	others	Singapore	2018-04-24 11:22	Options

## 15.10 Certification

Administrator can create, modify or delete the certificate which the institute achieved before.

Total: 1 Create

Photo	Title	Description	Date	Action
	award		2017-02-04 17:28	Options

1 / 1 per page

## 15.11 Award

Administrator can create, modify or delete the award which the institute achieved before.

Informations / Award Back


Total: 2 Create

Photo	Title	Description	Date	Action
	Award1	奖状	2017-08-11 19:02	Options
	Prize	test	2017-01-19 16:00	Options

## 15.12 Albums

Administrator can create, modify or delete the albums. Then they can add images or videos.

Total: 1 Create

Photo	Title	Description	Date	Action
	album		2018-02-06 20:06	Options

Per Page

Gallery Update

Info **Photos & Videos**

Photos Photo

+ Photo

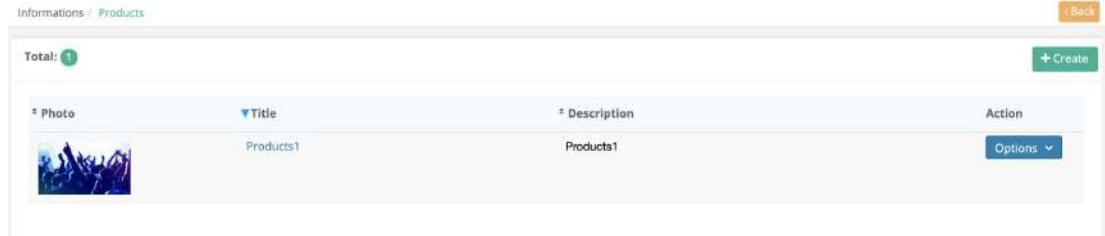
Videos Video

+ Video

---

## 15.13 Products

You can create, edit or delete your products here.



## 15.14 Resource

### 15.14.1 Categories

Users can add categories for the Resource.



### 15.14.2 List

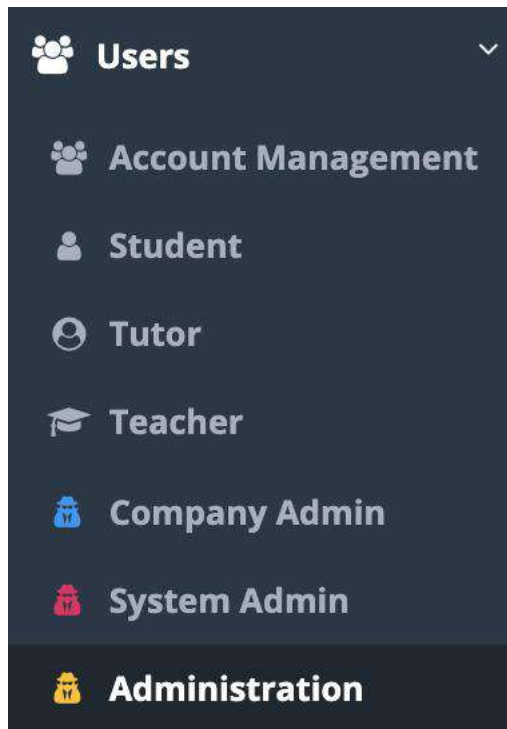
You can create, edit or delete your resource here.



## 16. Users (Administrator Only)

This module allows administrators to easily add, delete, modify and import different types of users, such as students, teachers, and system administrators. It also allows administrators to control the access right of these different users and teachers' information.

In addition, teachers' information shows the detail of each teacher.



## 16.1 Account Management

This is the overall account manage page of all users. You have the right to add new user account for admin, teacher or student or active/lock the existing account.

Also, you are able to reset the passwords and e-mails of other users if necessary. Other information of the different users is also displayed here such as login history.

Total: 594 Need Help Export Import Batch Block Users Rename Users Add

All Roles	User Name	Full Name	Email Address	All Departments	ALL	PENDING	NEWEST				
Status	Role	User Name	Full Name	Student id	Email	Create Date	Last Login	Mobile	Login Count	Usage (Min)	Action
ACTIVE	🔒	admin1	admin1		admin1@123.com	2019-08-12 09:05	2019-11-24 20:48	180	1,458		Options
ACTIVE	✉️	zhuting	zhuting		836649920@qq.com	2019-11-10 00:39	2019-11-24 11:39	5	1		Options
ACTIVE	🔒	interview	interview		interview@test.com	2015-07-22 09:29	2019-11-24 10:31	81596682	1738	162,777	Options
ACTIVE	✉️	st002	张雷		st002@3winstech.com	2015-04-06 14:21	2019-11-23 14:03	92242432	2126	33,506	Options
ACTIVE	👤	kaiwen	kaiwen		kaiwen83664@163.com	2019-11-09 19:06	2019-11-22 17:03	20	276		Options
ACTIVE	🔒	st999	st999		safe@fast.com	2016-11-25 17:08	2019-11-14 15:45	16	3		Options
ACTIVE	👤	tedtay	tedtay		tedtay@glstoday.com	2016-06-17 15:33	2019-11-07 11:28	13	4		Options
ACTIVE	✉️	testios	Shao Feng		test@bamboosys.com	2016-03-10 12:38	2019-10-29 16:27	87984876	51	2	Options
ACTIVE	✉️	videowanhe@gmail.com	video wanhe		videowanhe@gmail.com	2019-10-25 14:42	2019-10-25 14:44	2	1		Options

To update users to different level, click on the relevant tab under users (Example:

Teacher). Click the “Add” icon and search the user’s name and select. That user is now moved to the relevant level (in this case: teacher).

## 16.2 Students

Page format is similar to that of the users, but only students will be showed here.

Status	Role	User Name	Full Name	Student Id	Email	Create Date	Last Login	Enrolled	Mobile	Login Count	Usage (Min)	Action
ACTIVE		kaiwen	kaiwen		kaiwen@3064@163.com	2019-11-09 19:05	2019-11-22 17:03	4		20	1	Options
ACTIVE		tedtay	tedtay		tedtay@jls.today	2016-06-17 15:33	2019-11-07 11:28	0		13	1	Options
BLOCKED		huangjie	huangjie		504743759@qq.com	2019-06-13 22:40	2019-06-13 22:43	0		2	1	Options
BLOCKED		agrostatic	Anthony Goh		ag_rostatic@gmail.com	2019-05-21 11:40	2019-05-22 09:27	0	83218821	4	1	Options
BLOCKED		548232682	何磊		548232682@qq.com	2019-05-20 21:13	2019-05-20 21:13	0		1	1	Options
BLOCKED		gheesoon	gheesoon		gheesoon@spgroup.com.sg	2019-04-23 08:02	2019-04-23 15:43	0	91172835	4	1	Options

Click the name of particular student, or click “summary” under “Options” button, you can view the detailed information of the student including the profile, enrolled courses, learning records, certificate, exam, score, knowledge radar chart, transcript, etc. Details of students can be modified.

User: video wanhe  
USER

Full Name: video wanhe  
Email: videowanhe@gmail.com

Last Login: Oct 25, 2019

Learning Time: 0mins / Total Usage Time: mins

Learning Records: Record: 1

Coursework Records

Knowledge Radar Chart: Chart detail

Exams: Records: 2

Bundle Applications

Course Bundle

Scores: Score chart: Monthly Summary

Transactions

Unit rule

Session Record Applications: Applications:

Access, Permission

Bio Data: Resume

Role and Permission: Additional Roles, Additional Permissions



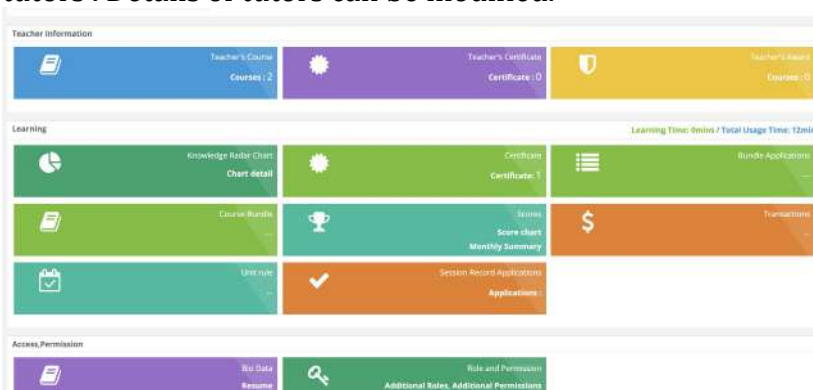
## 16.3 Tutors

Tutors can be added, imported or removed from here.



Photo	User Name	Full Name	Email	Department	Action
	emylene03salvador@gmail.com	Emylene Salvador	emylene03salvador@gmail.com		Options ▾
	sattumar	sattumar	sat@jii.com		Options ▾
	test05	Shao Feng	test@bamboos.com		Options ▾

Click “Summary” under “Option” can view all related information about the tutors. Details of tutors can be modified.



Teacher Information

- Teacher's Courses: 2
- Teacher's Certificate: 0
- Teacher's Exam: 0

Learning

Learning Time: 0min / Total Usage Time: 12min

- Knowledge Radar Chart: Chart detail
- Certificate: Certificate: 1
- Bundle Applications
- Course Bundle
- Score: Score chart, Monthly Summary
- Transactions
- Unit Test
- Section Record Applications: Applications

Access/Permission

- My Data: Resume
- Role and Permission: Additional Roles, Additional Permissions

## 16.4 Teachers

Teachers can be added, imported or removed from here.

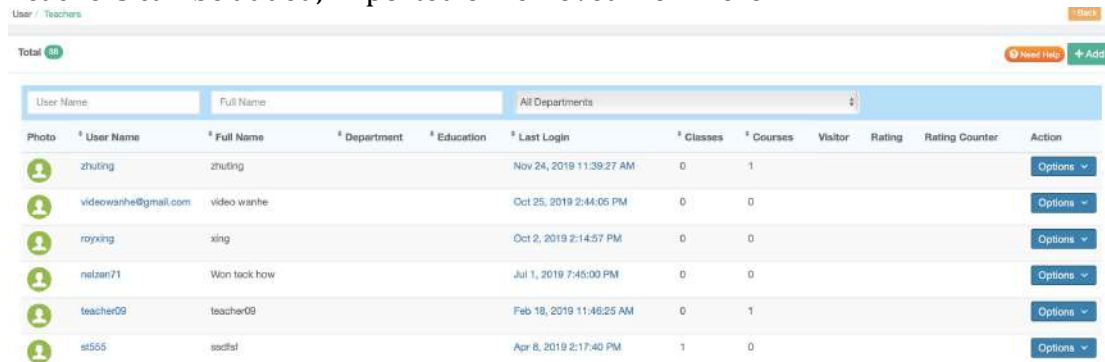


Photo	User Name	Full Name	Department	Education	Last Login	Classes	Courses	Visitor	Rating	Rating Counter	Action
	zhuting	zhuting			Nov 24, 2019 11:39:27 AM	0	1				Options ▾
	videowanhe@gmail.com	video wanhe			Oct 25, 2019 2:44:05 PM	0	0				Options ▾
	royking	sing			Oct 2, 2019 2:14:57 PM	0	0				Options ▾
	nelzan71	Won took how			Jul 1, 2019 7:45:00 PM	0	0				Options ▾
	teacher09	teacher09			Feb 18, 2019 11:46:25 AM	0	1				Options ▾
	ss555	ss555			Apr 8, 2019 2:17:40 PM	1	0				Options ▾

Click “Summary” under “Option” can view all related information about the teachers. Details of teachers can be modified.

User / teacher09

Email: teacher09@bamboosys.com

Last Login: Feb 18, 2019

**Teacher Information**

- Teacher's Course: Courses : 1
- Teacher's Certificate: Certificate : 0
- Teacher's Award: Courses : 0

**Learning** Learning Time: 0mins / Total Usage Time: mins

- Knowledge Radar Chart: Chart detail
- Bundle Applications
- Course Bundle
- Scores: Score chart, Monthly Summary
- Transactions
- Unit rule
- Session Record Applications: Applications :

**Access, Permission**

- Bio Data: Resume
- Role and Permission: Additional Roles, Additional Permissions

## 16.5 Company Admin

Company admin can be added, imported or removed from here.

User / Company Admin

Total: 6 + Add

Device	User Name	Full Name	Email	Company	Login History	Action
	zwz1991	zwz1991	303197490@qq.com	School of Music And The Arts (SOMA)	2018-07-16 10:54	Options
	mw1991	MW1991	1138898981@qq.com	School of Music And The Arts (SOMA)	2018-07-14 14:07	Options
	fsdfsd	fsdfsd	fsdf@qsm.com	School of Music And The Arts (SOMA)	2018-10-01 16:22	Options
	st000	ghgth	dfg@dfg.com	School of Music And The Arts (SOMA)	2019-01-19 10:41	Options
	tianhang	tianhang	476853396@qq.com	The Hour Glass	2019-05-27 22:28	Options
	test005	test005	test005@abc.com			Options

10 Per Page

Click user name, you can view all related information about that user. Details of the user can be modified.

User: zwz1991

Full Name: zwz1991  
Email: 303197490@qq.com

Last Login: Jul 16, 2018

Teacher Information

Teacher's Certificate: Certificate: 0  
Teacher's Award: Courses: 0

Learning

Enrolled Courses: Courses: 1  
Enrolled Classes: Classes: 1  
Knowledge Radar Chart: Chart detail

## 16.6 System Administrator

The user can be assigned upgraded or downgraded to normal users or system administrators.

User: System Admins

Total: 6

* User Name	* Full Name	* Email	* Creation Date	* Login History	Action
interview	interview	interview@test.com	2015-07-22 09:29	2019-11-08 11:26	Options
admin1	admin1	admin1@123.com	2019-08-12 09:05	2019-11-08 09:50	Options
tedtay	tedtay	tedtay@glstoday	2016-06-17 15:33	2019-11-07 11:28	Options
st999	st999	safew@fasf.com	2016-11-25 17:08	2018-07-24 16:44	Options
yuxue	yuxue	fstj@jl.com	2018-07-10 11:29	2018-07-11 18:11	Options
duncan	duncan	sdj@j.com	2018-05-24 15:59	2018-05-30 09:47	Options
don123	Don	sdfsdfsdf@jisdjdf.com	2019-09-24 09:45		Options
jialin	jialin	dfsfh@jft.com	2018-07-11 21:28		Options

## 16.7 Administrations

Different types of administration roles are managed here with different purposes:

- System Managers: Similar to the system administrator, but without access to the system level setting.
- Department Inspectors: Monitor/Review Department status and summary
- Department Administrators: Department administrator,
- Inspectors: School level inspector
- Basic Admin: Have rights to manage a particular functional module.

User / System Managers

Total **2** + Add

System Managers    Department Inspectors    Department Admins    Inspectors    Developer    Basic Admin

User Name	Full Name	Email	Creation Date	Login History	Action
michaelim	Michael Lim	jevai@jkl.com	2017-08-10 20:02	2017-08-10 20:24	<a href="#">✖ Remove</a>
test002	test002	test002@test.com	2015-07-29 16:13	2017-03-20 14:49	<a href="#">✖ Remove</a>

# 17. Assets

## 17.1 Building

You can edit building information here. Click "Create" to add new building.


Building / List Back

Total: **6** Export Create

Photo	Name	Province	City	Zone	Address	Post Code	Telephone	Action
	Building 1				2 Kallang Sector	349227		<a href="#">Options</a>
	fdfsdfs							<a href="#">Options</a>
	fdfsdfs							<a href="#">Options</a>
	yxcvck							<a href="#">Options</a>
	yryby							<a href="#">Options</a>
	主樓				主樓101	10086		<a href="#">Options</a>

Building 1 Update

Photo



Dimension in Ratio: 5:3 (Example: 350px X 230px)

[Change Image File](#) [Delete](#)

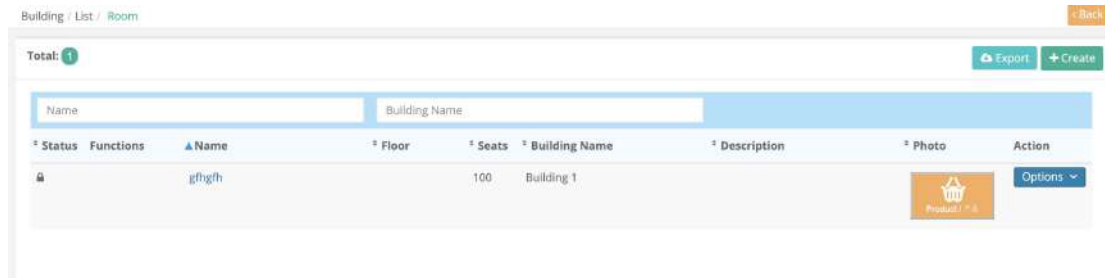
Name

Enable

Post Code

## 17.2 Rooms

You can edit room information here. Click “Create” to add new room.

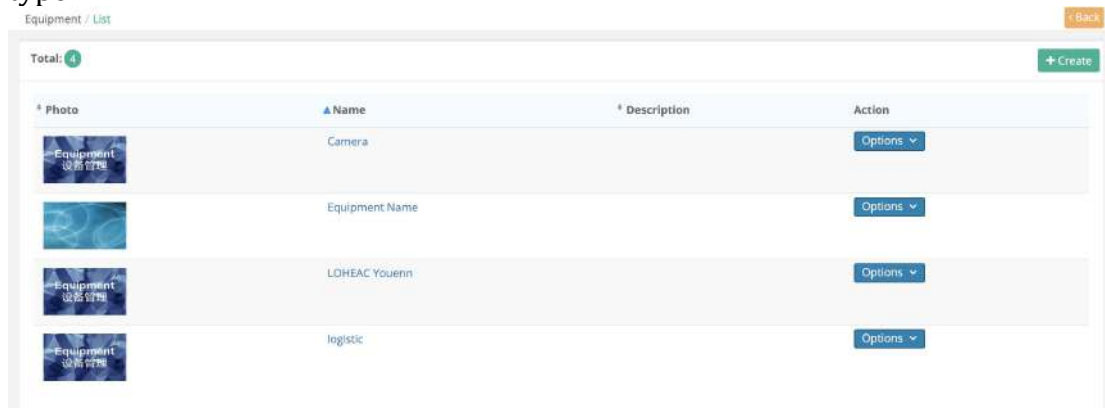


You can add picture of the room and also information such as function, address, seats number, etc.

The screenshot shows a form for editing a room. It includes an "Upload image" button with a dimension ratio of 5:3 (Example: 350px X 230px). The form fields are: Name (gfhgh), Enable (checkbox), Functions (Meeting, Training, Exam, Simulation), Floor, Seats (100), Floor space, Mac Address, IP Address, Address, Router Model, Host (Change), and a Brief field (< 100 characters).

## 17.3 Equipment Type

You can update your equipment list here. Click “Create” to add new equipment type.



You can add picture and further edit the detail by click “Option”>” Edit”.

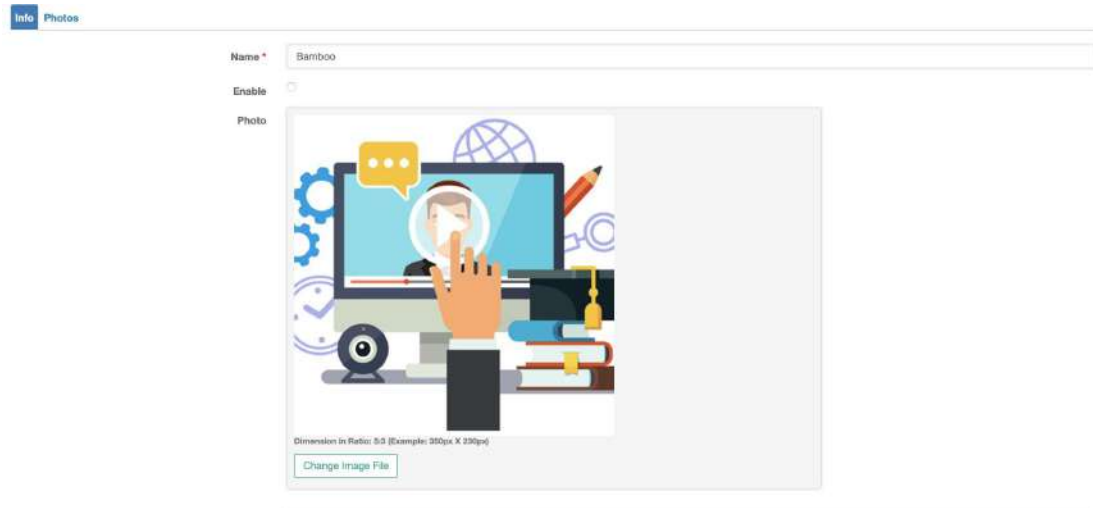
## 17.4 Equipment

You can create and manage each equipment you have

Name	Model Name	Model	Building Name	Room Name	Action
Bamboo	Camera	CAM001	主楼	大会议室	Options
camera222	Camera	3123123	深圳福田车辆装驶管理培训中心	0101	Options

Click “+ Create” to add new equipment

After adding, click “Option” > “Edit”: you can edit further information (such as info photo, pictures)



## 18. Payment (Administrator Only)

### 18.1 Transactions

Admins can view the transaction list and detailed information in this page. Admins also can export the record in csv or xlsx format.

Total: 6 Export

Description	Payment Type								
Status	Type	Description	School	User	Price	GateWay	Created	Approved	Action
paid	Course	paid Course	st002		\$1000	paypal	Aug 31, 2016	Aug 31, 2016	Invoice
paid	Course	paid Course	st003		\$1000	paypal	Aug 31, 2016	Aug 31, 2016	Invoice
paid	Course	Matrix		Esi Fing	\$300	paypal	Feb 17, 2017	Feb 17, 2017	Invoice
paid	Course	test		Tsi Fing	\$600	paypal	Feb 17, 2017	Feb 17, 2017	Invoice
paid	Course	test		Tsi Fing	\$600	paypal	Feb 17, 2017	Feb 17, 2017	Invoice
paid	Course	finance accounting quiz		Shu Mei	\$20	paypal	Feb 6, 2018	Feb 6, 2018	Invoice

Per Page: Back

### 18.2 Refunds

You can view the refunds transaction here

Payment / Refunds Back

Total: 0 Export

Description	Payment Type					
Type	Description	User	Price	GateWay	Time	Approver
There is no record available.						

### 18.3 Orders

Admins can view the order list and detailed information in this page.

Total: 1

Status	Type	Course Name	School	User	Price	GateWay	Created	Approved	Paid	Action
Active	Pre-Book Course	pre book test	新加坡艺术学校中心	Tsi Fing	\$1	paypal	Aug 3, 2017	Aug 3, 2017		Activate

10 \* Per Page

## 18.4 Courses

Total Courses: 3

Name	Creator	Category	Date	\$ Total	Counter	Enroll Users
finance accounting quiz	baiqi Baiqi		2/6/18	20	1	2
scorm test	baiqi Baiqi	Professional Training/Marketing	8/6/18	1200	2	4
Matrix	interview interview		2/17/17	300	1	0

## 18.5 Memberships

Admins can view the membership list and detailed information in this page including paid date and expiry date.

Total: 417 Export

Account	Member	User Name	Full Name	Email	Creation Date	Last Login	Expiry Date	Paid Date
Active	Expired	yaosheng	yaosheng	yaosheng79@gmail.com	2015-04-06 14:21		2017-10-13	
Active	Expired	bix2015	BAO LIXING	2010jaja@gmail.com	2015-04-06 14:22		2017-10-13	
Active	Expired	long0093	Lixingbao	long0093@sina.com	2015-04-06 14:22		2017-10-13	
Active	Expired	jinjiang	jinjiang	jinjiang@xjling.edu.cn	2015-04-06 14:22		2017-10-13	
Blocked	Expired	test001	Yu Hao	yuhao_tsa@hotmail.com	2015-04-06 14:22	2017-05-28		
Active	Expired	kenjee	kenjee	kenjee1@gmail.com	2015-04-06 14:22		2017-10-13	
Active	Expired	yoonglanying	Yoong Lan Ying	yoong_lanying@stecs.com.sg	2017-07-05 13:00		2017-10-13	
Active	Expired	yuarajanekumalaiyan	Yuarajan_Elumalaiyan_	yuarajan_elumalaiyan@stecs.com.sg	2017-07-05 13:00		2017-10-13	
Active	Expired	yuanzhongyin	Yuan Zhong Yin	yuan_zhongyin@stecs.com.sg	2017-07-05 13:00		2017-10-13	
Active	Expired	yoonsukil	Yoon Suk Il	yoon_sukil@stecs.com.sg	2017-07-05 13:00		2017-10-13	

10 \* Per Page

## 18.6 Pricing Scheme

You can view and create new pricing scheme here.

Payment / Pricing Scheme

All plans Settings

Free	Basic	Premium	Elite
Includes core LMS Features Includes Enterprise Features Includes Video Meeting	Have your first online school Includes core LMS Features Includes Enterprise Features Includes Video Meeting	Ready to expand Includes core LMS Features Includes Enterprise Features Includes Video Meeting	Middle scale online academy Includes core LMS Features Includes Enterprise Features Includes Video Meeting
\$0.00	\$25.00	\$50.00	\$100.00

Click "Pricing Scheme" tag, you can add new scheme by click "+Add".



Name	Price	Number of Days	Feature	Action
Basic <b>ENABLE</b>	\$5 25	25	Includes core LMS Features,Includes Enterprise Features,Includes Video Meeting.	Options ▾
Free <b>ENABLE</b>	\$5 0	10	Includes core LMS Features,Includes Enterprise Features,Includes Video Meeting.	Options ▾
Elite <b>ENABLE</b>	\$5 100	100	Includes core LMS Features,Includes Enterprise Features,Includes Video Meeting.	Options ▾
Premium <b>ENABLE</b>	\$5 50	50	Includes core LMS Features,Includes Enterprise Features,Includes Video Meeting.	Options ▾

Click “Option” > “Edit”, you can edit the information about the scheme.

Payment / Pricing Scheme / Basic Back

**Title\*** Basic

**Plan**  Enable

**Top**  Enable

**Price\*** 25

**Number of Days\*** 25

**Features** Enter the features to add Add

Includes core LMS Features ✕ Includes Enterprise Features ✕ Includes Video Meeting ✕

**Description**

Format - Font - Size - Styles - Source Upload image

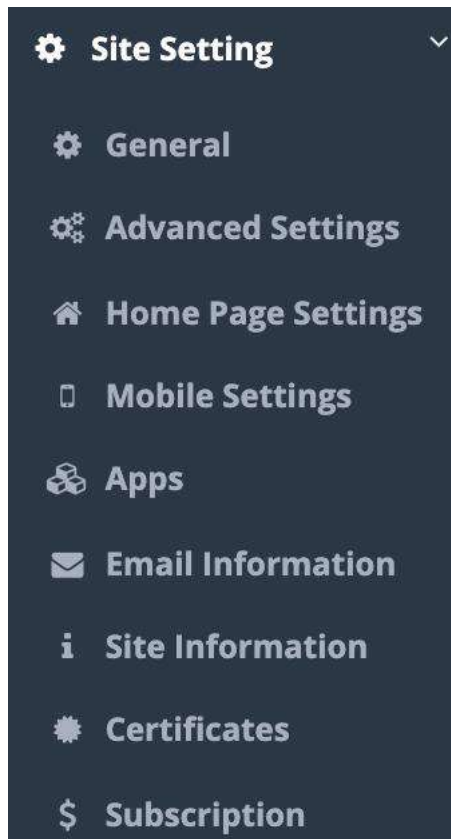
Have your first online school

## 19. Site Settings (Administrator Only)

Settings can be customized according to the institutions or corporations by clicking on “Site settings” on the left column.

### 19.1 General

General information includes website general profile, theme settings, default pictures of course, default news photo and etc.



### 19.1.1 General Profile

General information for the school/organization: name for the website, email, description and etc. Click on “Update” to store information entered.

Site Configuration / General Back

**General Profile** | Contact Information | Themes | Default Pictures | Introduction Video

Website Name	Bamboo Learning
Website Name (Chinese)	九竹学习
Description	The technology and platform provider to fulfill tomorrow learning needs. <small>928/1000 characters</small>
Description (Chinese)	面向未来的互联网平台和技术解决方案提供商
Meta Keywords	面向未来的互联网平台和技术解决方案提供商
Language	English <small>please close the browser and reopen the website after changing the default language.</small>
Currency	Singapore Dollar - SGD
Slogan	Platform to enable the future of learning.
Copyright	

Update

### 19.1.2 Contact Information

Can add contact information here. Such as email, phone number, address and

more.

General Profile **Contact Information** Themes Default Pictures Introduction Video

[Update](#)

Email: zhoubatq@bamboosys.com

Telephone: 66357760

Overseas Telephone:

Fax:

Address: 60 Paya Labar Road, #10-31 Paya Labar Square

Postal Code: 381124

Map Type:  百度地图  Google Singapore  Google

Latitude: 1.318938

Longitude: 103.8926112

Map: [Get Coordinates](#)

Country: Singapore

Google Link: https://plus.google.com/100011061345577686983

Facebook Link: https://www.facebook.com/bamboosys/

Twitter Link: https://twitter.com/bamboosystech

Opening Hours: [Add](#)

## 19.1.3 Themes

Site Configuration / General [Back](#)

General Profile **Themes** Default Pictures Introduction Video

[Update](#)

**Login Page**

- Default
- Theme 2
- Theme 3

**Admin / Teacher Login Page**

- Default
- Theme 2
- Theme 3

**Homepages**

- Default 1
- Theme 2 (Full Screen)
- Theme 3 (K12)
- Theme 4 (Learning & Jobs)

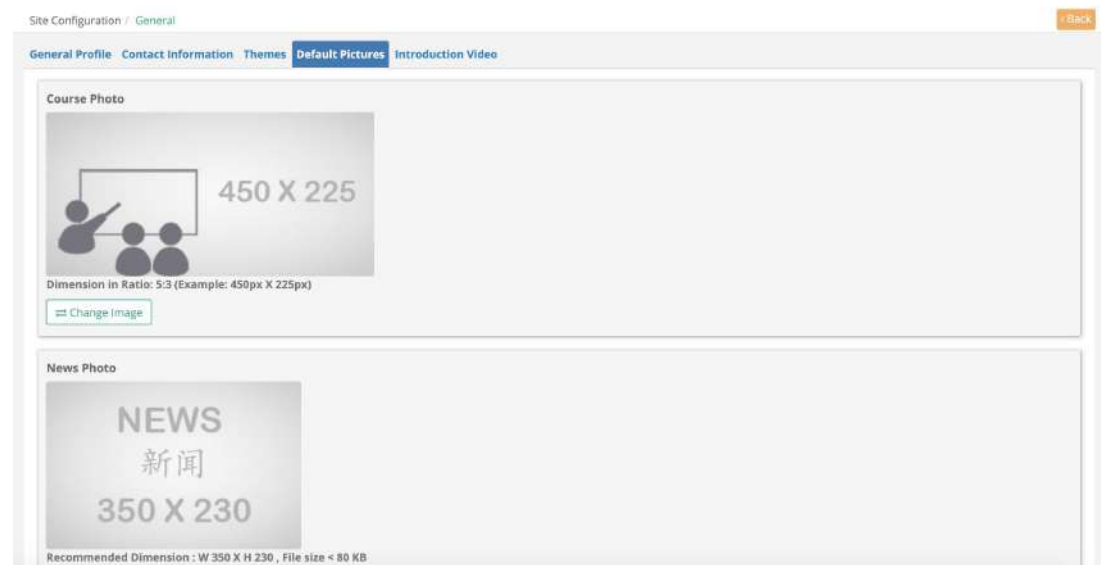


Admins are able to select different them for the website. And they are able to select full screen theme in the course learning page. After selection, click “Update” to save it.

In addition, admins are able to change the foot color, news bottom border color, course bottom border and selected item highlight color. After selection, click “Update” to save it.

### 19.1.4 Default Pictures

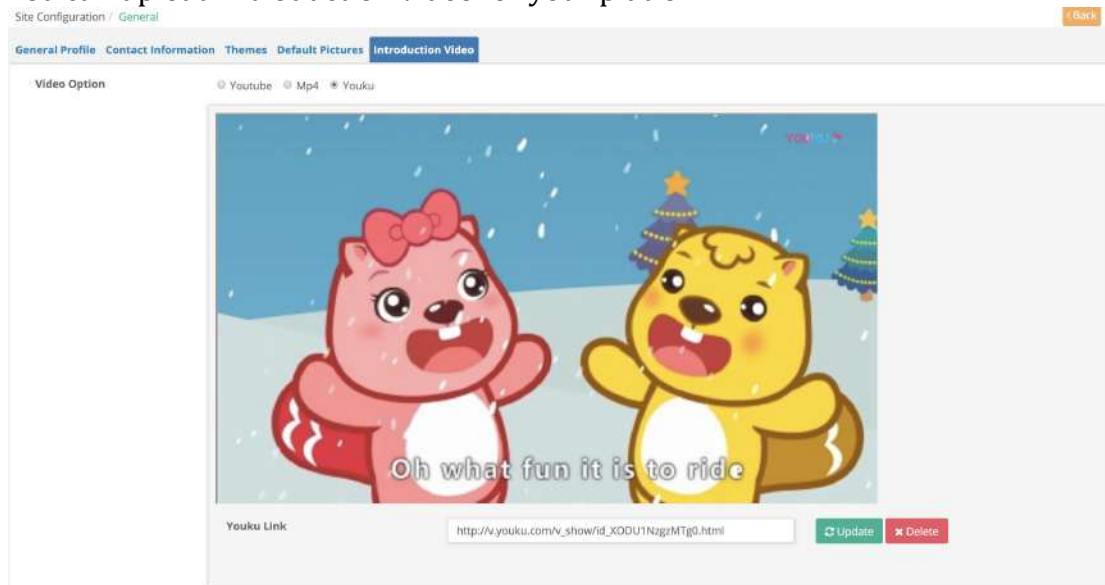
Admins are able to change the default photo of course, news, event and announcement after uploading file.





## 19.1.5 Introduction Video

You can upload introduction video for your platform.



## 19.2 Advanced Settings

Additional important flag changes related to website functionality can be modified here. Settings can be made to allow users to self- register, security settings, certificate settings, and etc.

### 19.2.1 Setting

In the settings, admins are able to edit the settings of the course subscription

Expire Alert(days), the relevant students and course owner will receive the notification when the course is approaching the deadline. To store information entered by clicking “Update”. In addition, admins are able to configure the other settings including self- registration, course rating, etc.

Administrators are able to configure the tag of courses, number of news and number of courses which display in homepage.

The screenshot shows a settings interface with the following sections:

- Self Registration:**  Disabled
- UI Options:**  Advertisement Page,  We chat App Support,  Entrance Registration
- Student login:**  Enable (It enables separate login page)
- Course Subscription Expire Alert (days):**
- Teachers Self Publish Course:**  Enable
- Student default page after login:**  My Space,  My Exam,  My Courses,  Home,  Calendar,  Survey,  Course List
- Options:**  Course Rating,  Resource Rating,  TeachersRating
- MP4 Size:**  (MB)
- Multiple File Upload Limit:**
- Languages:**  English,  中文,  繁體中文,  français,  العربية

Below these are sections for enabling Teachers, Experts, Home Page Course Category, Home Page Aboutus, Myspace Calendar, and Courses (Top Courses, Hottest Courses, New Courses, Hot Resources). There is also a **Course Tags** input field with 'best' entered and a **Number Of News** input field with '4' entered. An **Update** button is visible at the bottom right.

## 19.2.2 Certificate Template

You can upload your template for certificates in both landscape and portrait format.

The screenshot shows the 'Certification' settings page with the following elements:

- Layout options:**  Landscape,  Portrait
- Upload area:** A dashed box with the text "Upload your own template Dimension: 1200 \* 854".
- Template 1:** A green-bordered certificate titled "Certificate of Training" with a gold seal.
- Template 2:** A green-bordered certificate titled "Certificate of Training" with a gold seal and the "bamboosystem" logo.
- Template 3:** A blue-bordered certificate titled "Certificate of Recognition" with a decorative border.
- Template 4:** A gold-bordered certificate titled "Certificate of Achievement" with a decorative border.

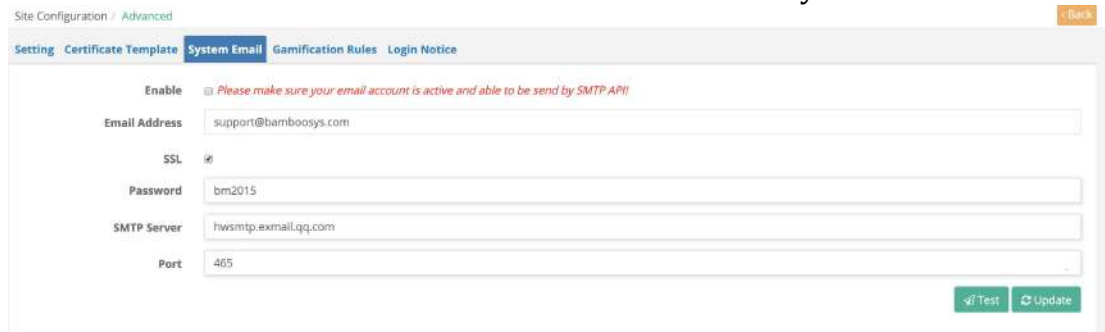
At the bottom right, there are **Update** and **Delete** buttons.



Click “Upload” to upload template. Then select the particular template as the certificate template and click “update” to save it.

### 19.2.3 System Emails

Administrators may set the address of the system email, set password and servers. This is for system email settings. Before enabling this function, please make sure the email account is active and able to be sent by SMTP API.



### 19.2.4 Gamification Rules

In the gamification rules, admins are able to add badges for users in different levels. The score of each level and each activity is configurable, such as exam, forum, blog, usage, etc. The users will get relevant score based on their activities.

Badges

Badges	Total Rank Points	Action
Yoda	[2877, 9999999999]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi Master	[2605, 2976]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi Guardian	[2233, 2604]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi Knight	[1861, 2232]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi General	[1489, 1860]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi Commander	[1117, 1488]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi Fighter	[745, 1116]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi Padawan	[373, 744]	<a href="#">Edit</a> <a href="#">Delete</a>
Jedi Initiate	[0, 372]	<a href="#">Edit</a> <a href="#">Delete</a>

[+ Add](#)

General Scores

Login (Per Login)  Points

Usage (Per Hour)  Points

Certificate  Points

Attendance (Per Session)  Points

Mastery Scores

< 50  Points

50 - 74  Points

75 - 89  Points

90 - 99  Points

100  Points

Test  Points

Top Student in Exam  Points


## 19.2.5 Login Notice

You can add and edit the login information which will be shown on the homepage.

Site Configuration / Advanced [Back](#)

[Setting](#) [Certificate Template](#) [System Email](#) [Gamification Rules](#) [Login Notice](#)

Total: **4** [+ Create](#)

* Title	* Description	* Create Date	* Creator	Action
Welcome to BambooCloud 	With BambooCloud it's easy to create great courses that students will access, learn, and share anytime, everywhere. Start to learn now!	2018-10-08 14:36		<a href="#">Options</a>
test123	1241412412412	2018-02-21 10:36		<a href="#">Options</a>
New Announcement Test	New Announcement	2018-02-20 15:13		<a href="#">Options</a>
testing	Testing	2018-02-20 10:06		<a href="#">Options</a>

## 19.3 Home Page Settings

### 19.3.1 Pictures

Pictures and logos in the home page can be changed or uploaded here.

There is, however, size limitations to each icon or logo:

You can upload <80KB of picture as a site logo.



You can upload <20KB of picture as a browser icon.  
You can upload <500KB of pictures as the default banner photo.



### 19.3.2 Banner slides (Before Login)

You can upload big and small image including its details (i.e. description) on you waiting screen. (Displayed when user is not logged in)



### 19.3.3 Banner Slides (After Login)

You can upload images as scroll slides on your homepage. (Displayed when user is logged in)

Site Configuration / Home Page Setting

Pictures Banner Slides (Before login) **Banner Slides (After login)** Login Picture Advertisement Partners Learning Features Scroll Pictures Useful Links Shortcut Course Slides

+ Add

**Banner 1**


Enable  Text in Banner

Title\* BambooCloud, The next generation learning platform

Description

Url <https://bamboo.sgedushare.com/#/company/companydetail/56ee24bdca086f344765ae9c/companyoverview/56ee24bdca086f344765ae9c>

Style  inline  Float  Only Text




### 19.3.4 Logic Picture

Admins are able to upload or change the picture for admin login picture and users login picture

Pictures Banner Slides (Before login) Banner Slides (After login) **Login Picture** Advertisement Partners Learning Features Scroll Pictures Useful Links Shortcut Course Slides


Bamboo Learning Admin Login Picture



Dimension in Ratio: 7:3 (Example: 700px X 300px)

[Update Image](#) [Delete](#)

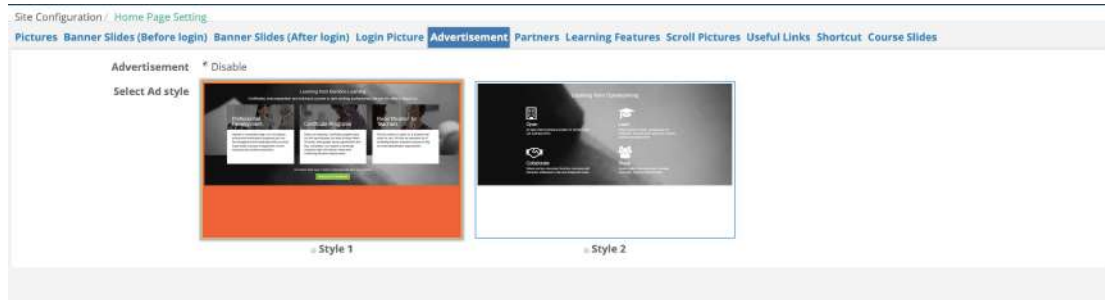
User Login Picture



[Update Image](#) [Delete](#)

### 19.3.5 Advertisement

You can add advertisement with text and images.



Select particular style and add relevant information.

Basic Info Update

**Banner Title**

**Banner Subtitle**

**Concluding remarks**


**Button text**

**Button link**

---

Detailed Setting Add Card

**Title**



Dimension in Ratio: 2:1 (Example: 300px X 150px)

[Update Background Image](#)

**Full Description**

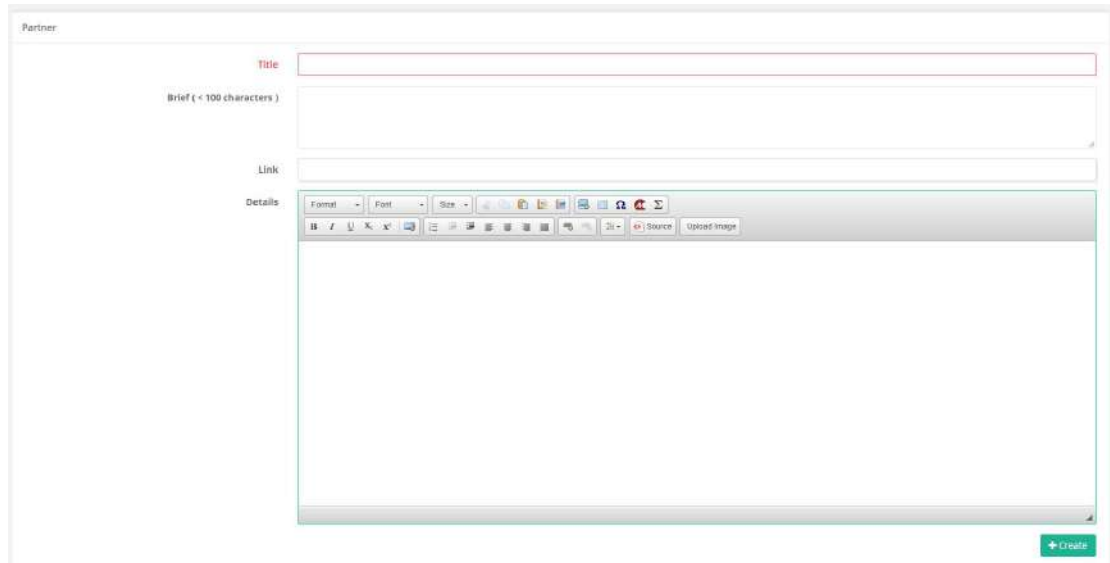
Update Delete

## 19.3.6 Partners

You can add partners by clicking “edit” in this page.

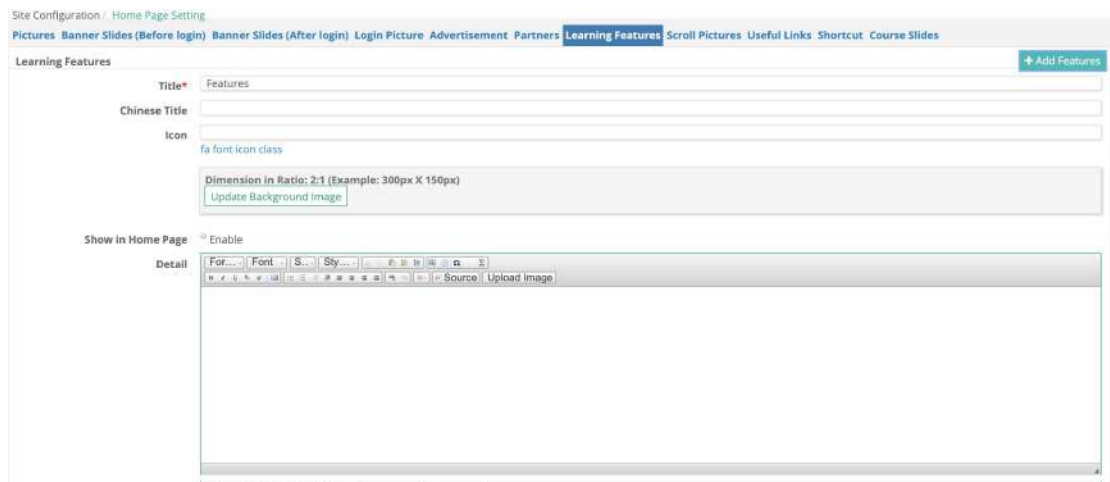


Then click “+Create” to add partner information including name and logo.



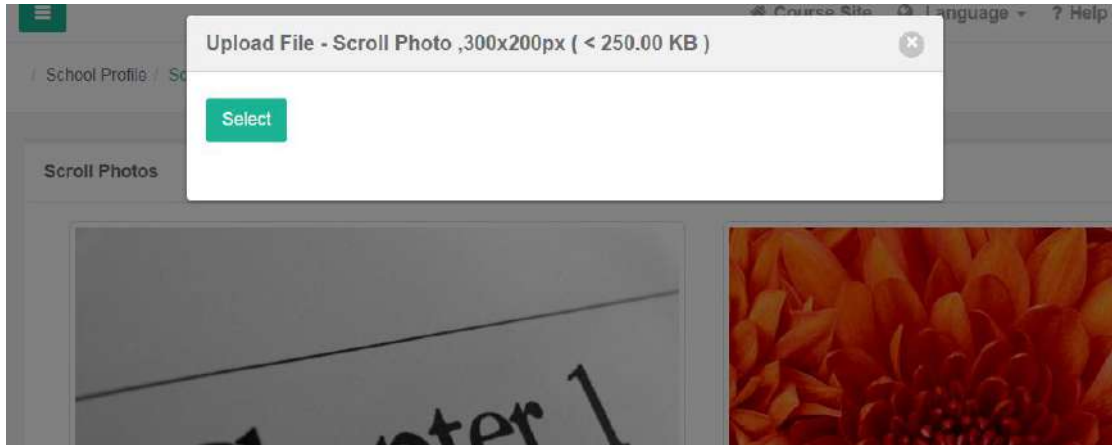
### 19.3.7 Learning Feature

You can edit information relevant to learning feature.



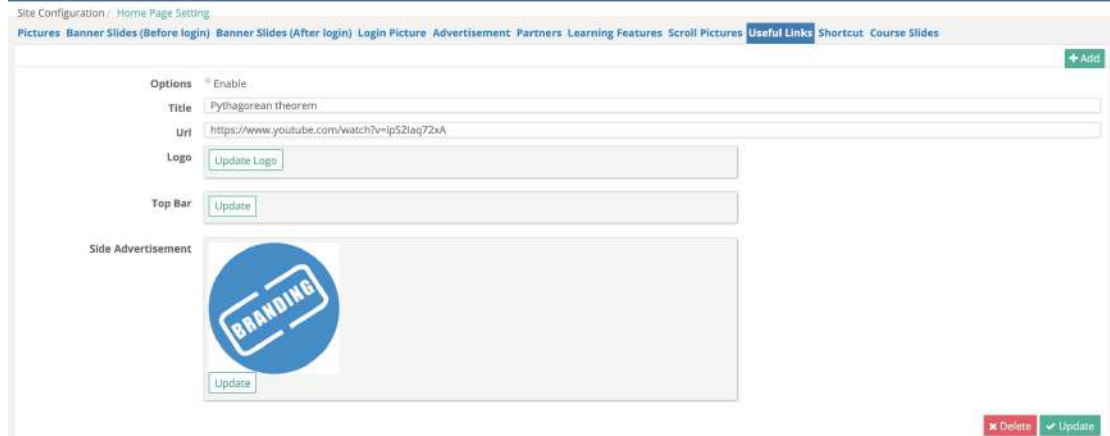
### 19.3.8 Scroll Pictures

You can upload images of schools or curriculums with dimensions of (300X200) to develop a school-like image as you scroll your homepage.



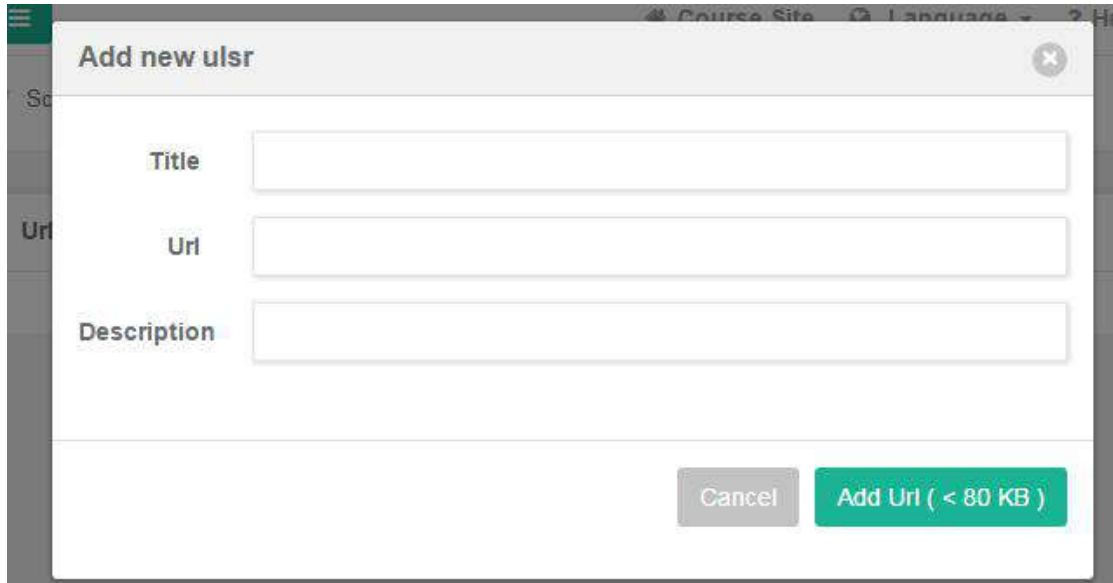
### 19.3.9 Useful Links

You can enable the link function and edit the url, logos of the website.



### 19.3.10 Shortcut

Users can include online links onto the home page for students to refer to.



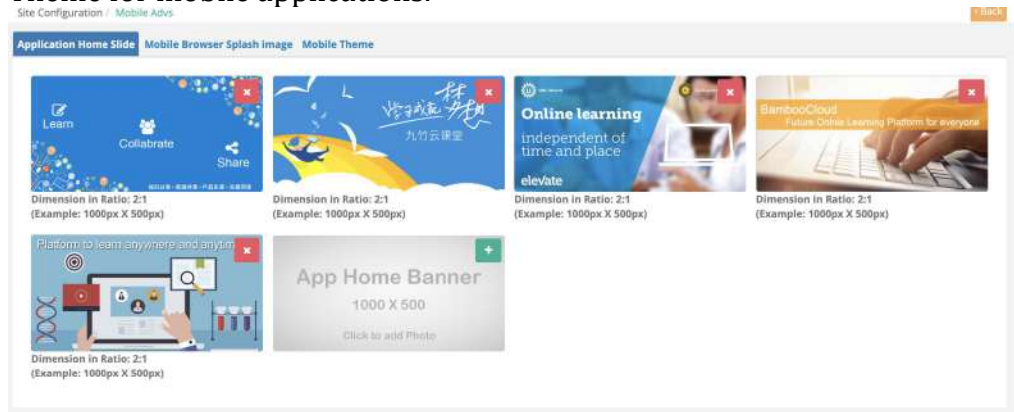
### 19.3.11 Course Slides

You can update image of the course slides



### 19.4 Mobile Settings

You can set the application home slides mobile browser splash image and Mobile Theme for mobile applications.





Bamboo Learning

Dimension in Ratio: 1:1 (Example: 500px X 500px)  
[Change Image File \(< KB\)](#)

Mobile App Theme \* Default  Theme 1  Theme 2  Theme 3

Mobile Web Theme  Default \* Theme 1

## 19.5 Apps

Online applications can be published on the school homepage.

Total Applications : 10

Type	Name	Description	Created	Action
in	QuizVideo	在线答疑室 Q&A Video Service	2014-10-10 10:55	<a href="#">Options</a> ▾
in	VideoClass		2014-10-10 10:55	<a href="#">Options</a> ▾
in	VideoRoom		2014-10-10 10:55	<a href="#">Options</a> ▾
in	Diction		2014-10-19 21:53	<a href="#">Options</a> ▾
in	English		2014-11-23 22:51	<a href="#">Options</a> ▾
in	VideoTeacher		2014-11-23 22:51	<a href="#">Options</a> ▾
in	VideoTeacherHD		2015-01-17 10:30	<a href="#">Options</a> ▾
in	Exam	考试 Examination	2015-05-21 00:05	<a href="#">Options</a> ▾
in	Test	练习 Test	2015-07-12 20:45	<a href="#">Options</a> ▾
in	VideoPPT	实时讲解 Video PPT	2015-09-16 21:06	<a href="#">Options</a> ▾

Click “Edit” under the “Options” drop-down list to make changes to images and other details.

Application Logo (< 80KB)

Change Image File (< 80KB)

App Profile : VideoRoom

Position Index:

Description:

Chinese Description:

Options:  Internal Flag

## 19.6 Email Information

Email information such as Account activation email, Reset password email, Retrieve temp password email, Course enrolment email, Course reminder email, Invoice email and etc. can be entered. Click on "Update" to store information entered.

Site Configuration / Email template Information

[Account](#) [Job](#) [Course](#) [Survey Invitation Email](#) [Reply Notification Email](#) [Company Welcome Email](#) [Entrance Registration](#)

[Account Activation Email](#) [Reset Password Email](#) [Retrieve Temp Password Email](#)

Key Symbols

%%username%% : Use this for display User's Fullname in your email,  
%%link%% : Use this for display Activation Link in your email

Example

Dear %%username%% :  
Please Click the following link %%link%% to active your account!

Result

Dear James Lin:  
Please Click the following link Click here to active your account!

body p

## 19.7 Site Information

Additional information such as about us, welcome information, terms and conditions, survey agreement, login welcome information and etc. can be entered. Click on "Update" to store information entered.

Site Configuration / Information

[About Info](#) [Why Us](#) [Mission Info](#) [Welcome Information](#) [Terms and Conditions](#) [Survey Agreement](#) [Login Welcome Info](#)

English :

System Technology is the Cloud SAAS online learning platform and service provider based in Singapore. Aiming to be the leading online technology and platform solution provider in Asia. Its Cloud Pro learning platform includes the online instructional management system, collaborative learning applications and tools, mobiles apps, and other related learning services built on the latest Internet technology.

BambooCloud has been deployed successfully in Singapore and China markets, helping global enterprises, schools and universities, SMEs to build an integrated and easily scalable learning ecosystem, create innovative, engaging and personalized learning services to enable the instructors and learners to learn, teach and collaborate effectively.

Some of the main markets that BambooCloud learning system is used includes:



## 19.8 Certificates

You can add certificates which you want to show.



Active	Type	Name	Vertical	Action
<input checked="" type="checkbox"/>	default	1545276982687.jpg		Options ▾
<input type="checkbox"/>	default	1545276961519.jpg		Options ▾
<input type="checkbox"/>	default	1545278509865.jpg		Options ▾

## 19.9 Subscription

At “My plan” tag, you can renew the subscription you have.



Site Configuration / Subscription

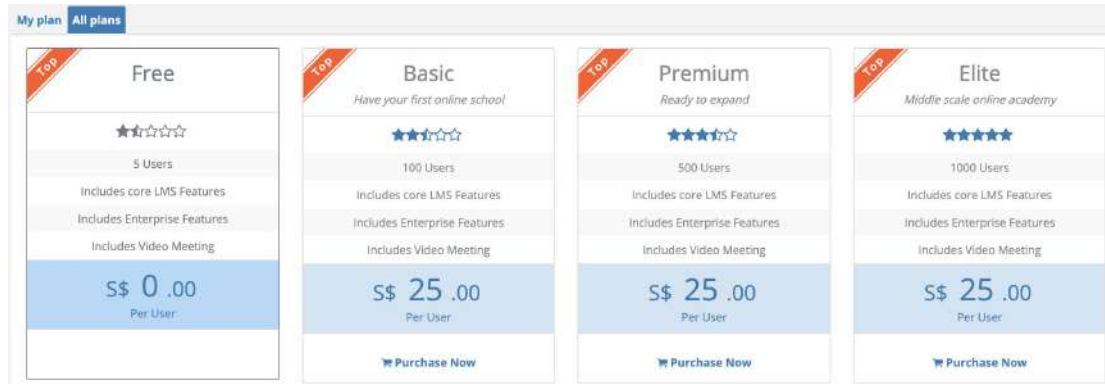
My plan All plans

**Basic**  
Have your first online school  
★★★★☆  
1000 Users  
Includes core LMS Features  
Includes Enterprise Features  
Includes Video Meeting  
S\$ 25.00  
Per User

Current Plan

Subscription Date: Oct 6, 2014  
Expiry Date:  
User Limits: 1000  
[Renew](#) [Check other plans](#)

At “All plans” tag, you can view and purchase the new plans here.



My plan All plans

**Free**  
★★★★☆  
5 Users  
Includes core LMS Features  
Includes Enterprise Features  
Includes Video Meeting  
S\$ 0.00  
Per User

**Basic**  
Have your first online school  
★★★★☆  
100 Users  
Includes core LMS Features  
Includes Enterprise Features  
Includes Video Meeting  
S\$ 25.00  
Per User  
[Purchase Now](#)

**Premium**  
Ready to expand  
★★★★☆  
500 Users  
Includes core LMS Features  
Includes Enterprise Features  
Includes Video Meeting  
S\$ 25.00  
Per User  
[Purchase Now](#)

**Elite**  
Middle scale online academy  
★★★★★  
1000 Users  
Includes core LMS Features  
Includes Enterprise Features  
Includes Video Meeting  
S\$ 25.00  
Per User  
[Purchase Now](#)

## 20. Site Admin (Administrator Only)

### 20.1 Contact Records

Administrators can reply on the contact records messages by clicking “Reply”

Total: 0

Type	Title	User Name	Email	Time	Action
Question	怎么创建课程22134	Baiqi	teacher01@qwinstech.com	2016-11-07 21:15	<a href="#">Reply</a> <a href="#">Delete</a>

## 20.2 Feedback

Administrators can use the user feedback information interface.

### 20.2.1 Categories

Administrators can add feedback categories here.

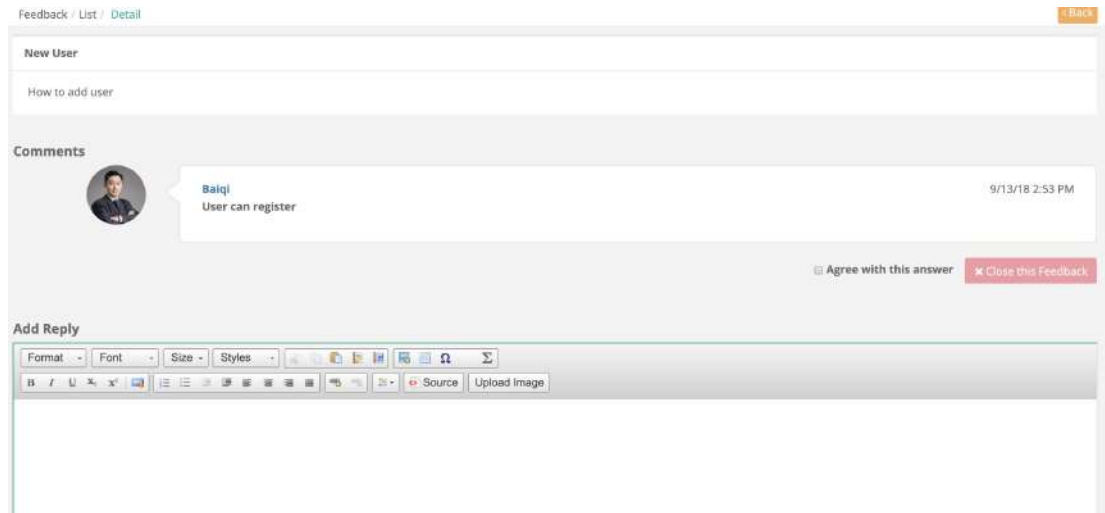
The screenshot shows the 'Feedback / list' interface. At the top right, there is a '+ Back' button. Below it, there are two tabs: 'Category' (selected) and 'Sequence'. To the right of the tabs are '+ New Category' and '+ Update' buttons. The main area contains a list of categories: 'Course Setting', 'User account', 'Content Management', and 'Quotation'. Each category has a '+ Add' and '- Remove' button. At the bottom right, there are '+ New Category' and '+ Update' buttons.

### 20.2.2 List

The screenshot shows the 'Feedback / List' interface. At the top right, there is a '+ Back' button. Below it, there is a 'Total: 33' indicator. A search bar labeled 'Title' is present. The main area contains a table with the following columns: 'Top', 'Status', 'Topic Title', 'Author', 'Category', 'Reply', 'Created Date', and 'Reply Date'. The table lists several feedback items, all with a status of 'OPEN'. At the bottom left, there is a '10 Per Page' dropdown. At the bottom right, there is a pagination control showing '1 2 3 4'.

Top	Status	Topic Title	Author	Category	Reply	Created Date	Reply Date
	OPEN	New User	Baiqi	Course Setting	1	Sep 13, 2018	Sep 13, 2018
	OPEN	How to create course	Baiqi	Content Management	0	May 8, 2018	
	OPEN	Ho to delete course	Baiqi	Course Setting	1	Oct 6, 2017	Oct 6, 2017
	OPEN	Improve	张	Course Setting	0	Jul 21, 2017	
	OPEN	5555555555555555555	st003	Course Setting	0	Apr 13, 2017	
	OPEN	rrrrrrrrrrrrrrrrrr	Baiqi	Course Setting	0	Apr 13, 2017	
	OPEN	6666666666666666666	Baiqi	User account	0	Apr 13, 2017	
	OPEN	222222222222	Baiqi	Course Setting	0	Apr 13, 2017	
	OPEN	fds	Baiqi	User account	0	Apr 12, 2017	
	OPEN	fdslf	Baiqi	User account	0	Apr 12, 2017	

Click on the “name” under the type column to reply to the feedback.



## 20.3 Help Information

Administrator can upload files and videos here, which will appear in the admin sites later. Restrictions can also be made in terms of size, video length etc.

### 20.3.1 Categories

You can set categories for help information.



### 20.3.2 List

You can edit the content for help information.

Site Admin / List Back

Total: 9 Add

Title	Category	Target	Media	Action
登陆相关常见问题	FAQ	Admin Site	html	Options
如何注册账号	FAQ	Admin Site	html	Options
Checking for help	User Manual	Admin Site	pdf	Options
Testing	Exam	Course Site	mp4	Options
html checking	Exam	Course Site	html	Options
category	Course	Course Site	pdf	Options
How to create a course	Course	Course Site	pdf	Options
如何定制帮助		Course Site	mp4	Options
Video format		Course Site	list	Options

Click "Add" to add new content.

**New** ✕

**Category**

**Title**

**Target**  Course Site  Admin Site  Application  Mobile

**Media**  PDF  Video  HTML  List

Editing page:

Site Admin / List / Edit Back

**Edit**

**Category**

**Title**

**Target**  Main  Console  Application  Mobile

**Detail**

Format - Font - Size - Styles -

this is a test

# 21. Advanced Admin

## 21.1 Operation Logs

Admins can view the operation logs here.

Site Admin / Operation Logs Back

Total: 300

Action	Type	User	IP	Time	Course Name	Others	ID
UPDATEEXAM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"retries":3,"review":true,"eid s":"","rooms":"","classes": [{"ranking":0}]}	5dc50d48c06c992c14eb859f
UPDATEEXAM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"eid":"","rooms":"","classes": [{"ranking":0}], "scoresFlag":true, "pass":1, "good":1}	5dc50d48c06c992c14eb859f
UPDATEEXAM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"eid":"5dc50cftc06c992c14eb859a","type":"Paper"}	5dc50d48c06c992c14eb859f
NEWEXAMITEM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"schoolId":"54321ef40f6006a95112893f","retries":1,"kno wledge": " 添加新题分"}	5dc50d48c06c992c14eb859f

## 21.2 Server status

Admins are able to view the server status.

Site Admin / Status Back

Server Status

Server RAM   Server CPU   Server HDD   Last Login   Bash History

Get Error Logs

	total	used	free	shared	buffers	cached
Mem:	7985	6398	1586	0	423	4370
-/+ buffers/cache:	1604	6380				
Swap:	0	0	0			

## 21.3 Developer Applications

Admins are able to view information about developer applications.

Site Admin / Operation Logs Back

Total: 300

Action	Type	User	IP	Time	Course Name	Others	ID
UPDATEEXAM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"retries":3,"review":true,"eid s":"","rooms":"","classes": [{"ranking":0}]}	5dc50d48c06c992c14eb859f
UPDATEEXAM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"eid":"","rooms":"","classes": [{"ranking":0}], "scoresFlag":true, "pass":1, "good":1}	5dc50d48c06c992c14eb859f
UPDATEEXAM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"eid":"5dc50cftc06c992c14eb859a","type":"Paper"}	5dc50d48c06c992c14eb859f
NEWEXAMITEM	exam	Tsi Fing	203.117.153.173	2019-11-08 14:38		{"schoolId":"54321ef40f6006a95112893f","retries":1,"kno wledge": " 添加新题分"}	5dc50d48c06c992c14eb859f

## 21.4 Backup and Restore

Data can be recovered in times when important data is lost or deleted. Just click “Restore” button to recover the information.

Total: 203

Type	Name	SchoolID	Time	Action
Test	q	54321ef40f6006a95112893f	2016-08-01 15:21	<a href="#">Detail</a>
LCourse	dfdfd	54321ef40f6006a95112893f	2016-07-28 14:49	<a href="#">Detail</a>
Paper	TEST	54321ef40f6006a95112893f	2016-07-26 13:11	<a href="#">Detail</a>
Exam	TEST	54321ef40f6006a95112893f	2016-07-26 13:10	<a href="#">Detail</a>
LCourse	new course	54321ef40f6006a95112893f	2016-07-18 23:28	<a href="#">Detail</a>
LCourse	demo	54321ef40f6006a95112893f	2016-07-12 11:36	<a href="#">Detail</a>
LCourse	test	54321ef40f6006a95112893f	2016-07-12 11:36	<a href="#">Detail</a>
LCourse	品质管理	54321ef40f6006a95112893f	2016-06-04 13:39	<a href="#">Detail</a>
LCourse	y	54321ef40f6006a95112893f	2016-06-03 16:24	<a href="#">Detail</a>
LCourse	yyy	54321ef40f6006a95112893f	2016-06-03 15:03	<a href="#">Detail</a>

10 Per Page

1 « 1 » » 21

Detail [+ Restore](#)

```

{
  "_id": "579ef8734193542c5893fe41",
  "data": {
    "type": "DPaper",
    "timecontrol": false,
    "level": 0,
    "oneaccess": true,
    "waittostart": true,
    "review": true,
    "created": "2016-08-01T07:21:16.578Z",
    "update": "2016-08-01T07:21:16.578Z",
    "__v": 0,
    "public": false,
    "name": "q",
    "knowledge": "极限",
    "schoolId": "54321ef40f6006a95112893f",
    "_id": "579ef86cd5622e2358cab5f6"
  },
  "type": "Test",
  "name": "q",
  "schoolId": "54321ef40f6006a95112893f",
  "__v": 0,
  "time": "2016-08-01T07:21:23.460Z"
}

```

## 21.5 Holiday

The administrator can view and set the holiday time. Click "Add" to add a holiday date.

Site Admin / Holiday [Back](#)

Total: 1 [+ Add](#)

Type	Name	Detail	Holiday Length	Holiday Start Date	Update Time	Action
holiday	Sep holiday		2	2019-09-19	2019-09-20 19:20	<a href="#">Options</a>

10 Per Page

## Editing page:

Site Admin / Holiday / detail Back

Edit

Name	Sep holiday
Type	holiday
Detail	
Days	2
Date	2019/09/19

Update

## 21.6 Course Package

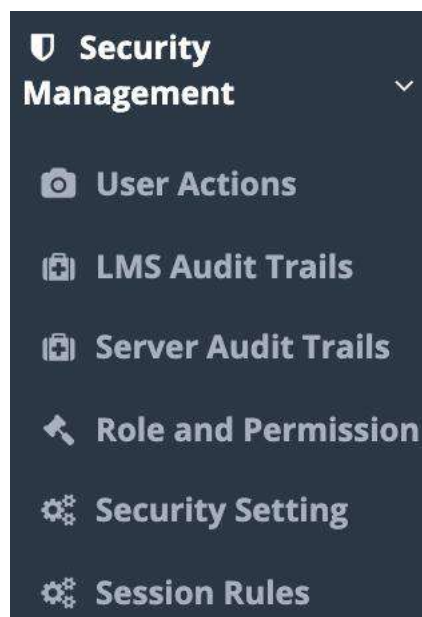
Admins are able to select particular course for downloading by clicking “Select course”. In addition, admins can upload course by clicking “Upload course”.

Total Select Course Upload Course

State	Name	Download	Time	Action
Ready to Download	Installation and Commissioning of Distribution Switchgear	Download	2017-03-18 11:56	Delete

Per Page

## 22. Security Management (Administrator Only)



In security management, admins can track user log, LMS audit trail, Server audit

trail. In addition, admins can edit the password settings in security setting.

## 22.1 User Actions

User Actions enable recording of important events and feedback information systems.

Total Log Actions: 3198

Action	Type	User	IP	Time	Course Name	Others	ID
UPDATE RESOURCE	resource	L.king	59.172.119.164	2016-06-16 00:10	Coal Handling Basic Knowledge of Power Plant	updateresource	57617d984dd753ac56deeaeb
CREATE	courseware	L.king	59.172.119.164	2016-06-16 00:08	Coal Handling Basic Knowledge of Power Plant		57617d804dd753ac56deea9
UPDATE RESOURCE	resource	L.king	59.172.119.164	2016-06-15 23:43	Valve Maintenance of Power Plant	updateresource	57617772b1dbada356bea585
UPDATE CONTENTS	courseware	L.king	59.172.119.164	2016-06-15 23:43		updatecontents	566c2da8bd1eabc22238941a
DELETE	user	Admin User	175.156.192.186	2016-06-11 21:25		TestAccount	56fb37f29f6bad186e9edd2a
DELETE	user	Admin User	175.156.192.186	2016-06-11 21:25		asdfg	566181596f75e7a4eaf691f
UPDATE CONTENTS	courseware	Akaila ben	171.83.41.204	2016-06-11 19:52		updatecontents	568ace227d2b60c23c7157b9
UPDATE RESOURCE	resource	Akaila ben	171.83.41.204	2016-06-11 19:52	Electric Basic Knowledge of Power Plant	updateresource	575bfb72a8d487fb618ef1cc
UPDATE CONTENTS	courseware	Akaila ben	171.83.41.204	2016-06-11 19:50		updatecontents	568ace227d2b60c23c7157b9

## 22.2 LMS Audit Trails

Admins are able to view the details of different actions by different users. They can click “export” to download the excel or csv file.

Total: 110 Export

All Action	All Type	User ID	Target User ID	Time
UPDATE	SCHOOL	122.11.134.152	Baiqi	2017-03-18 11:46
SUPERLOGIN	LOGIN	122.11.134.152	Baiqi	2017-03-18 11:19
DELETEADMIN	USER	203.116.140.25	stu1000	2017-03-17 10:54
ADD SCHOOL ADMIN	USER	203.116.140.25	stu1000	2017-03-17 10:54
DELETEMANAGER	USER	203.116.140.25	stu1000	2017-03-17 10:54
ADDYMANAGER	USER	203.116.140.25	stu1000	2017-03-17 10:54
ADMINLOGIN	LOGIN	203.116.140.25	stu1000	2017-03-17 10:53
SUPERLOGIN	LOGIN	203.116.140.25	Baiqi	2017-03-17 10:52
ADMINLOGO	LOGIN	203.116.140.25	st772	2017-03-17 10:52
ADMINLOGO	LOGIN	203.116.140.103	stu1000	2017-03-16 12:56

Per Page: 1 2 3 4 5 6 7 8 9 10 11 12



## 22.3 Sever Audit Trails

Admins are able to view the details. They can click “export” to download the excel or csv file.

Total: 1330 Export

Server	Type	Sub Type	IP	Time	Detail
sgedushare	login	login	127.0.0.1	2017-03-18 11:45	(*2017-03-18T11:45:01 08:00 pam_unix(cron:session): session closed for user root**)
sgedushare	login	login	127.0.0.1	2017-03-18 11:45	(*2017-03-18T11:45:01 08:00 pam_unix(cron:session): session opened for user root by uid:0*)
sgedushare	login	login	127.0.0.1	2017-03-18 11:35	(*2017-03-18T11:35:01 08:00 pam_unix(cron:session): session closed for user root**)
sgedushare	login	login	127.0.0.1	2017-03-18 11:35	(*2017-03-18T11:35:01 08:00 pam_unix(cron:session): session opened for user root by uid:0*)
sgedushare	login	login	127.0.0.1	2017-03-18 11:26	(*2017-03-18T11:26:55 08:00 pam_unix(sshd:session): session closed for user root**)
sgedushare	login	login	127.0.0.1	2017-03-18 11:26	(*2017-03-18T11:26:53 08:00 pam_unix(sshd:session): session closed for user root**)
sgedushare	login	login	127.0.0.1	2017-03-18 11:25	(*2017-03-18T11:25:01 08:00 pam_unix(cron:session): session closed for user root**)
sgedushare	login	login	127.0.0.1	2017-03-18 11:25	(*2017-03-18T11:25:01 08:00 pam_unix(cron:session): session opened for user root by uid:0*)

## 22.4 Role and Permission

Administrators are able to create new type of user with different kinds of privilege.

Site Configuration - Roles Add

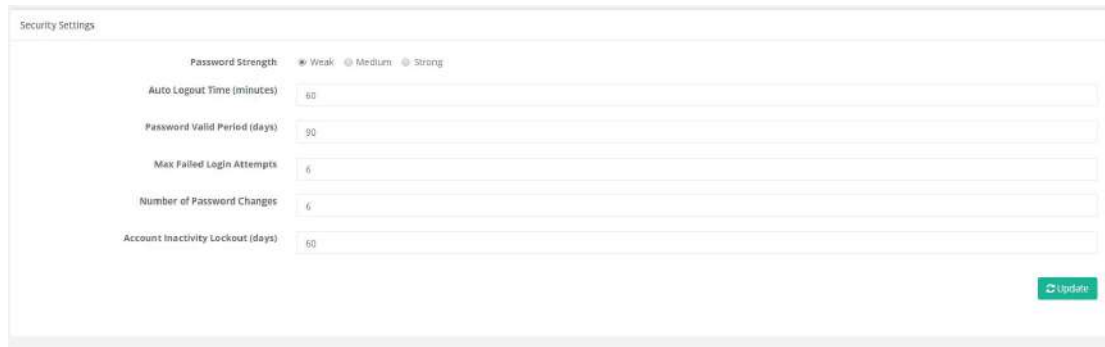
Id	Type	Name	Detail	Additional Permissions	Action
Teacher	basic	Teacher	courseEdit courseView		Edit
SysManager	basic	System Manager	All Function Except Site Admin and Site Super Configuration		Edit
Admin	basic	System Administrator	All Function Except Super Site Configuration		Edit
Super	basic	Super Administrator	All Function		Edit
DepAdmin	basic	Department Administrator	Department related Administrative Features		Edit
Inspector	basic	Company Administrator	viewing all course information		Edit
DepInspector	basic	Company Administrator	viewing all department course information		Edit
NewsAdmin	additional	News Administrator	News / Announcement Editing and Management		Edit
BlogAdmin	additional	Blogs Administrator	Blog Editing and Management		Edit
BbsAdmin	additional	BBS Administrator	BBS Editing and Management		Edit
ForumAdmin	additional	Forum Administrator	Forum Editing and Management		Edit
SiteAdmin	additional	Site Administrator	Site/System Editing and Management		Edit
AssetAdmin	additional	Asset Administrator	Asset (building, room and etc) Editing and Management		Edit
EventAdmin	additional	Event Administrator	Event Editing and Management		Edit
SecurityAdmin	additional	Security Administrator	Security Editing and Management		Edit
RolesAdmin	additional	Roles Administrator	Role Type Editing and Management		Edit
Viewer	basic	Viewer	Course and System Info viewing		Edit
ComAdmin	basic	Company Administrator	Company related Administrative Features		Edit

---

## 22.5 Security Settings

In the settings, admins are able to edit the settings of the password including password strength, password valid period and number of password changes. To store information entered by clicking “Update”.

In addition, admins are able to edit other settings of the account including auto logout time, max failed login attempts, account inactivity.



The screenshot shows a 'Security Settings' form. At the top, there is a 'Password Strength' section with three radio buttons: 'Weak' (selected), 'Medium', and 'Strong'. Below this are five input fields: 'Auto Logout Time (minutes)' with the value '60', 'Password Valid Period (days)' with '90', 'Max Failed Login Attempts' with '6', 'Number of Password Changes' with '6', and 'Account Inactivity Lockout (days)' with '60'. A green 'Update' button is located in the bottom right corner of the form.

## 22.6 Session Rules

Admins are able to edit session rules about the registration, exit, distance and seats. Click “Update” to save the change.



The screenshot shows a 'Session Rules' form. At the top left, it says 'Security Management / Session Rules' and there is a 'Back' button. The form title is 'Session Rules (Minutes)'. It contains six input fields: 'Early register' (30), 'Late register' (30), 'Early exit' (30), 'Late exit' (30), 'Distance(m)' (empty), and 'Additional Seats for change' (empty). A green 'Update' button is in the bottom right corner.

---

## 23. Help

### 23.1 Manual

You can search the using problem here manually

Guide [Guide](#) [Feedback](#)

Search

### 23.2 FAQ

You can find FAQ here about the using issue.

General Questions

1. 我需要注册吗？
是的，只有注册用户才可以使用全部功能！
2. 我忘记密码该怎么办？
3. 我需要安装什么软件吗？
4. 对浏览器有特殊要求吗？
5. 视频会议系统对网络的要求
6. 有测试工具来测试我的网络兼容性吗？
7. 我使用WIFI,经常发现视频效果很差，什么原因？
8. 我加入视频会议后，连自己都看不到？
9. 我用的公司网络，无法看到其他人？

### 23.3 Guide

You can find user guide for admin users, which will help the user quickly enter the main function such as configuration, users, etc.

Guide



**Site Configuration**

Update your Website information here.. Using this link update your configuration [Configuration](#)

**Users**

Maintain users by clicking this link [Users](#)



## 23.4 Teacher Guide

You can find user guide for teachers, which will help the user quickly enter the main function such as profile, course creation, etc.



**Profile**

Update your profile certificate, Award, etc.. Using this link update your [Profile](#)

**Courses**

Create your own courses by clicking this link [Course Creation](#)



## 23.5 Release History

You can check history changes of the platform in this section

**BambooCloud V4.59 - 2019-11-07 17:10:32PM** Latest Release

语音识别功能优化  
BambooCloud 4.59, 2019年11月7日

[View more >](#)

Email	Version	Name	Brief	Update Time
NO ACTION	4.59	BambooCloud	语音识别功能优化	2019-11-07 17:10
NO ACTION	4.58	BambooCloud 4.58	支持在试卷预览中查看简答题解析	2019-09-12 16:44
NO ACTION	4.57	BambooCloud 4.57	支持学生换课	2019-08-24 12:07
NO ACTION	4.56	BambooCloud 4.56	微信小程序发布	2019-07-15 17:32
NO ACTION	4.55	BambooCloud 4.55	支持在回答完测验后查看提示和解析	2019-05-03 20:48
NO ACTION	4.54	BambooCloud 4.54	新增角色: 设备管理员和教学站管理员	2019-03-30 15:24
NO ACTION	4.53	BambooCloud 4.53	支持扫描二维码进行考勤	2019-03-22 16:20
NO ACTION	4.52	BambooCloud 4.52	新增学习轨迹功能	2019-03-04 19:20
NO ACTION	4.51	BambooCloud 4.51	新增课件类型: 交互式视频	2019-02-16 22:25

## 23.6 Contact Admin (Feedback)

List of feedback provided by you. Click “Add” to create new feedback.

Total: 2 + Add

Closed	Topic Title	Category	Reply	Created Date	Reply Date
<input checked="" type="checkbox"/>	There is a bug under events	User account	1	May 4, 2016	May 4, 2016
<input type="checkbox"/>	how to build a course	Course Setting	1	May 4, 2016	May 4, 2016

Fill in title, select category and the details.

Add Feedback Category Select

Title

Rich text editor toolbar: Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Image, Table, Undo, Redo, Font Color, Size, Font, Source, Upload Image

Cancel Add

Click the existing feedback, to check the reply from the other administrators. You may reply back to ask further questions.

